

**BOARD OF EDUCATION MEETINGS****For  
2017**

<u>DATE</u>	<u>LOCATION</u>	<u>CONDUCTING</u>	<u>LAST VISIT</u>
January 3	District Office	Board President	
January 10	District Office	Board President	
January 24	Suncrest Elementary	JoDee Sundberg	2008
February 14	District Office	Board President	
February 28	Timberline Middle School	Wendy Hart	2007
March 14	District Office	Board President	
April 11	District Office	Board President	
April 25	Lehi Elementary	Scott Carlson	2003
May 16	District Office	Board President	
June 20	District Office	Board President	
July 18	District Office	Board President	
August 15	District Office	Board President	
September 12	District Office	Board President	
September 26	Saratoga Shores Elementary	Paula Hill	2008
October 10	District Office	Board President	
October 24	American Fork High	John Burton	2008
November 14	District Office	Board President	
November 28	Orem Jr. High	TBA	2006
December 12	District Office	Board President	

[illegible]

## Student Out-Of-State Trips 2016 - 2017 by School - Fall Approval

Schools	Group	Supervisor	Destination	Trip Dates	Days	Cost	Fundraise	Contingency	Report
<b>Mt. View</b>									
	Cross Country	M Strauss	Walnut, CA	Dec 3???	2???	\$250	\$100		
	Orchesis	A Dalley	Los Angeles, CA	Dec 15-18	2	\$605	\$200		
	Choirs	B Taylor	San Francisco, CA	Apr 18-23	3	\$940	\$100	appr travel	
	Visual Arts	B Francis,J Peery	Los Angeles, CA	Feb 15-20	3	\$615	\$200		
	W Symph, Orchestr	J Bowman	Rexburg, ID	Mar 23-24	2	\$163	\$30		
	Boys Bball	A Groves	Las Vegas, NV	Dec 26-29	0	\$450	\$350	appr travel	
Appr 10-11	CTE Auto	D Gale	Las Vegas, NV	Oct 30-Nov 2	3	\$301	\$0	Rental van-CDL	
<b>Orem</b>									
	Boys Bball	G Sheide	Maui, HI	Dec 19-23?	4	\$1,500	\$1,000		
	Cheer	D Lee	Anaheim, CA	Jan 26-30	3	\$900	\$300		
	Choir	S Keyes	San Francisco, CA	Apr 20-23	2	\$600		appr travel	
<b>Pleasant Grove</b>									
	Cheer	E Vowles	Anaheim, CA	Mar 23-27	3	\$950	\$200		
	Drill	B Frampton	Orlando, FL	Mar 2-6	2	\$1,650	\$150	appr travel	
	Winter Drum/Guard	V Burgoyne	Gilbert, AZ	Mar 9-12	1	\$255	\$100	par mtg appr travel	
	Choirs	J Wilcock	Anaheim, CA	Apr 18-23	3	\$825	varies		
	Orchestra	D Beck	Rexburg, ID	Feb 16-18	2	\$200	\$0	par mtg, appr travel	
	Drama	S Shelley	New York, NY	May 26-June 1	1	\$1,500	\$0		
	Boys Bball	R McAllister	Palm Desert, CA	Dec 26-31	0	\$475	\$400	par mtg 11-10 appr trav	
	Cross Country	M Morrison	Walnut, CA	Dec 1-4	2	\$350	\$50		
<b>Skyridge</b>									
	Ballroom	J Adams	Idaho	Mar 23-26	1	\$250	\$0	appr travel	
	Ballroom	J Adams	Southern CA	Apr 3-8	0	\$900	\$0	appr travel	
	Cheer	C Stanley	Tacoma, WA	Mar 17-19	0	\$619	varies		
	Music Dept	L Allen H Summe	Anaheim, CA	Mar 1-5	2	\$550	\$0	appr travel	
	Mens/Wms X Ctry	J Alvizo	Walnut, CA	Dec1-4	2	\$200	\$0		
	Mens/Wms X Ctry	J Alvizo	Casa Grande, AZ	Nov 24-26	0	\$275	\$0		
	Boys Bball	J Gardner	Oxnard, CA	Dec 13-18	3	\$915	\$915	appr travel	
	AP Art History	R Alder	San Francisco, CA	Feb 24-27	2	\$500	\$0		
	AP Chin/Chinese 4	E Fitzpatrick, A A	China, Taiwan	May 29-June 19	0	\$2,700	\$350	par mtg 11-10, appr trav	

### Student Out-Of-State Trips 2016 - 2017 by School - Fall Approval

[illegible]



Lynnae McAllister

AFHS - AFHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

Art Club - Feb 15-20 - C. Goldsberry

Clark Goldsberry

Cheer - Mar 24-29 - S. Robinson

SR

Orchestra - Mar 22-26 - S. Smith

Le Bus SSM

Digital Photo/Media (w/LHS) Mar 29/Apr 4 - W. Frazier-Snyder

attached

Principal

Principal Signature

COMBINED  
TRIPS →

Lynae McAllister

**AFHS AFHS Travel Clarification**

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails, SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-**EVER**. You **MUST** be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

Art Club - Feb 15-20 - C. Goldsberry \_\_\_\_\_

Cheer - Mar 24-29 - S. Robinson \_\_\_\_\_

Orchestra - Mar 22-26 - S. Smith \_\_\_\_\_

Digital Photo/Media (w/LHS) Mar 29/Apr 4 - W. Frazier-Snyder

Principal                     *Charles P. Anderson*

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	American Fork High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	Doug Meacham						
No. of Students in Group	Female		Male	20	Total	20	
No. of Adult Supervisors **	Female		Male	3	Total	3	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Dec 15 <sup>th</sup> after school, Return Tuesday Dec 20 <sup>th</sup>						
Estimated Max Cost Per Student	\$500						
Amount Per Student from Fundraiser	- \$ 500						
Estimated Max Cost Per Student	=\$0						
Destination and Nature of Trip	Good competition, Team bonding <u>Las Vegas, NV</u>						
Objective of the Trip	Represent Am. Fork School and Community, Win Tournament						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

*Douglas Meacham*

Faculty Advisor Approval

2/15/16

Date

*R. B. Smith*

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial *DM*

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	April 2016	<b>Time:</b>	7:00pm	<b>Place:</b>	AFHS - Room 103
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	19	Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	20	
Approval %	95%	Number of Approved Votes No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
Dec 15 <sup>th</sup>	Depart for Las Vegas	"Tarkanian Classic "	Hotel
Dec 16 <sup>th</sup>	Las Vegas	Tournament - Vars & JV games	Hotel
Dec 17 <sup>th</sup>	Las Vegas	Tournament	Hotel
Dec 18 <sup>th</sup>	Las Vegas	Sunday- Rest day- Service Project	Hotel
Dec 19 <sup>th</sup>	Las Vegas- Then Depart home	Tournament - Travel Home	Hotel

#### Mode of Transportation

Holiday Bus Travel

#### Misc Comments/Information

### Board Approval

Board Approval \_\_\_\_\_

Date \_\_\_\_\_

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	American Fork High School						
<b>Group Requesting Trip</b>	AFHS Choirs						
<b>Faculty Member in Charge</b>	Tracy Warby						
<b>No. of Students in Group</b>	<b>Female</b>	100	<b>Male</b>	60	<b>Total</b>	160	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	10	<b>Male</b>	6	<b>Total</b>	16	(min. ratio 1:10)
<b>School Days to be Missed</b>	(Not to exceed 3 days)						
<b>Dates and Times of Departure &amp; Return</b>	March 22, 2017 @ 6:00 AM – March 26, 2017 @10:30 PM						
<b>Estimated Max Cost Per Student</b>	\$675						
<b>Amount Per Student from Fundraiser</b>	- \$Varies as students choose to fund raise or not						
<b>Estimated Max Cost Per Student</b>	\$675						
<b>Destination and Nature of Trip</b>	Anaheim, CA						
<b>Objective of the Trip</b>	To clinic with choral professionals and compete in festival.						


**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

**Tracy Warby**

Digitally signed by Tracy Warby  
DN: cn=Tracy Warby, o=American Fork  
High School, ou,  
email=twarby@alpinedistrict.org, c=US  
Date: 2016.09.07 20:05:27 -06'00'

9/7/16



Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial TW

Sent to  
District Office

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/30/2016	<b>Time:</b>	6:00 PM	<b>Place:</b>	AFHS
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	158	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	160	
<b>Approval %</b>	98%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/22/17	Anaheim	Bus and Clinic at Colleges	Homewood Suites
3/23/17	Anaheim	Disneyland and Finding Neverland	Homewood Suites
3/24/17	Anaheim	Festival	Homewood Suites
3/25/17	Disneyland	Recording Studio Clinics	Homewood Suites
3/26/17	American Fork, UT	Bus home	

### Mode of Transportation

Utah Trailways Coaches

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	American Fork High School						
<b>Group Requesting Trip</b>	AFHS Choirs						
<b>Faculty Member in Charge</b>	Tracy Warby						
<b>No. of Students in Group</b>	<b>Female</b>	24	<b>Male</b>	21	<b>Total</b>	45	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	4	<b>Male</b>	3	<b>Total</b>	7	(min. ratio 1:10)
<b>School Days to be Missed</b>	(Not to exceed 3 days)						
<b>Dates and Times of Departure &amp; Return</b>	April 20, 2017 @ 6:00 AM – April 24, 2017 @1:00 AM						
<b>Estimated Max Cost Per Student</b>	\$1850						
<b>Amount Per Student from Fundraiser</b>	- \$Varies as students choose to fund raise or not						
<b>Estimated Max Cost Per Student</b>	\$1850						
<b>Destination and Nature of Trip</b>	New York City						
<b>Objective of the Trip</b>	To clinic with choral professionals and compete in festival.						

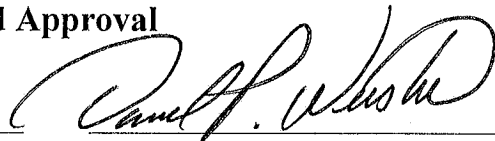
**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

**Tracy Warby**

Digitally signed by Tracy Warby  
DN: cn=Tracy Warby, o=American Fork  
High School, ou,  
email=twarby@alplinedistrict.org, c=US  
Date: 2016.09.07 20:06:44 -06'00'

9/7/16



Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

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**Please Initial**     TW    

Sent to  
District Office

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/30/2016	<b>Time:</b>	6:00 PM	<b>Place:</b>	AFHS
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	44	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	1	
<b>Total No. of Students in Group</b>	45	
<b>Approval %</b>	97%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/20	NYC	Arrive in NYC/ Broadway Show	Festival Hotel
4/21	NYC	Rehearsals with Dr. Armstrong/ 9-11 Memorial	
4/22	NYC	Rehearsals with Dr. Armstrong	
4/23	NYC	Perform in Carnegie Hall	
4/24	American Fork, UT	Statue of Liberty and Fly home	

### Mode of Transportation

Southwest Airlines and Subway

### Misc Comments/Information

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### Board Approval

\_\_\_\_\_



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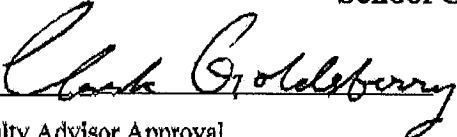
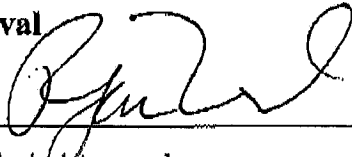
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	AMERICAN FORK HIGH SCHOOL						
Group Requesting Trip	Art Club						
Faculty Member in Charge	Clark Goldsberry (AP art & Graphic Design teacher) // Michelle Walker (English & Art teacher)						
No. of Students in Group	Female	15	Male	15	Total	30	
No. of Adult Supervisors **	Female	2	Male	1	Total	3	(min. ratio 1:10)
School Days to be Missed	3 (Not to exceed 3 days)						
Dates and Times of Departure & Return	Feb. 15-20, 2017						
Estimated Max Cost Per Student	\$ 700						
Amount Per Student from Fundraiser	- \$ 100						
Estimated Max Cost Per Student	=\$ 600						
Destination and Nature of Trip	Southern California: Los Angeles, San Diego, Anaheim						
Objective of the Trip	Visit Art Museums, Animation Studios, Graphic Design firms, and Disneyland.						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

 Faculty Advisor Approval	April 19, '16 Date	 Principal Approval
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This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	April 14, 2016	<b>Time:</b>	5:00pm	<b>Place:</b>	AFHS
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### Parent's Preliminary Vote through Confidential Ballot - ONLY ONE VOTE PER STUDENT

<b>No. of parents Approving the Trip</b>	35	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	35	
<b>Approval %</b>	94%	<b>Number of Approved Votes No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
Feb. 15	Drive to Anaheim, CA	Travel day	Super 8, Anaheim
Feb. 16	Anaheim, CA	Disneyland	Super 8, Anaheim
Feb. 17	Los Angeles, CA	Getty Museum of Art, Los Angeles County Museum of Art (LACMA).	Hampton Inn & Suites, Burbank
Feb. 18	Burbank, CA	Huntington Museum & Gardens, Norton Simon Art Museum, Universal City Walk.	Hampton Inn & Suites, Burbank
Feb. 19	Glendale, CA	Forest Lawn museum, Lunch at the Farmer's Market, Venice Beach	Hampton Inn & Suites, Burbank
Feb. 20	Drive back home	Travel Day	

### Mode of Transportation

Travel Bus

### Misc Comments/Information

We will know a more accurate number of students in Fall 2016. In addition to the current itinerary, I am

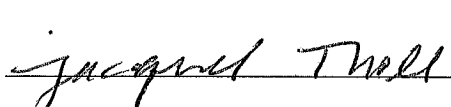
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip


Name of School	American Fork High School						
Group Requesting Trip	Drill Team (Cavettes)						
Faculty Member in Charge	Jacquel Tholl						
No. of Students in Group	Female	13	Male		Total	13	
No. of Adult Supervisors **	Female	3	Male		Total	3	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Depart: 1/25/17, 7am Return: 1/28/17, 10pm						
Estimated Max Cost Per Student	\$1000						
Amount Per Student from Fundraiser	- \$100						
Estimated Max Cost Per Student	=\$900						
Destination and Nature of Trip	Disneyland California						
Objective of the Trip	To perform and take workshops from Disneyland to be educated						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
 \_\_\_\_\_  
 Faculty Advisor Approval

8/30/16  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

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Please Initial   JT

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/22/16	<b>Time:</b>	6pm	<b>Place:</b>	A team member's home.
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	12	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	1	
<b>Total No. of Students in Group</b>	13	
<b>Approval %</b>	92%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
1/25/17	Disneyland/ California	Enjoy the Disney Parks	Desert Palms Suit Hotel
1/26/17	Disneyland/California	Disney Parks and Workshop with Disney's Crew	Desert Palms Suit Hotel
1/27/17	Disneyland/California	Disney Parks and Perform at one of the Parks	Desert Palms Suit Hotel
1/28/17	California Beach	We will enjoy some time at the beach and do some team building activities before we leave on our flight back to Utah at 7pm.	Return home before bed

### Mode of Transportation

Airfare with Alaska Airline and Shuttle/Rental Vans to and from Hotel

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

\* TRAVEL PAGE

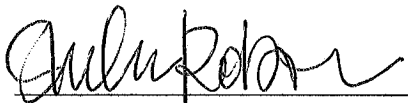
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	American Fork High School						
Group Requesting Trip	Cheer						
Faculty Member in Charge	Shelese Robinson						
No. of Students in Group	Female	30	Male	4	Total	34	
No. of Adult Supervisors **	Female	3	Male	1	Total	1:10	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departure & Return	March 24-March 29 - 2017 6:00pm						
Estimated Max Cost Per Student	\$950						
Amount Per Student from Fundraiser	- \$200						
Estimated Max Cost Per Student	=\$750						
Destination and Nature of Trip	Anaheim, California						
Objective of the Trip	Attend Cheer Nationals						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

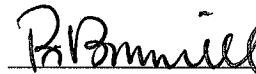
### School Certification and Approval



Faculty Advisor Approval

9/07/16

Date

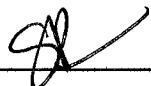


Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	4/13	<b>Time:</b>	6:00pm	<b>Place:</b>	AFHS Cafeteria
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	34	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	34	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/24	Anaheim, CA	Fly to CA 6:00 pm	Hotel
3/25	Anaheim, CA	Compete at Nationals	Hotel
3/26	Anaheim, CA	Compete at Nationals	Hotel
3/27	Anaheim, CA	Newport Beach/Disneyland	Hotel
3/28	Anaheim, CA	Disneyland	Hotel
3/29	SLC, UT	Fly home to SLC	

### \* Mode of Transportation

Flight, Charter bus to beach.

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~X TRAVEL PAGE~~

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	American Fork High School						
Group Requesting Trip	Orchestra						
Faculty Member in Charge	Shauna Smith						
No. of Students in Group	Female	49	Male	22	Total	71	
No. of Adult Supervisors **	Female	11	Male	5	Total	16	(min. ratio 1:10)
School Days to be Missed	Thurs-Fri March 22-24, 2017						
Dates and Times of Departure & Return	Leave March 22, 2017, 8 am, Return March 26, 2017 TimeTBA						
Estimated Max Cost Per Student	\$750						
Amount Per Student from Fundraiser	- 50 % of Candy Bars Sales sold individually by student						
Estimated Max Cost Per Student	=\$750						
Destination and Nature of Trip	Prepare and perform for Nationally based competition with other groups from around the US. Sightsee venues such as the Grammy Museum and other National venues in the field of music. Attend a professional Broadway production, Clinic with Major University professor for instruction and performance, Attend Professional Symphony concert. See what opportunities professionally, students can aspire to work in. Create friendships though touring, playing, preparing for competition and Performance.						
Objective of the Trip	Give students an opportunity to prepare and perform for Major Competition with Other schools from U.S. Competition based on National Standards and ranked by performance						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.


### School Certification and Approval



Faculty Advisor Approval

Sept 9, 2016

Date

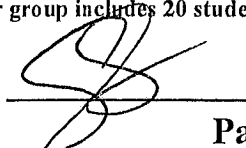


Principal Approval

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\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



### Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Sept 1, 2016	<b>Time:</b>	7 pm-8 pm	<b>Place:</b>	
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	71	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	71	
Approval %	100	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

SEE ATTACHED ITINERARY

### Board Approval

Board Approval

Date



MUSICTRIP.COM INC. PRESENTS



# AMERICAN FORK HIGH SCHOOL ORCHESTRA

## SOUTHERN CALIFORNIA TOUR

**This trip includes:** Round trip luxury bus transportation (Two 52-passenger luxury coaches). Four nights hotel (Radisson Suites, Buena Park). (7) Meals: Four American breakfast buffets at the hotel (all you can eat). One pizza dinner at the hotel (all you can eat). One dinner at Buca di Beppo. One Subway Sandwich dinner at the hotel. Admission to the Grammy Museum. University Orchestra Workshop. Admission to the Broadway Show "Finding Neverland". Participation in a Music Festival with Awards Ceremony. Whale Watching Sea Life Cruise. Afternoon visit to Newport Beach. Admission to a Pacific Symphony Performance. One day park-hopper admission to Disneyland and Disney's California Adventure.

The price of this trip is **\$749.00 per student** (price based on 80 students traveling)

The price of this trip is **\$749.00 per chaperone** (price based on 10 chaperone traveling - double occupancy).

	<b>Wednesday 3/22/17</b>	<b>Thursday 3/23/17</b>	<b>Friday 3/24/17</b>	<b>Saturday 3/25/17</b>	<b>Sunday 3/26/17</b>
Morning	<b>8:00 AM</b> <b>Depart from School</b> Board your luxury motor-coach equipped with TV's & DVD, reclining seats and a restroom.	<b>Breakfast at the Hotel</b> (All you can eat)  <b>Grammy Museum</b> Downtown Los Angeles	<b>Breakfast at the Hotel</b> (All you can eat)  <b>Whale Watching Sea Life Cruise</b> Newport Coast 2 ½ hours	<b>Breakfast at the Hotel</b> (All you can eat)  <b>Orchestra Festival</b> (Music In The Parks)	<b>Breakfast at the Hotel</b> (All you can eat)  <b>9:00 AM</b> <b>Depart for Home</b>
Afternoon	<b>Lunch stop</b> (Fast Food - on your own)	<b>Lunch at CSULB</b> (Student Union - on your own)  <b>University Workshop</b> Cal State U Long Beach	<b>Newport Beach</b> (Balboa Pier)  Lunch at the beach (On your own)	<b>Disneyland &amp; Cal Adventure</b>	<b>Lunch stop</b> (Fast Food - on your own)
Evening	<b>8:00 PM</b> <b>Check in to the hotel</b> (Radisson Suites, Buena Park)  <b>Pizza Dinner at the hotel</b> (All you can eat)	<b>Dinner @ Buca di Beppo</b>  <b>Broadway Show Finding Neverland</b> Segerstom Center for the Arts	<b>Return to hotel to relax</b> <b>Subway Dinner @ Hotel</b> Sandwich, Chips, Cookies, Drink  <b>Pacific Symphony</b> Beethoven's 3 <sup>rd</sup> Piano Concerto	 <b>Festival Awards Ceremony</b>   <b>Disneyland &amp; California Adventure</b>	<b>8:00 PM</b> <b>Arrive back at School</b>

All of the activities listed above are included in the price of this trip.

**MusicTrip.com Inc.**

106 Via Buena Ventura ● Redondo Beach, CA 90277 ● (310) 373-0112

## Parents Meeting Agenda 2016-17

September 1, 2016

### Welcome/Introduction

1. Overview of American Fork Orchestra Program.  
Logo, T-shirts, SWAG.

2. Calendar for 2015-16

Blue Sheet has upcoming Dates for upcoming School year 2015-16. Please mark the dates that have been missed

February 28<sup>th</sup>, 6-9 pm @ AFJH, Grand Concert Dress Rehearsal. Junior High Advanced Orchestra. AFJH Aud

March 22<sup>nd</sup>-26<sup>th</sup>, 2017 Tour to Anaheim California. Music In the Parks Festival, HS/Advanced 9<sup>th</sup> grade

Check to make sure your student is participating or is not required for an event. Some events are marked as "High School", "Junior High", or "Both."

Lagoon Festival for Junior High Students? Would parents support this for the Junior High Students?

3. Instrument Rentals

School Instruments

Care of Instruments- Overview.

Options for Rentals

Summerhays Music Bert Murdock Music, Day- Murray Music, Southwest String- Internet.

4. Uniforms

Beginning Orchestra- White Tops/Black Bottoms

Intermediate/Advanced Orchestra-

Ladies- Concert Black Dress (Long), or Black top/Black Long Skirt. If your student is in Choir, the uniform for Choir works well for Orchestra Concerts

Men- Tux Shirt, Black Bow Tie, Black Pants, Socks, Shoes. HS Men, Please wear a Black Suit coat with your concert attire

5. Volunteers and Boosters

Please sign up for help with concerts, Trips, Festivals, and Bus Chaperone.

Sign up sheets are available for parent volunteers tonight or contact Mrs. Smith with availability

6. Fundraisers and Donations

Worlds Finest Chocolate

Orchestra Play-a-thon.

Donations to Alpine Foundation in behalf of American Fork HS Orchestra

7. Tour Information. HS and 9<sup>th</sup> Grade Advanced students

Anaheim, California March 22-26, 2017

## LHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

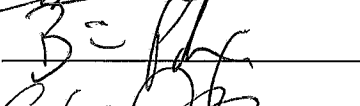
Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-**EVER**. You **MUST** be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

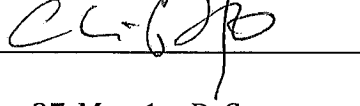
By signing below, we agree that we will use the approved methods of travel for our trip.

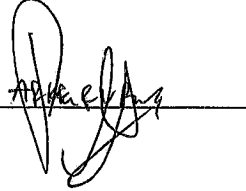
Wrestling - Dec 15-18 - D. Rice 

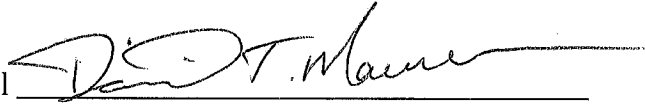
Softball - Apr 12-15 - T. Kennedy 

Choir - Apr 19-23 - M. Bennett 

Marching Band - Oct 18-23 - B. Parker 

Cross Country - Dec 1-4 - C. Dorton 

COMBINED TV Programs (Combined Schools) - Apr 27-May 1 - P. Gurney 

Principal 

COMBINED  
TRIPS

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

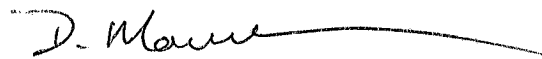
Name of School	Lehi High School						
Group Requesting Trip	Cheerleaders						
Faculty Member in Charge	Jena Anderson						
No. of Students in Group	Female	22	Male		Total		
No. of Adult Supervisors **	Female	3	Male		Total		(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departures & Return	Depart on 12/15/16 after school Return on 12/20/16 approximately 9pm						
Estimated Max Cost Per Student	\$334.77						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$334.77						
Destination and Nature of Trip	Las Vegas, NV Cheer for boys basketball tournament						
Objective of the Trip	The opportunity to cheer for our boys basketball team while they compete against teams from around the country						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
Faculty Advisor Approval

\_\_\_\_\_ Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	11/17/16	<b>Time:</b>	6:00 pm	<b>Place:</b>	Lehi High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA	
<b>Total No. of Students in Group</b>	22	
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/15/16	Las Vegas, NV	Travel only and check into hotel	Orleans Hotel
12/16/16	Game Site TBA	Cheer for game	Orleans Hotel
12/17/16	Game Site TBA	Cheer for game	Orleans Hotel
12/18/16	Orleans Hotel	No game scheduled(Sunday)	Orleans Hotel
12/19/16	Game Site TBA	Cheer for game	Orleans Hotel
12/20/16	Game Site TBA	Cheer for game	Orleans Hotel

### Mode of Transportation

Le Bus
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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

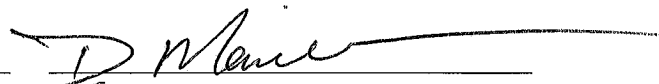
<b>Name of School</b>	Lehi High School						
<b>Group Requesting Trip</b>	Girls Basketball						
<b>Faculty Member in Charge</b>	Aubrey Van Pelt						
<b>No. of Students in Group</b>	<b>Female</b>	16	<b>Male</b>		<b>Total</b>		
<b>No. of Adult Supervisors **</b>	<b>Female</b>	4	<b>Male</b>		<b>Total</b>		(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
<b>Dates and Times of Departures &amp; Return</b>	Depart on 12/15/2015 after school, Return 12/20/2015 at 9p						
<b>Estimated Max Cost Per Student</b>	\$285						
<b>Amount Per Student from Fundraiser</b>	- \$185						
<b>Estimated Max Cost Per Student</b>	=\$100						
<b>Destination and Nature of Trip</b>	Las Vegas, NV and Basketball Tournament						
<b>Objective of the Trip</b>	Opportunity to compete against high level teams from throughout the country.						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

Aubrey Van Pelt

9/15/2016



Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial AVP**

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	11/10/2016	<b>Time:</b>	6:00p	<b>Place:</b>	Lehi High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBD	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBD	
<b>Total No. of Students in Group</b>	16	
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/15/2016	Las Vegas, NV	Travel only and check into hotel	Orleans Hotel
12/16/2016	Game Site TBD	Basketball game	Orleans Hotel
12/17/2016	Game Site TBD	Basketball game	Orleans Hotel
12/18/2016	Orleans Hotel	No games scheduled (Sunday)	Orleans Hotel
12/19/2016	Game Site TBD	Basketball game	Orleans Hotel
12/20/2016	Game Site TBD	Basketball game	Orleans Hotel

### Mode of Transportation

Le Bus
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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

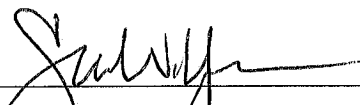
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip


<b>Name of School</b>	Lehi High School						
<b>Group Requesting Trip</b>	Boys Basketball						
<b>Faculty Member in Charge</b>	Sean Yeager						
<b>No. of Students in Group</b>	<b>Female</b>		<b>Male</b>	16	<b>Total</b>		
<b>No. of Adult Supervisors **</b>	<b>Female</b>		<b>Male</b>	4	<b>Total</b>		(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	Depart on 12/15/15 after school Return 12/20/15 approximately 9pm						
<b>Estimated Max Cost Per Student</b>	\$285						
<b>Amount Per Student from Fundraiser</b>	- \$285						
<b>Estimated Max Cost Per Student</b>	=\$0.00						
<b>Destination and Nature of Trip</b>	Las Vegas, NV      Basketball Tournament						
<b>Objective of the Trip</b>	Opportunity to compete against high level teams from throughout the country						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

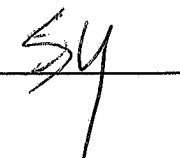
  
\_\_\_\_\_  
Faculty Advisor Approval

8/22/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial** 



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	11/10/16	<b>Time:</b>	6:00pm	<b>Place:</b>	Lehi High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBD	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBD	
<b>Total No. of Students in Group</b>	16	
<b>Approval %</b>		Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/15/16	Las Vegas, NV	Travel only and check into hotel	Orleans Hotel
12/16/16	Game Site TBD	Basketball Game	Orleans Hotel
12/17/16	Game Site TBD	Basketball Game	Orleans Hotel
12/18/16	Orleans Hotel	No games scheduled(Sunday)	Orleans Hotel
12/19/16	Game Site TBD	Basketball Game	Orleans Hotel
12/20/16	Game Site TBD	Basketball Game	Orleans Hotel

### Mode of Transportation

Le Bus
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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~X~~ TRAVEL PAGE

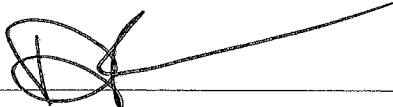
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Lehi High School						
Group Requesting Trip	Wrestling						
Faculty Member in Charge	Dan Rice						
No. of Students in Group	Female		Male	15	Total	15	
No. of Adult Supervisors **	Female		Male	2	Total	2	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Departure/Arrival Date and Time	12/15/2016 5am -12/18/2016 7pm						
Estimated Max Cost Per Student	\$350.00						
Amount Per Student from Fundraiser	- \$0						
Estimated Max Cost Per Student	=\$350.00						
Destination and Nature of Trip	Reno, Nevada national competition						
Objective of the Trip	To give national exposure, see higher level of wrestling.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

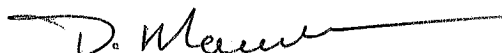
### School Certification and Approval

  
\_\_\_\_\_

Faculty Advisor Approval

9/6/16  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

  
\_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	11/09/2016	<b>Time:</b>	6pm	<b>Place:</b>	LHS Cafeteria
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/15/16	Reno, Nevada	Travel/practice	Silver Legacy
12/16/16	Reno	Compete/tournament	Silver Legacy
12/17/16	Reno	Compete/tournament	Silver Legacy
12/18/16	Lehi	Travel	Home

### Mode of Transportation



Charter Bus

### Misc Comments/Information

Sharing with Stansbury High School.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

X TRAVEL PAGE

ALPINE SCHOOL DISTRICT

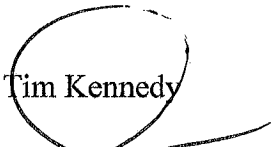
Application for Student Overnight and/or Extended Trip

Name of School	Lehi High School						
Group Requesting Trip	Softball						
Faculty Member in Charge	Tim Kennedy						
No. of Students in Group	Female	20	Male		Total	20	
No. of Adult Supervisors **	Female	2	Male	2	Total	4	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Depart April 12th 8:00 am / Return April 15 <sup>th</sup> 10:00 pm						
Estimated Max Cost Per Student	\$300						
Amount Per Student from Fundraiser	- \$200						
Estimated Max Cost Per Student	=\$100						
Destination and Nature of Trip	Summerlin, NV / Softball Tournament						
Objective of the Trip	Team Building / National Competition						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

8/29/16


Tim Kennedy  
  
\_\_\_\_\_  
Faculty Advisor Approval

Date

  
\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial  \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	3/1/2017	<b>Time:</b>	6:30 pm	<b>Place:</b>	LHS Commons
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/12/17	Summerlin, NV	Travel	TBD
4/12/17	Summerlin, NV	Team activity:	
4/13/17	Summerlin, NV	Tournament Games	
4/14/17	Summerlin, NV	Tournament Games	
4/15/17	Summerlin, NV	Tournament Games/Return Home	

### Mode of Transportation

\* Charter

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

**\* TRAVEL PAGE**  
**ALPINE SCHOOL DISTRICT**

Application for Student Overnight and/or Extended Trip

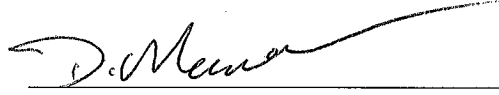
Name of School	Lehi High School						
Group Requesting Trip	LHS Choirs						
Faculty Member in Charge	Monica Bennett						
No. of Students in Group	Female	34	Male	16	Total	50	
No. of Adult Supervisors **	Female	4	Male	2	Total	6	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Dates and Times of Departures & Return	4/19 (afternoon) - 4/23						
Estimated Max Cost Per Student	\$750						
Amount Per Student from Fundraiser	- \$350 (hopefully)						
Estimated Max Cost Per Student	=\$400						
Destination and Nature of Trip	Choir Tour to Hollywood and Universal Studios						
Objective of the Trip	Perform in the Heritage Festival						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

**School Certification and Approval**

  
 Faculty Advisor Approval

9/14/16  
 Date

  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial MB

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Nov 2016	<b>Time:</b>	6pm	<b>Place:</b>	LHS Auditorium
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA	
<b>Total No. of Students in Group</b>	TBA	
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
4/19	Hollywood	Travelling in the charter bus right after school	Hotel in Hollywood
4/20	Hollywood	Hollywood tour, see a show?	Hotel in Hollywood
4/21	Hollywood, Universal Studios	Perform in Hollywood Festival, Universal Studios	Hotel in Hollywood
4/22	Hollywood, Universal Studios	Continue performances in Hollywood Festival, Universal Studios, Exclusive Awards Ceremony at Universal Studios	Hotel in Hollywood
4/23	Lehi, UT	Travel back to Lehi, UT	Home

### Mode of Transportation

\* Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

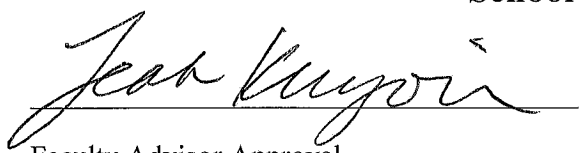
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Lehi High School						
Group Requesting Trip	Catalina Island Marine Science Trip						
Faculty Member in Charge	Leah Kinyon						
No. of Students in Group	Female	20	Male	20	Total	40	
No. of Adult Supervisors **	Female	2	Male	2	Total	4	(min. ratio 1:10)
School Days to be Missed	0	(Not to exceed 3 days)					
Dates and Times of Departures & Return	Depart 4/2/2017 5 AM Return 4/6/2017 5 PM						
Estimated Max Cost Per Student	\$550						
Amount Per Student from Fundraiser	- \$0						
Estimated Max Cost Per Student	=\$550						
Destination and Nature of Trip	Catalina Island Marine Institute –Fox Landing camp						
Objective of the Trip	Study Marine Biology						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval



Faculty Advisor Approval

Date

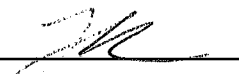


Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial





## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	10/11/2016	<b>Time:</b>	7 pm	<b>Place:</b>	Rm 106 Lehi High
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	32	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	40	
Approval %	80%	Number of Approved Votes ÷ No. of Students in Group = Approval %

8 students did not show - all who were present voted in favor - see attached e-mail

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/2/17	Long Beach, CA	Spend the night	Super 8
4/3/17	Catalina Island	Kayak, snorkel, SUP, hike, zoology	CIMI camp
4/4/17	Catalina Island	Kayak, snorkel, SUP, hike, zoology	CIMI camp
4/5/17	Primm, NV	Spend night on way home	Whiskey Petes
4/6/17	Lehi	Return home	

### Mode of Transportation

Charter Bus, Smith Coaches

### Misc Comments/Information

## Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ~~X~~ TRAVEL PAGE

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Lehi High School						
Group Requesting Trip	Cross Country						
Faculty Member in Charge	Chris Dorton						
No. of Students in Group	Female	6	Male	14	Total	20	
No. of Adult Supervisors **	Female	1	Male	2	Total	3	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Dates and Times of Departures & Return	12/1/16 – 12/4/16						
Estimated Max Cost Per Student	\$315						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$315						
Destination and Nature of Trip	Walnut, CA. Footlocker West Regional Cross Country Meet						
Objective of the Trip	Build team unity & race against national competition						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

CL Ot

Faculty Advisor Approval

9/12/16

Date

D. Mauer

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

**Please Initial: CD**

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Aug 29	<b>Time:</b>	5:00pm	<b>Place:</b>	LHS Media Center
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	20	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	20	
<b>Approval %</b>	100	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
Dec 1	West Covina, CA	Drive and Workout	Holiday Inn
Dec 2	Walnut, CA	Race Registration	Holiday Inn
Dec 3	Walnut, CA	Race	Holiday Inn
Dec 3	Anaheim, CA	Disneyland	Holiday Inn
Dec 4	Lehi, UT	Drive	

### Mode of Transportation

\* Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

## LPHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

Baseball - Mar 21-26 - M. Bezzant

Boys Basketball - Jan 25-29 - D. Evans

Boys Basketball - Dec 15-20 - D. Evans

Cheer - Mar 22-26 - K. Schwartz

Orchestra - Apr 19-23 - V. Landry

\* Drama - Apr 2-8 - J. Smith

Advanced Big Band - Apr 27-30 - C. McKendrick

Ballroom - Mar 30-Apr 5 - D. Moon

\* PDC/Dance Co (W/LHS) - Mar 29-Apr 2 - K. Di Lello

Principal

\* per phone call

COMBINED  
TRIPS

~~TRAVEL PAGE~~

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School						
Group Requesting Trip	Baseball						
Faculty Member in Charge	Matt Bezzant						
No. of Students in Group	Female		Male	23	Total	23	
No. of Adult Supervisors **	Female		Male	6	Total	6	(min. ratio 1:10)
School Days to be Missed	3 (Not to exceed 3 days) <del>X</del>						
Dates and Times of Departure & Return	3/20 <sup>3/21</sup> , 4:44 - 3/26, 3:00						
Estimated Max Cost Per Student	\$ 775						
Amount Per Student from Fundraiser	- \$ 550						
Estimated Max Cost Per Student	=\$ 225						
Destination and Nature of Trip	Emerson, GA - Baseball Tournament						
Objective of the Trip	Compete in an invite only top level high school baseball tournament						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

MB

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	3/4/17	<b>Time:</b>	9:00 am	<b>Place:</b>	LP HS
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
<del>3/20</del> 3/21	Georgia	Travel Day	Tournament Provided
3/21	"	JV Game, Practice	"
3/22	"	Varsity Game	"
3/23	"	"	"
3/24	"	JV Game	"
3/25	"	Varsity Game/s	"
3/26	Highland, UT	Travel Day	

#### Mode of Transportation

☒ Airline to Georgia, Vans in Georgia

#### Misc Comments/Information

We have gathered the prices currently, but are working with a travel agent to try and get better deals.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

\* TRAVEL PAGE


# ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	David Evans						
No. of Students in Group	Female		Male	16	Total		
No. of Adult Supervisors **	Female		Male	6	Total		(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) * 3						
Dates and Times of Departure & Return	January 25th-January 29th						
Estimated Max Cost Per Student	\$0						
Amount Per Student from Fundraiser	-\$200						
Estimated Max Cost Per Student	=\$200						
Destination and Nature of Trip	Montverde High School, Orlando						
Objective of the Trip	Basketball Tourney						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

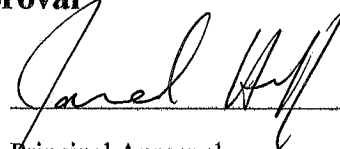
## School Certification and Approval



Faculty Advisor Approval

9/13/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

DE

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Date:	11/8/16	Time:		Place:	LPHS
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip		<p><b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b></p>
No. of Parent Opposing the Trip		
Total No. of Students in Group		
Approval %		<p>Number of Approved Votes ÷ No. of Students in Group = Approval %</p>

### Proposed Itinerary

*See Attached Itinerary*

Date	Destination	Activities	Lodging
1/25	Orlando, FL		

Mode of Transportation

*X* TRAVEL PAGE

Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



~~X~~ TRAVEL PAGE

\* when are you leaving

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	David Evans						
No. of Students in Group	Female		Male	16	Total		
No. of Adult Supervisors **	Female		Male	6	Total		(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 4 3 DE						
Dates and Times of Departure & Return	Dec. 15-20th 2016 AFTER SCHOOL ON THE 15th						
Estimated Max Cost Per Student	\$0						
Amount Per Student from Fundraiser	-\$200						
Estimated Max Cost Per Student	=\$200						
Destination and Nature of Trip	Tark Classic, Las Vegas						
Objective of the Trip	Basketball Tourney						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

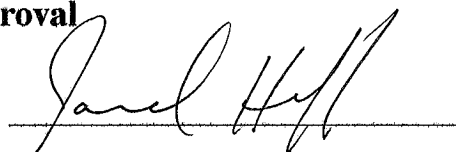
### School Certification and Approval



Faculty Advisor Approval

9/13/16

Date



Principal Approval

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Please Initial DE

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Date:	11-8-16	Time:		Place:	LP HS
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Parent's Preliminary Vote through Confidential Ballot - ONLY ONE VOTE PER STUDENT

No. of parents Approving the Trip		<p>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</p>
No. of Parent Opposing the Trip		
Total No. of Students in Group		
Approval %		Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Character	Lodging
Dec. 15 <sup>th</sup>	Las Vegas (after school)	Basketball	Travel by BUS	Orleans
	↓	Tourney Play	↓	
Dec. 20 <sup>th</sup>	Highland	Travel by BUS		

### Mode of Transportation

\* Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

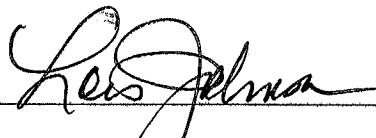
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

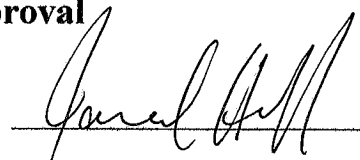
<b>Name of School</b>	Lone Peak High School						
<b>Group Requesting Trip</b>	Chamber Singers						
<b>Faculty Member in Charge</b>	Lois Johnson						
<b>No. of Students in Group</b>	<b>Female</b>	20	<b>Male</b>	20	<b>Total</b>	40	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	3	<b>Male</b>	2	<b>Total</b>	5	(min. ratio 1:10)
<b>School Days to be Missed</b>		March 24-28, 2017					
<b>Dates and Times of Departure &amp; Return</b>	March 23, 2017 11:30pm March 28, 2017 7:45pm						
<b>Estimated Max Cost Per Student</b>	\$1620						
<b>Amount Per Student from Fundraiser</b>	- \$ 500						
<b>Estimated Max Cost Per Student</b>	=\$ 1120						
<b>Destination and Nature of Trip</b>	New York City performance and musical clinics tour						
<b>Objective of the Trip</b>	Perform in Carnegie Hall in New York City, participate in clinics, and related performances						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
\_\_\_\_\_  
Faculty Advisor Approval

9/9/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**  \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Sept. 7, 2016	<b>Time:</b>	7:00 pm	<b>Place:</b>	LPHS Choir Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	40	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	40	
<b>Approval %</b>	100	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/24/17	New York City	Visit 9/11 Museum, Empire State Building,	Roosevelt Hotel
3/25/17	New York City	Rehearsals all day	Roosevelt Hotel
3/26/17	New York City	Lincoln Center, Carnegie Hall,	Roosevelt Hotel
3/27/17	New York City	Statue of Liberty, Ellis Island, Cathedral of St. John the Divine, perform in Brooklyn	Roosevelt Hotel
3/28/17	New York City	Metropolitan Museum of Art, etc., travel back to UT	
	<b>See attached</b>		

### Mode of Transportation

Commercial air carrier, NYC subway, commercial bus in NYC

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

**Chamber Choir Tour Itinerary**  
**New York City**  
**March 23-28, 2017**

**Thursday Mar. 23** 10:00 pm- Meet at SL International Airport. Check in with Ms. J  
Fly overnight to New York City (Delta and Jet Blue)

**Friday Mar. 24** All meals on your own  
7:00 am- Arrive at JFK International Airport  
Ground transportation to hotel for luggage drop  
**Roosevelt Hotel**  
**45<sup>th</sup> St. and Madison Ave. (45 East 45<sup>th</sup> Street)**  
**New York, NY 10017**  
**646-495-9511**  
9:00- 9/11 Memorial and Museum  
noon- Empire State Building  
3:00 pm- Full choir rehearsal/orientation session @ hotel- Main Ballroom  
5:15 pm- dinner in mid-town **in chaperoned groups**  
7:30 pm- all attend show provided in package

**Saturday. Mar. 25** All meals on your own  
9:00 am- Full choir rehearsal @ hotel  
12:00- lunch  
2:00 pm- Full choir rehearsal @ hotel  
5:00 pm- dinner  
Evening free to attend a Broadway show or other activity w/chaperones  
11:00 pm- curfew in your room

**Sunday, Mar. 26** All meals on your own  
Morning free- 8:15 am- leave for LDS church (optional)  
Visit Lincoln Center, group picture (across from LDS Church)  
11:00am- return to hotel via Central Park, 5<sup>th</sup> Avenue  
2:30 pm- Full choir rehearsal @ hotel  
Eat dinner, prepare for concert  
5:45 pm- board bus for Carnegie Hall  
8:30 pm- performance at Carnegie Hall  
Return to hotel after concert  
11:00 pm- curfew in your room

**Monday, Mar. 27** All meals on your own  
9:00 am- visit Statue of Liberty and Ellis Island  
1:00 pm- leave for Assisted Living Center from lower Manhattan  
2:30 pm- performance at:  
**Sunrise Assisted Living Center**  
**2211 Emmons Ave.**  
**@ Sheepshead Bay**  
**(718) 368-8287**  
4:00 pm- Return to hotel, dinner  
Evening free to attend a Broadway show or other activity w/chaperones

**Tuesday Mar. 28**

All meals on your own

All luggage stored at hotel until the afternoon

9:00 am- Sightseeing **in chaperoned groups** (Mid-town Manhattan- Times Square, 5<sup>th</sup> Avenue, Theater District, Metropolitan Museum of Art, Natural History Museum, Intrepid Museum, MOMA, Chinatown, Radio City Music Hall, United Nations Building, Little Italy, etc.)

Meet at hotel by 3:00 pm

Leave hotel at 3:30 for airport via ground transportation

Leave JFK

Arrive in Salt Lake

Arrange for own transportation home

## Chamber Choir Tour Costs- New York City

Festival (hotel in midtown Manhattan for 4 nights, clinician fees, Carnegie Hall rental, 1 Broadway show, entrance to Empire State Building, bus transport, and other expenses associated with the festival)	\$ 1250
Air Fare (estimated)*	\$ 445 est.
Subway, bus shuttle, entrance fees	\$ 70
<b>APPROXIMATE TOTAL</b>	<b>\$ 1765</b>

\*Arrangements for airfare will be made individually by students when a fare via internet is found, or if using Airline Miles. If this is the case, each individual student/chaperone would be responsible to book and pay for his/her own flight, **and the cost of airfare would be deducted from the above total** (i.e., \$1765-\$445=\$1320)

\*\*need additional money for meals

\*\*\*money for spending (shopping, souvenirs, shows, museum entrance fees)

Broadway musicals will be available for students in groups with chaperone only.

**Payment Schedule** (this must be followed and all money must be paid to the LPHS Financial Office). Payment can be made in advance, **but not later than the due dates below.**

September 16	\$ 50 and Consent and Authorization Form
October 14	\$200
November 18	\$200
December 16	\$200
January 20	\$200
February 17	\$300
March 17	\$170 + any additional balance due

Fundraisers for the group will be applied to the accounts of students, and can cover the payments listed above.

### Refund Policy

Once the Authorization Form is turned in, arrangements will be made based on those numbers. Students/chaperones who drop the tour between October 17, 2016 and November 22, 2016 will be responsible for **\$200.00** for non-refundable tickets already purchased. Students/chaperones who drop before December 22, 2016 (90 days prior) will be responsible for **\$450.00** (as above plus festival penalties). Students/chaperones who drop before January 23, 2017 (60 days prior) will be responsible for **\$750.00** (as above plus festival and hotel penalties). Students/chaperones who drop before February 23, 2017 (30 days prior) will be responsible for **\$1150** (as above plus festival and hotel penalties). **Absolutely no refund will be given for students or chaperones who drop within 30 days of the tour (after February 23, 2017), regardless of the amount of money paid to that point. The entire cost of the tour will be charged to the student/chaperone and must be paid in full.**

**Students need to remember that they must qualify with their grades during 3<sup>rd</sup> quarter (2.5 GPA for 3<sup>rd</sup> quarter, no F's in any class, C or better in choir). Grades must be maintained during 4<sup>th</sup> quarter and will be checked on a frequent basis.**

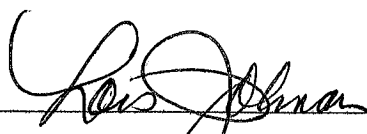
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

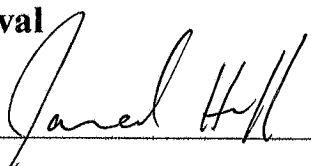
<b>Name of School</b>	Lone Peak High School						
<b>Group Requesting Trip</b>	A Cappella Choir						
<b>Faculty Member in Charge</b>	Lois Johnson						
<b>No. of Students in Group</b>	<b>Female</b>	60	<b>Male</b>	45	<b>Total</b>	105	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	9	<b>Male</b>	6	<b>Total</b>	15	(min. ratio 1:10)
<b>School Days to be Missed</b>		April 10-11, 2017 <i>2 days</i>					
<b>Dates and Times of Departure &amp; Return</b>	Depart- April 7, 2017 5am:      Return- April 11, 2017 9pm						
<b>Estimated Max Cost Per Student</b>	\$800						
<b>Amount Per Student from Fundraiser</b>	\$300						
<b>Estimated Max Cost Per Student</b>	\$500						
<b>Destination and Nature of Trip</b>	San Francisco, CA to participate in the National Choral Festival						
<b>Objective of the Trip</b>	Competition, adjudication, performance, evaluation of other performing groups						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
 \_\_\_\_\_  
 Faculty Advisor Approval

*9/9/16*  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

**Please Initial** 



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Sept. 7, 2016	<b>Time:</b>	7:00 pm	<b>Place:</b>	LPHS Choir Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	99	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	6	
<b>Total No. of Students in Group</b>	105	
<b>Approval %</b>	94%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
4/7/17	San Francisco, CA	Traveling, performing	
	<b>PLEASE SEE ATTACHED</b>	<b>ITINERARY</b>	

### Mode of Transportation

Commercial bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

**Lone Peak High School  
A Cappella Choir Tour  
San Francisco, California  
April 7-11, 2017**

- Fri. April 7:** 5:00 am- meet at Lone Peak  
Load buses  
5:30 am- leave Lone Peak  
Change drivers en route (Reno?)  
Check into hotel between 5:00 and 5:30pm  
Evening- Festival of Gold Meeting/Rehearsal @hotel
- Sat. Apr. 8:** All meals on own  
10:00 am- Clinic with Dr. Marika Kuzma  
Hertz Hall, University of California, Berkeley  
**OR**  
10:00 am- Clinic with Dr. Steve Sano  
Stanford University  
12:00- return to San Francisco  
1:00 pm (approx.)- Arrive @ **Fisherman's Wharf**  
Alcatraz tours begin at 2:00 (2 groups)  
Explore Fisherman's Wharf area, Pier 39, lunch  
7:00 pm- Dinner at the **Cathay House** in Chinatown in **chaperoned groups** (via cable car?)  
**Cathay House**  
**718 California St.**  
**San Francisco, CA 94102**  
9:00 pm- Return to hotel
- Sun. Apr. 9:** All meals on own  
Morning- Church near the Oakland LDS Temple (for those who desire)  
Afternoon- Festival Clinic Performance  
dinner break  
7:00 pm- possible fireside performance or at LDS Temple Visitor's Center  
10:00 pm- Return to hotel
- Mon. Apr. 10:**  
Honor Choir rehearsal  
Afternoon Festival performance (perform and listen to other choirs)  
**Davies Symphony Hall**  
6:45 pm- leave hotel for concert at **Davies Symphony Hall**  
7:30 pm- Evening concert at **Davies Symphony Hall**  
Return to hotel
- Tues. Apr. 11:** Breakfast and lunch on own  
Check out of hotel  
6:00 am- Leave for Utah  
Lunch en route (Reno?)  
Arrive at LPHS by **9:00 pm**

### **A Cappella Choir Tour Costs:**

Festival (hotel, awards, festival adjudication and clinics, venue)	\$570
Bus*	\$150 est.
Alcatraz	\$ 40
Cathay House (Chinatown)	\$ 20
Clinic	\$ 20
<b>APPROXIMATE TOTAL</b>	<b>\$800</b>

\*Bus transportation with Lewis Stages, Le Bus, other comparable, licensed bus company.  
Lowest bid is awarded the contract. If the cost of the buses is less than estimated, the total cost of the tour will be reduced to reflect that lower cost.

\*\*need additional money for meals:

5 breakfasts  
5 lunches  
4 dinners

\*\*\*money for spending (shopping, souvenirs)

**Students must remember that they must qualify with their grades during 3<sup>rd</sup> quarter (2.5 GPA for 3<sup>rd</sup> quarter, no F's in any class, C or better in choir)**

### **Payment Schedule for Tour**

September 9	\$ 50 and Consent and Authorization Form
October 14	\$200
November 11	\$200
December 9	\$200
January 27	\$150

### **Refund Policy**

Once the Authorization Form is turned in, arrangements will be made based on those numbers. Students who drop the tour between November 30, 2016 and December 30, 2016 (90 days prior) will be responsible for **\$100.00** for non-refundable tickets already purchased. Students who drop before January 30, 2017 (60 days prior) will be responsible for **\$350.00** (as above plus festival and hotel penalties). Students who drop before March 1, 2017 (30 days prior) will be responsible for **\$500** (as above plus festival and hotel penalties). **Absolutely no refund will be given for students or chaperones who drop within 30 days of the tour (after March 1, 2017), regardless of the amount of money paid to that point. The entire cost of the tour will be charged to the student/chaperone and must be paid in full.**

**Payments must be made on time according to the schedule. If a payment is more than one week late and acceptable arrangements have not been made, it will be assumed that the student or chaperone will not be going on tour.**

# \*TRAVEL PAGE

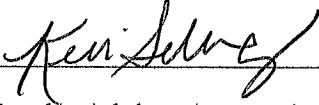
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

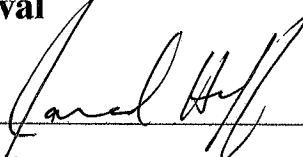
<b>Name of School</b>	Lone Peak High School						
<b>Group Requesting Trip</b>	LP Cheerleaders						
<b>Faculty Member in Charge</b>	Kelli Schwarz, Lori Eisinger						
<b>No. of Students in Group</b>	<b>Female</b>	36	<b>Male</b>		<b>Total</b>	36	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	5	<b>Male</b>		<b>Total</b>	5	(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	March 22-26						
<b>Estimated Max Cost Per Student</b>	\$ \$600-\$800, depending on our flight						
<b>Amount Per Student from Fundraiser</b>	- \$ At Least #100 from our Solar Fundraiser						
<b>Estimated Max Cost Per Student</b>	=\$ \$850						
<b>Destination and Nature of Trip</b>	Anaheim California, Cheer National Competition						
<b>Objective of the Trip</b>	Unit our squad. Compete, reward hard work, memories						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
 \_\_\_\_\_  
 Faculty Advisor Approval

Sept. 8, 2016  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**  \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Aug 31	<b>Time:</b>	5:30pm	<b>Place:</b>	Lone Peak High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	30	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	36	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
March22	Anaheim, California	Travel Day, Balboa Beach, hotel	Courtyard Marriott
March23	Anaheim, California	Disneyland	Courtyard Marriott
March24	Anaheim, California	Practice, Disneyland	Courtyard Marriott
March25	Anaheim, California	Competition, Team Dinner	Courtyard Marriott
March26	Anaheim, California	Travel Home	Courtyard Marriott

#### Mode of Transportation

* Bus, Airplane
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#### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~X~~ TRAVEL PAGE

ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School						
Group Requesting Trip	Orchestra						
Faculty Member in Charge	Vanese Landry						
No. of Students in Group	Female	33	Male	16	Total	49	
No. of Adult Supervisors **	Female	4	Male	2	Total	6	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 2						
Dates and Times of Departure & Return	April 19, 2017 9:30, April 23, 2017						
Estimated Max Cost Per Student	\$ 700						
Amount Per Student from Fundraiser	- \$ 300						
Estimated Max Cost Per Student	=\$ 400						
Destination and Nature of Trip	Anaheim, CA, Orchestra Festival and Clinic with Disney recording						
Objective of the Trip	Obtain experience in the music recording industry and inspire students to practice and work harder						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

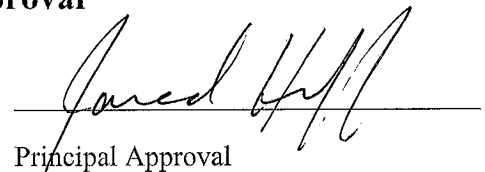
School Certification and Approval



Faculty Advisor Approval

Sept 14, 2016

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial VL

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	September 8, 2016	<b>Time:</b>	6:00 pm	<b>Place:</b>	Orchestra room at LP
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	48	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	50	
<b>Approval %</b>	96	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
April 19, 2017	Leave LP at 9:30 pm	Drive to California	Bus
April 20, 2017	Disneyland	Play at the park	Hotel
April 21, 2017	Disneyland	Recording Workshop back stage Disney and play at park	Hotel
April 22, 2017	Festival location in Anaheim	Participate in the festival, then return home	Bus

### Mode of Transportation



Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~TRAVEL PAGE~~

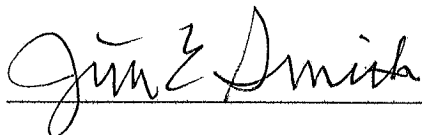
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High High School						
Group Requesting Trip	Drama						
Faculty Member in Charge	Jim Smith						
No. of Students in Group	Female	15	Male	15	Total	30	
No. of Adult Supervisors **	Female	2	Male	2	Total	4	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) None						
Dates and Times of Departure & Return	Depart 4/2/17 Return 4/8/17						
Estimated Max Cost Per Student	\$ 1,400.00						
Amount Per Student from Fundraiser	- \$ Unknown at this time						
Estimated Max Cost Per Student	=\$ 1,400.00						
Destination and Nature of Trip	Orlando						
Objective of the Trip	Perform at Disney World and attend workshops						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

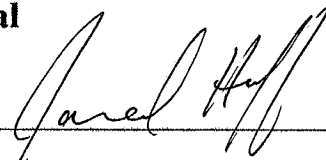
### School Certification and Approval



Faculty Advisor Approval

9-6-16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial





## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	<b>5/17/16</b>	<b>Time:</b>	<b>6:00 PM</b>	<b>Place:</b>	<b>LPHS Drama Room</b>
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<b>30</b>	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<b>2</b>	
<b>Total No. of Students in Group</b>	<b>32</b>	
<b>Approval %</b>	<b>94 %</b>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
04/02/17	Depart on Jet Blue Red Eye	Travel	N/A
04/03/17	Hotel to drop off luggage	Universal Studios	Hotel
04/04/17	Disney World	Workshop	Hotel
04/05/17	Disney World	Magic Kingdom	Hotel
04/06/17	Disney World	Workshop	Hotel
04/07/17	Disney World	Performance	Hotel
04/08/17	Airport	Travel Home	N/A

### Mode of Transportation

Air/Charter Bus

### Misc Comments/Information

Most Meals Included

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Lone Peak High School						
<b>Group Requesting Trip</b>	Drill Team						
<b>Faculty Member in Charge</b>	Melody Craig						
<b>No. of Students in Group</b>	<b>Female</b>	20	<b>Male</b>		<b>Total</b>	20	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	3	<b>Male</b>		<b>Total</b>	3	(min. ratio 1:10)
<b>School Days to be Missed</b>	(Not to exceed 3 days) 3 DAYS						
<b>Dates and Times of Departure &amp; Return</b>	3/1/17 LV SLC 8:35AM, AR LAX; 3/5/17 LV LAX 4:05PM, AR SLC 7:00F						
<b>Estimated Max Cost Per Student</b>	\$ 1,200.00						
<b>Amount Per Student from Fundraiser</b>	-\$ VARIES FROM GIRL TO GIRL						
<b>Estimated Max Cost Per Student</b>	=\$ 1,200.00						
<b>Destination and Nature of Trip</b>	California for special workshops and performance.						
<b>Objective of the Trip</b>	dance education and experience						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
 \_\_\_\_\_  
 Faculty Advisor Approval

9/13/16  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial** M.C.

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	09/01/2016	<b>Time:</b>	8:15pm	<b>Place:</b>	LPHS maroon GYM
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	20	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	20	
<b>Approval %</b>	100	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
03/01/17	SLC TO LAX	DEPARTURE TO CALIFORNIA	
03/1/17	Hollywood area	Workshops at The Edge Performing Arts	
03/01/17	Anahiem	check in Hotel	Homewood Suites
03/02/17	Hollywood area	Universal Studios Hollywood	Homewood Suites
03/03/17	Anahiem	Performing in Disneyland	Homewood Suites
03/03/17	Hollywood area	Broadway show "Finding Neverland"	Homewood Suites
03/04/17	Anahiem	Disney Day	Homewood Suites
03/05/17	LAX TO SLC	RETURNING HOME	

### Mode of Transportation

DELTA FLIGHT AND PRIVATE MOTOR COACH FOR LOCALIZED TRAVEL

### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

*\* TRAVEL PAGE*

## ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School						
Group Requesting Trip	Advanced Big Band						
Faculty Member in Charge	Curtis McKendrick						
No. of Students in Group	Female	1	Male	22	Total	23	
No. of Adult Supervisors **	Female	1	Male	2	Total	3	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 2						
Dates and Times of Departure & Return	April 27-30, 2017						
Estimated Max Cost Per Student	\$ 1300						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$ 1300						
Destination and Nature of Trip	New Orleans Jazz and Heritage Festival- Performance, Clinics, Concerts						
Objective of the Trip	Music Immersion, Education, Perform						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

*Curtis McKendrick* 9/15/16

Faculty Advisor Approval

Date

*Janet Hill*

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial *CM*

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Nov. 9, 2016	<b>Time:</b>	7:00pm	<b>Place:</b>	Lone Peak High School Band Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
No. of Parent Opposing the Trip		
Total No. of Students in Group		
Approval %		Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
April 27	Depart for New Orleans	Travel Day	Holiday Inn Superdome
April 28	New Orleans	Clinics & Concerts	
April 29		Performance	
April 30	Travel Home	Travel Day	

### Mode of Transportation

Delta Airlines, Professional Mini/Limo Bus Service

### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~TRAVEL PAGE~~

## ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

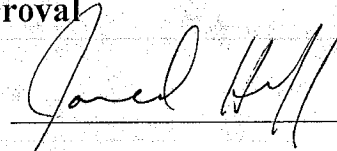
Name of School	Lone Peak High School						
Group Requesting Trip	Ballroom						
Faculty Member in Charge	David Moon						
No. of Students in Group	Female	20	Male	15	Total	35	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 2 Days						
Dates and Times of Departure & Return	March 30, 2017 @ 9 am - April 5, 2017 @ 9 am						
Estimated Max Cost Per Student	\$ 650						
Amount Per Student from Fundraiser	- \$ 200						
Estimated Max Cost Per Student	=\$ 450						
Destination and Nature of Trip	Disneyland, CA for show and lesson.						
Objective of the Trip	Perform/Lessons/Build Team Unity						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
Faculty Advisor Approval

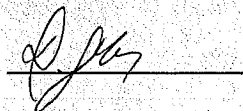
9/16/16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	<b>8/16/2016</b>	<b>Time:</b>	<b>6:00pm</b>	<b>Place:</b>	<b>Heritage Park</b>
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<b>25</b>	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<b>0</b>	
<b>Total No. of Students in Group</b>	<b>25</b>	
<b>Approval %</b>	<b>100%</b>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/30/17	Leave Lone Peak at 9:00am	Drive to CA. Stop for Lunch. Practice in evening.	Disneyland Hotel
3/31/17	Disneyland	Show and Disneyland	Disneyland Hotel
4/1/17	CA Adventures	CA Adventures	Disneyland Hotel
4/2/17	Beach / Hotel	Beach Day in morning. Return to hotel for games	Disneyland Hotel
4/3/17	Universal Studios & Ballroom Studio	See Professional Shows and Take Lesson	Disneyland Hotel
4/4/17	Disneyland	Disneyland	Bus
4/5/17	Lone Peak High School	Home	N/A

### Mode of Transportation

 Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

## MVHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

Swim - Jan 13-14 - M. Jones B. Talonia verbal OK by phone 10/6/16  
only coaches at MVHS.

Choirs - Apr 18-23 - B. Taylor B.S. Taylor

Wind Symph/Orchest/Jazz - Mar 23-24 - J. Bowman J. Bowman

Boys Basketball - Dec 26-29 - A. Groves A. Groves

CTE Auto - Oct 30-Nov 2 - D. Gale D. Gale

Ballroom (w/OHS) - Mar 29-Apr 3 - M Baugh M Baugh

Principal B. Talonia 10/6/16

COMBINED  
TRIPS →



# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Mountain View High School						
Group Requesting Trip	Cross Country						
Faculty Member in Charge	Mike Strauss						
No. of Students in Group	Female	12	Male	12	Total	24	
No. of Adult Supervisors **	Female	2	Male	1	Total	3	(min. ratio 1:10)
School Days to be Missed	3 (Not to exceed 3 days)						
Estimated Max Cost Per Student	\$ 300						
Amount Per Student from Fundraiser	- \$ ??						
Estimated Max Cost Per Student	=\$ 300						
Destination and Nature of Trip	Footlocker Cross Country Regional Championships, Walnut CA						
Objective of the Trip	To give these athletes the opportunity to be exposed to and experience levels of competition outside the state.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

*Signatures on back page*

Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	10/22/2016	<b>Time:</b>	7:00 P.M.	<b>Place:</b>	Mountain View High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	24	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	24	
<b>Approval %</b>	Pending	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/1/2016	Walnut, CA	Travel	Holiday Inn
12/2/2016	Mt Sac in Walnut, CA	Packet Pick up/ Walk the course	Holiday Inn
12/2/2016	Buena Park, CA	Knots Berry Farm	Holiday Inn
12/3/2016	Mt Sac in Walnut, CA	Footlocker Regional Championship	
12/3/2016	Orem, UT	Travel	Home

#### Mode of Transportation

Bus District Approved Bus

#### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

## ALPINE SCHOOL DISTRICT

for Signatures

## Application for Student Overnight and/or Extended Trip

Name of School	Mountain View High School						
Group Requesting Trip	Cross Country						
Faculty Member in Charge	Mike Strauss						
No. of Students in Group	Female	10	Male	10	Total	24	
No. of Adult Supervisors **	Female	2	Male	1	Total	3	(min. ratio 1:10)
School Days to be Missed	2		(Not to exceed 3 days)				
Estimated Max Cost Per Student	\$ 250 <sup>00</sup>						
Amount Per Student from Fundraiser	- \$ 100 <sup>00</sup>						
Estimated Max Cost Per Student	=\$						
Destination and Nature of Trip	Walnut, CA Footlocker West Regional						
Objective of the Trip	To expose the athletes to national level <sup>Championship</sup> competition						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

## School Certification and Approval

M. Strauss  
Faculty Advisor Approval

9/16/16  
Date

B. Taborda  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

MS



# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Mountain View High School						
Group Requesting Trip	Orchesis Dance Company						
Faculty Member in Charge	Aubry Dalley						
No. of Students in Group	Female	17	Male	1	Total	18	
No. of Adult Supervisors **	Female	2	Male	1	Total	3	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
	Thursday, December 15-Sunday, December 18						
Estimated Max Cost Per Student	\$605						
Amount Per Student from Fundraiser	- \$200						
Estimated Max Cost Per Student	=\$405						
Destination and Nature of Trip	Los Angeles, California						
Objective of the Trip	Performance Opportunities and Working with choreographers/dancers outside of Utah						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**


### School Certification and Approval

Faculty Advisor Approval
 Date
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/12/16- 9/15/16	<b>Time:</b>		<b>Place:</b>	Information Sent Out Via Email Presentation and vote collected via google form with password.
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	17	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	1	
<b>Total No. of Students in Group</b>	18	
<b>Approval %</b>	94%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/15/16	Los Angeles, California	9:30am Meet at Provo airport 10:19am Fly out of Provo airport 11:11am Arrive in San Diego 11:30am Shuttle to LA via Luxurious Phoenix Corp (stop for lunch on the way) 1:00pm Dance classes at EDGE Performing Arts Center 3:00pm Site seeing and dinner on Hollywood Boulevard 7:00pm Shuttle to hotel and check- in 10:00pm Relaxing, swimming, etc. 11:00pm Lights Out	
12/16/16	San Francisco, California LA, California	7:00am Check out of Hotel 8:00am Dance class and Tour of Diavolo Institute 10:00am School Exchange/Performance with local high school 1:00pm Lunch	

		2:30pm Master Class and/or Dance Department tour at California Institute of the Arts, Chapman University, or UC Irvine 4:00pm Time on beach and dinner 6:30pm Shuttle to hotel in Anaheim and check-in 8:00 Downtown Disney 10:00 Return to hotel 11:00 Lights Out	
12/17/16	LA, California	Disneyland all day	
12/18/16	Orem, Utah	8:00am check out of hotel 10:30am Arrive at San Diego airport 11:51am Fly out of San Diego 2:30pm Fly into Provo Airport for pick up	

**Mode of Transportation**

Allegiant Air (Provo Airport)  
Luxurious Phoenix Corp

**Misc Comments/Information**

**Board Approval**

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

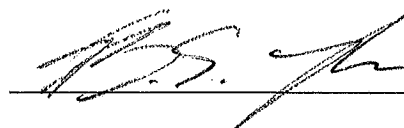
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

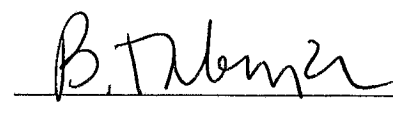
Name of School	Mountain View High School						
Group Requesting Trip	Chamber Choir, A Cappella and Con Brio						
Faculty Member in Charge	Brett Taylor						
No. of Students in Group	Female	101	Male	45	Total	146	
No. of Adult Supervisors **	Female	12	Male	5	Total	17	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$940.00						
Amount Per Student from Fundraiser	- \$100.00						
Estimated Max Cost Per Student	=\$840.00						
Destination and Nature of Trip	San Francisco, California						
Objective of the Trip	Music education and experience, team building						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

## School Certification and Approval

  
Faculty Advisor Approval

9/16/16  
Date

  
Principal Approval

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Please Initial BST

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/14/16	<b>Time:</b>	7:00pm	<b>Place:</b>	MVHS Auditorium
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	129	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	1	
<b>Total No. of Students in Group</b>	146	
<b>Approval %</b>	88%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/18/17 <i>after school</i>	Oakland, CA airport		Plaza Suites Hotel (Santa Clara, CA)
4/19/-4/22		Grace Cathedral	
		Stanford University clinic	
		High School Choir exchange	
		Pier 39	
		Fisherman's Wharf	
		Alcatraz	
		Dinner cruise on the bay	
		Santa Cruz Beach Boardwalk	
4/23/17	Oakland to home	Redwoods, church service in Grace Cathedral	

### Mode of Transportation

\* Flight to Oakland, coach bus while in the city, Fly home

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



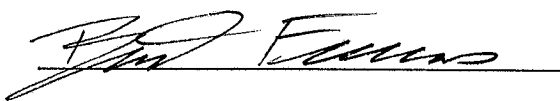
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Mountain View High School						
<b>Group Requesting Trip</b>	Visual Art Department						
<b>Faculty Member in Charge</b>	Bart Francis and Jeselyn Peery						
<b>No. of Students in Group</b>	<b>Female</b>	15	<b>Male</b>	15	<b>Total</b>	30	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	2	<b>Male</b>	2	<b>Total</b>	4	(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	Departure 2/15/17 AM Return 2/20/17 @7 pm						
<b>Estimated Max Cost Per Student</b>	\$615.00						
<b>Amount Per Student from Fundraiser</b>	- \$200.00						
<b>Estimated Max Cost Per Student</b>	=\$415.00						
<b>Destination and Nature of Trip</b>	Los Angeles, California Visual Art Tour						
<b>Objective of the Trip</b>	To expose advanced art students to art museums and art work.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

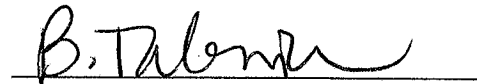
### School Certification and Approval



Faculty Advisor Approval

9/14/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial BF

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/13/16	<b>Time:</b>	6 pm	<b>Place:</b>	Mountain View room 163
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<u>25</u>	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<u>0</u>	
<b>Total No. of Students in Group</b>	<u>30</u>	
<b>Approval %</b>	<u>83%</u>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
2/16/17	Anaheim, CA	Disneyland	Anaheim, CA
2/17/17	Los Angeles, CA	Getty Museum, Los Angeles County Museum of Art	Burbank, CA
2/18/17	Pasadena, CA	Art Center in Pasadena, Norton Simon Museum, Huntington Museum and Gardens, Universal City Walk	Burbank, CA
2/19/17	Glendale, Los Angeles, CA	Forest Lawn Memorial, Venice Beach	Burbank, CA

### Mode of Transportation

Le Bus

### Misc Comments/Information

The purpose of this experience is two fold. First, we want to expose the advanced students to various forms of art and art education. Second, is to give them an opportunity to create art. All participating students will be asked to create an artwork inspired from their experience in Los Angeles. These artworks will be displayed as part of a group exhibition that will take place after we return to Utah. This is an opportunity for the students to immerse themselves in art and be creatively inspired.

The minimum amount of students we will take is 30 and the max is 45.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

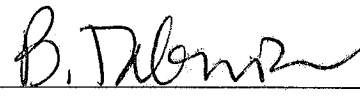
<b>Name of School</b>	Mountain View High School						
<b>Group Requesting Trip</b>	Wind Symphony, Symphonic Orchestra, Jazz Band						
<b>Faculty Member in Charge</b>	John Bowman						
<b>No. of Students in Group</b>	<b>Female</b>	56	<b>Male</b>	41	<b>Total</b>	107	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	6	<b>Male</b>	5	<b>Total</b>	11	(min. ratio 1:10)
<b>School Days to be Missed</b>	2	(Not to exceed 3 days)					
	March 23-24, 2017						
<b>Estimated Max Cost Per Student</b>	\$162.50						
<b>Amount Per Student from Fundraiser</b>	- \$30.00						
<b>Estimated Max Cost Per Student</b>	=\$132.50						
<b>Destination and Nature of Trip</b>	Rexburg, Idaho for workshops and exchange performances						
<b>Objective of the Trip</b>	Provide performance experience and feedback for upcoming region festival assessments						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
Faculty Advisor Approval

9/16/16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/14/2016	<b>Time:</b>	7:30 PM	<b>Place:</b>	MVHS Instrumental Music Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	90	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	2	
Total No. of Students in Group	107	
Approval %	84%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
3/23/17	Rexburg, ID	Exchange performances	Quality Inn
3/24/17	Rexburg, ID	Workshops, exchange performance	Quality Inn
3/25/17	Orem, UT	Return travel, state jazz assessment	

#### Mode of Transportation

Chartered motor coach - Le Bus
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#### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# \*TRAVEL PAGE ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Mountain View High School						
<b>Group Requesting Trip</b>	Boys Basketball						
<b>Faculty Member in Charge</b>	Alan Groves						
<b>No. of Students in Group</b>	<b>Female</b>		<b>Male</b>	20	<b>Total</b>	20	
<b>No. of Adult Supervisors **</b>	<b>Female</b>		<b>Male</b>	4	<b>Total</b>	4	(min. ratio 1:10)
<b>School Days to be Missed</b>	0	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	12/26/2015, 3:00 pm-12/29/2016, 10:00 pm						
<b>Estimated Max Cost Per Student</b>	\$450						
<b>Amount Per Student from Fundraiser</b>	- \$350						
<b>Estimated Max Cost Per Student</b>	=\$100						
<b>Destination and Nature of Trip</b>	Las Vegas, Nevada/ Basketball Tournament						
<b>Objective of the Trip</b>	Compete in the Tri-State Holiday Basketball Tournament						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

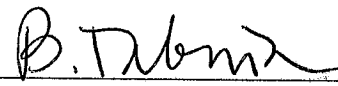
### School Certification and Approval



Faculty Advisor Approval

9/15/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial AG

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/14/15	<b>Time:</b>	6:00	<b>Place:</b>	MVHS, Room 153
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	18	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	20	
<b>Approval %</b>	90	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/26/16	Las Vegas	Travel	Orleans Hotel
12/27/16	Desert Oasis High School	Basketball Games	Orleans Hotel
12/28/16	Desert Oasis High School	Basketball Games	Orleans Hotel
12/29/16	Desert Oasis/Orem, Ut	Basketball Game/Return Travel	Home

### Mode of Transportation

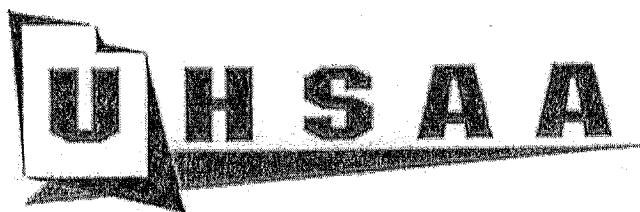
✱ Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



## 2016-17 Moratorium Adjustment Form

Any adjustment must be directly related to competition

Deadline for form to UHSAA: November 1

Activity	Declared Moratorium Start & End Date	Signature of Coach	Competition Date(s)	Event & Site Causing Adjustment
Girls' Basketball				
Boys' Basketball	12/21/16 - 12/25/16	<i>AE</i>	12/26/16 - 12/29/16	Desert OASIS TRI-STATE INVITATIONAL
Wrestling				
Swimming				
Diving				
Drill Team				
Forensics				
Drama				

### Moratorium Adjustment Conditions:

1. Unless adjusted as noted on this form, the Christmas holiday moratorium remains December 23-27.
2. The specific holiday (Christmas or New Years Day) cannot be compromised in any adjustment.
3. Moratorium days must be consecutive.
4. Teams may adjust the moratorium no more than one day prior to the date of competition.
5. Teams cannot meet, practice, play nor travel on a moratorium day.
6. The principal shall monitor the moratorium period. Individual teams within the school could be on different schedules.
7. The basic philosophy of the holiday moratorium is to allow students, coaches, and other school personnel quality family time while maintaining a level playing field. Dates chosen for the moratorium should reflect a well-conceived and educationally sound plan indicative of community and school philosophy. Moratorium periods shall not, in any way, compromise that level playing field.

MOUNTAIN VIEW HIGH

School Name

10/11/16

Date

*Sam Jarama*

Signature of District Superintendent

*Kluu*

Signature of School Principal

### OHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

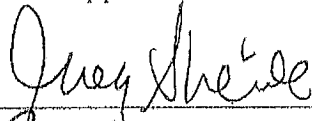
C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

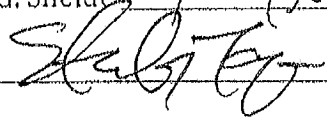
Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

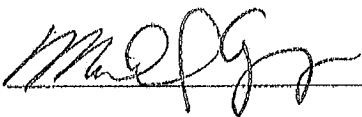
Boys Basketball - Dec 19-23 - G. Sheide



Choir - Apr 20-23 - S. Keyes



Principal





**\* TRAVEL PAGE**  
ALPINE SCHOOL DISTRICT

**SUBMITTED**

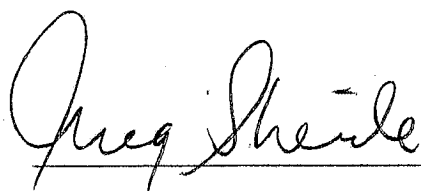
Date: 4.18.16

Application for Student Overnight and/or Extended Trip

Name of School	Orem High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	Greg Sheide / MICHAEL BROWN 1/6						
No. of Students in Group	Female	2	Male	14	Total	16	
No. of Adult Supervisors **	Female	1	Male	2	Total	3	(min. ratio 1:10)
School Days to be Missed	4	(Not to exceed 3 days)					
	Dec. 19-23 missing school on Dec. 19, 20, 21, 22						
Estimated Max Cost Per Student	\$1500						
Amount Per Student from Fundraiser	\$1000						
Estimated Max Cost Per Student	\$500						
Destination and Nature of Trip	Maui Winter Classic in Hawaii						
Objective of the Trip	Invited to play against good teams and to have a great team bonding experience.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

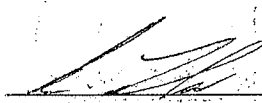
**School Certification and Approval**



Faculty Advisor Approval

4/18/16

Date

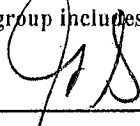


Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Date:	3-9-16	Time:	5:30 PM	Place:	Sleepy Ridge Golf Course
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Parent's Preliminary Vote through Confidential Ballot - ONLY ONE VOTE PER STUDENT

No. of parents Approving the Trip	12	Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	12	
Approval %	100%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
12-18-16	Maui	Plane trip	provided by tournament
12-19	Maui	Basketball game, One	"
12-20	Maui	Basketball game siteseeing	"
12-21	Maui	Basketball games (2)	"
12-22	Orem, Utah	plane ride home	"

### Mode of Transportation

\* Airplane - Buses in Hawaii

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



October 3, 2016

## ***2016 Lahainaluna Invitational***

**Aloha Coach Deucher,  
Thank you for sending in your entry fee, which  
secures your place in this year's tournament.**

**You will be playing 1 game on each day, Monday,  
December 19th – Thursday, December 22nd.**

**We will be posting the schedule as we approach the  
tournament, and you can expect a very competitive  
field this year.**

**If you have any questions please don't hesitate to  
contact me directly.**

**Genevieve Ruvald  
Tournament Coordinator  
[Genevieve.ruvald@gmail.com](mailto:Genevieve.ruvald@gmail.com)  
858-336-6693**

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Orem High School						
<b>Group Requesting Trip</b>	Orem High Varsity Cheer						
<b>Faculty Member in Charge</b>	Debi Lee						
<b>No. of Students in Group</b>	<b>Female</b>	24	<b>Male</b>		<b>Total</b>	24	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	3	<b>Male</b>		<b>Total</b>	3	(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	January 26- January 30 2017						
<b>Estimated Max Cost Per Student</b>	\$900.00						
<b>Amount Per Student from Fundraiser</b>	- \$300.00						
<b>Estimated Max Cost Per Student</b>	=\$500.00						
<b>Destination and Nature of Trip</b>	Anaheim California						
<b>Objective of the Trip</b>	Compete in a national cheer competition						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

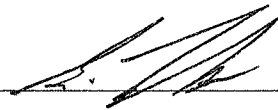
### School Certification and Approval



Faculty Advisor Approval



Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	April 11 2016	<b>Time:</b>	7:00 pm	<b>Place:</b>	Orem High School Little Theater
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	22	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	24	
<b>Approval %</b>	91%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### PROPOSED ITENERARY

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
01/26/17	SLC to LAX	Fly to California	
01/26/17	Shuttle to hotel	Shuttle to hotel	Clarion Hotel
	Disneyland	Disneyland/Tour? Depends on flight times and arrival	Clarion Hotel
01/27/17	Anaheim Convention Center	Routine Practice @Anaheim Convention Center 6:30am	Clarion Hotel
01/27/17	Disneyland	Disneyland	Clarion Hotel
01/28/17	Anaheim Convention Center	UCA WEST COAST CHAMPIONSHIP ALL DAY	Clarion Hotel
01/28/17	Cheesecake Factory	Team Dinner	Clarion Hotel
01/29/17	Disneyland	Disneyland	Clarion Hotel
01/30/17	Shuttle to LAX	Shuttle to LAX	Clarion Hotel
01/30/17	LAX to SLC	Fly to SLC	Clarion Hotel

### Mode of Transportation

Flying Southwest or Jet Blue and then Shuttle with Karmel Shuttle

### Misc Comments/Information

All Activities depend on flight departures and arrival times

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

\* TRAVEL PAGE

ALPINE SCHOOL DISTRICT

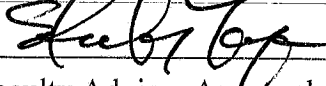
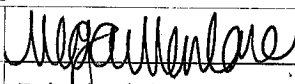
Application for Student Overnight and/or Extended Trip

Name of School	Orem High School					
Group Requesting Trip	Choir					
Faculty Member in Charge	Sterling Keyes					
No. of Students in Group	F	80	M	40	Total	120
No. Of Adult Supervisors **	F	10	M	6	Total	16 (min. ratio 1:10)
School days to be Missed	April 20, 21, 2017					(NOT to exceed 3 days)
Dates and Times of Departure & Return	April 20, 2017 6:00 a.m. April 23, 2016 11:00 p.m.					
Estimated Actual Cost Per Student	\$600					
Amount Per Student from Fundraiser						
Estimated Max Cost Per Student	= \$600					(total student out of pocket)
Destination and Nature of Trip	San Francisco, CA Competition					
Objective of the Trip	Perform and compete at a regional competition.					

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

We have planned the above proposed trip within established district guidelines.

	8-Sep-16		9/14/16
Faculty Advisor Approval	Date	Principal Approval	Date

Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date	August 24, 2016	Time	6:00 p.m.	Place	Orem High
No. of Students Represented at the Meeting by at least One Parent	131				

Preliminary Vote through Confidential Ballot

No. Of parents Approving the Trip	129	No. Of Parents Opposing the Trip	2
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Board Approval \_\_\_\_\_ Date \_\_\_\_\_

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).



Please initial me

Proposed Itinerary			
Date	Destination	Activities	Lodging
4-20-2017	Leave Orem	Drive to San Francisco	Plaza Hotel
4-21-2017	San Francisco	WorldStride Performance Festivals Competition/San Francisco Pier	Plaza Hotel
4-22-2017	San Francisco	Great America Theme Park-Awards Ceremony	Plaza Hotel
4-23-2017	Orem	Drive To Orem	

\* Mode of Transportation –Charter Bus

Misc Comments/Information

## PGHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

Cheer - Mar 23-27 - E. Vowles

Drill - Mar 2-6 - B. Frampton

Winter Drum/Guard - Mar 9-12 - V. Burgoyne

Orchestra - Feb 16-18 - D. Beck

Boys Basketball - Dec 26-31 - R. McAllister

Principal



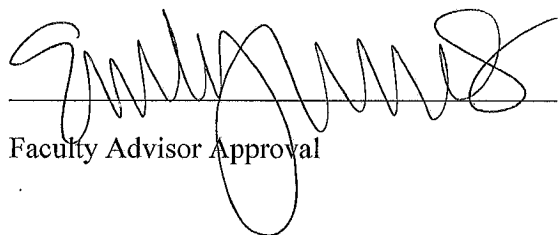
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Pleasant Grove High School						
Group Requesting Trip	Cheer						
Faculty Member in Charge	Emily Vowles						
No. of Students in Group	Female	16	Male	0	Total	16	
No. of Adult Supervisors **	Female	2	Male		Total	2	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Leaving: Thursday, March 23, 2017 11:00 am Returning: Monday, March 27, 2017 1:00 pm						
Estimated Max Cost Per Student	\$950.00						
Amount Per Student from Fundraiser	- \$200.00						
Estimated Max Cost Per Student	=\$750.00						
Destination and Nature of Trip	USA Cheer Nationals Anaheim, California						
Objective of the Trip	To compete against top notch drill teams from other areas in the USA National Cheer Competition						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
Faculty Advisor Approval

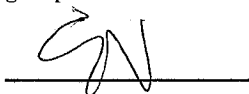
9-20-16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Oct 6, 2016	<b>Time:</b>	8:00 pm	<b>Place:</b>	Pleasant Grove High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA 16	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA 0	
<b>Total No. of Students in Group</b>	16	
<b>Approval %</b>	TBA 100%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
Mar 23, 2017	Anaheim, CA	Travel to California, rehearsals	Spring Hill Suites
Mar 24, 2017	Anaheim, CA	Cheer Competition, Disneyland	Spring Hill Suites
Mar 25, 2017	Anaheim, CA	Cheer Competition, Preliminary	Spring Hill Suites
Mar 26, 2017	Anaheim, CA	Cheer Competition, Awards, Disneyland	Spring Hill Suites
Mar 27, 2017	Pleasant Grove, UT	Travel home to Pleasant Grove, UT	

### Mode of Transportation

\* School bus, Airline (Jet Blue), Charter Bus line

### Misc Comments/Information

### Board Approval

\_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/3/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> NTIS Group, LLC 24610 Detroit Rd, Ste 250 Westlake OH 44145		<b>CONTACT NAME:</b> Amy Hradek <b>PHONE (A/C, No, Ext):</b> (440) 471-8220 <b>FAX (A/C, No):</b> (440) 471-8225 <b>E-MAIL ADDRESS:</b> Ahradek@ntisgroup.com	
<b>INSURED</b> Transportation Charter Services, Inc. 1931 N. Batavia St. Orange CA 92865		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: National Interstate Ins Co. NAIC # 32620 INSURER B: Vanliner Insurance Co. 21172 INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES** CERTIFICATE NUMBER: CL1642001368 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		YPP1124890 11	5/1/2016	5/1/2017	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		YPP1124890 11	5/1/2016	5/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist BI split \$ Statutory
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		YBX1124890 08	5/1/2016	5/1/2017	EACH OCCURRENCE \$ AGGREGATE \$ AL/GI \$ 5,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	YWC1124890 07	5/1/2016	5/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<b>PHYSICAL DAMAGE</b>		YPP1124890 11	5/1/2016	5/1/2017	CHARTER DED \$10,000 PRIVATE PASS DED \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*insurance coverage for cheer trips - charter bus in CA.*

<b>CERTIFICATE HOLDER</b> emilyvowles@gmail.com Pleasant Grove High School 700 East 200 South Pleasant Grove, UT 84602	<b>CANCELLATION</b> SHOULD ANY OF THE EXPIRATION ACCORDANCE AUTHORIZED REPRESENTATIVE Jason Hradek
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\* TRAVEL PAGE

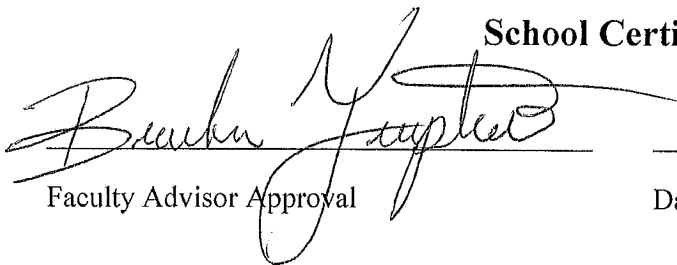
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

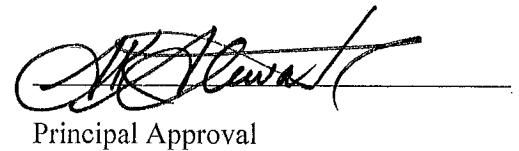
Name of School	Pleasant Grove High School						
Group Requesting Trip	Drill Team						
Faculty Member in Charge	Brooklin Frampton						
No. of Students in Group	Female	32	Male	0	Total	32	
No. of Adult Supervisors **	Female	4	Male	0	Total	4	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Departing March 2, 2017 6:00 am Returning March 6, 2017 9:00 pm						
Estimated Max Cost Per Student	\$1,650.00						
Amount Per Student from Fundraiser	- \$150.00						
Estimated Max Cost Per Student	=\$1,450.00						
Destination and Nature of Trip	Orlando, Florida; Drill Team Nationals						
Objective of the Trip	To compete against the best teams from across the country; promote confidence and team unity.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
Faculty Advisor Approval

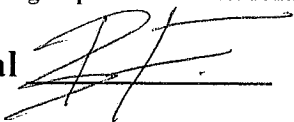
9-14-16  
Date

  
Principal Approval

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\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Sep 1, 2016	<b>Time:</b>	7:00 pm	<b>Place:</b>	Pleasant Grove High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	32	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	32	
<b>Approval %</b>	100 %	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
Mar 2, 2017	Travel to Orlando, FL	Disney World, rehearsals	Disney Resort
Mar 3, 2017	Orlando, FL	Universal Studio, Team Time	Disney Resort
Mar 4, 2017	Orlando, FL	Drill Team National Competition	Disney Resort
Mar 5, 2017	Orlando, FL	Competition and Drill Awards	Disney Resort
Mar 6, 2017	Travel to Salt Lake City, UT	Disney World, Return flight home	

### Mode of Transportation

☒ Commercial Airline (TBD) and Public Bus Transportation

### Misc Comments/Information

### Board Approval

~~\* TRAVEL PAGE~~

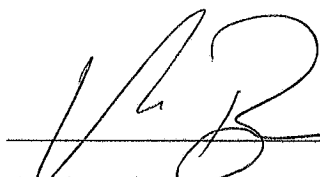
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Pleasant Grove High School						
Group Requesting Trip	PGHS Winter Drum Line and Winter Guard						
Faculty Member in Charge	Vince Burgoyne						
No. of Students in Group	Female	23	Male	15	Total	38	
No. of Adult Supervisors **	Female	3	Male	2	Total	5	(min. ratio 1:10)
School Days to be Missed	1	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Leaving March 9, 2017; 8 p.m. Returning March 12, 2017, 10 p.m.						
Estimated Max Cost Per Student	\$255						
Amount Per Student from Fundraiser	\$100						
Estimated Max Cost Per Student	\$155						
Destination and Nature of Trip	Gilbert, Arizona WGI Wester Regional Competition						
Objective of the Trip	To compete with and observe out of area winter drum lines and winter guards.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
Faculty Advisor Approval

9/13/2016   
Date Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Teams are yet to be determined. Meeting will be held when teams are determined.

<b>Date:</b>	TBA	<b>Time:</b>	TBA	<b>Place:</b>	PGHS Band Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA	
<b>Total No. of Students in Group</b>		
<b>Approval %</b>	TBA	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/09/17	Gilbert, AZ	Travel Overnight	
3/10/17	Gilbert, AZ	Rehearsals at site to be determined	
3/10/17	Gilbert, AZ	Check into Motel	Super 8 Motel
3/11/17	Gilbert, AZ	Compete with and observe other winter drum lines and winter guards at Regional WGI competition	
3/11/17	Gilbert, AZ	Return to Motel-Stay overnight	Super 8 Motel
3/12/17	Pleasant Grove, UT	Arrive home	

### Mode of Transportation

<input checked="" type="checkbox"/> Charter Bus (Charter Line to be determined)
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### Misc Comments/Information

Meeting will be held after teams are auditioned and determined.

## Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Pleasant Grove High School						
Group Requesting Trip	Choirs						
Faculty Member in Charge	Jim Wilcock						
No. of Students in Group	Female	98	Male	57	Total	155	
No. of Adult Supervisors **	Female	16	Male	9	Total	23	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Date and Times of Departure and Return	Departing: April 18, 2017 @ 2:30 PM Returning: April 23, 2017 @ 11:59 PM						
Estimated Max Cost Per Student	\$ 825.00						
Amount Per Student from Fundraiser	- \$ TBD						
Estimated Max Cost Per Student	=\$ 825.00						
Destination and Nature of Trip	Anaheim, California Performances, workshops and competition						
Objective of the Trip	Team building, educational workshops, performance opportunities						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval



Faculty Advisor Approval

9/13/2016

Date

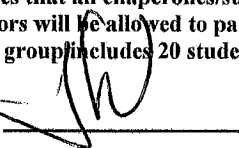


Principal Approval

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Please Initial





## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/14/2016	<b>Time:</b>	7:30 PM	<b>Place:</b>	PGHS Auditorium
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	153	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	153	
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
4/18/2017	Anaheim, California	Travel	Embassy Suites - Brea
4/19/2017		Performances at Disneyland	
		Visit Sunset Beach	Embassy Suites - Brea
4/20/2017		Performances at Disneyland	
		Group dinner at Rainforest Cafe	Embassy Suites - Brea
4/21/2017	Fullerton, California	Workshop with Prof. Russ Wilson	
	Long Beach, California	Workshop with Dr. Jon Talberg	
	Placentia, California	Music in the Parks Competition	Embassy Suites - Brea
4/22/2017	Anaheim, California	Disneyland fun day / Awards	Embassy Suites - Brea
4/23/2017	Pleasant Grove, Utah	Travel	

### Mode of Transportation

Lewis Bros. Motor Coaches
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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

\* TRAVEL PAGE

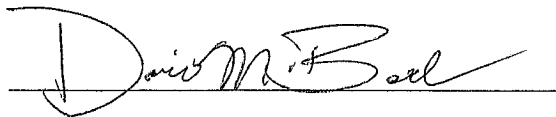
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Pleasant Grove High School						
Group Requesting Trip	Orchestra						
Faculty Member in Charge	David Beck						
No. of Students in Group	Female	65	Male	35	Total	100	
No. of Adult Supervisors **	Female	7	Male	4	Total	11	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Leaving Thursday February 16, 2017 at 7 AM Returning Saturday February 18, 2017 at 9 PM						
Estimated Max Cost Per Student	\$200						
Amount Per Student from Fundraiser	0						
Estimated Max Cost Per Student	\$200						
Destination and Nature of Trip	BYU-Idaho Baroque Ensemble Workshops, Masterclasses etc. Rexburg, Idaho						
Objective of the Trip	To further our exploration of Baroque Music technique through rehearsal observation, lecture, and first-hand application on festival music in masterclasses with Dr. Robert Tueller playing actual baroque-period instruments and bows. We will also participate in solo masterclass clinics. Build team camaraderie.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

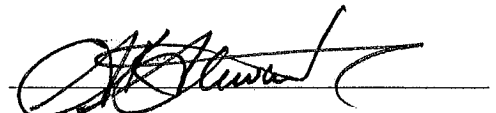
### School Certification and Approval



Faculty Advisor Approval

7/13/16

Date

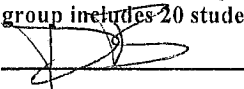


Principal Approval

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Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	TBA	<b>Time:</b>	TBA	<b>Place:</b>	PGHS

Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA	
<b>Total No. of Students in Group</b>	TBA	
<b>Approval %</b>	TBA	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
2/16/17	Rexburg, ID	Travel to Rexburg, Baroque Ensemble Observation, Lecture Class, Solo Masterclasses	Hotel
2/17/17	Rexburg, ID	Orchestra Workshops with Dr. Tueller.	Hotel
2/18/17	PG, UT	Indoor Rock-Climbing Activity; Travel Home	

### Mode of Transportation

\* Charter Bus (Charter Line to be determined)

### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Pleasant Grove High School						
<b>Group Requesting Trip</b>	Drama						
<b>Faculty Member in Charge</b>	Stewart Shelley						
<b>No. of Students in Group</b>	<b>Female</b>	13	<b>Male</b>	10	<b>Total</b>	23	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	3	<b>Male</b>	4	<b>Total</b>	7	(min. ratio 1:10)
<b>School Days to be Missed</b>	1	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	Leaving May 26, 2017 9:30 am Returning June 1, 2017 10:30 pm						
<b>Estimated Max Cost Per Student</b>	\$1500.00						
<b>Amount Per Student from Fundraiser</b>	0.00						
<b>Estimated Max Cost Per Student</b>	\$1500.00						
<b>Destination and Nature of Trip</b>	New York City – Broadway excursion						
<b>Objective of the Trip</b>	See Broadway productions, tour performance venues, workshop with professionals, visit as many cultural and historical sites as possible						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

Stewart Shelley



09/13/2016

Faculty Advisor Approval

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**  **SS**

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	09/07/2016	<b>Time:</b>	6:00-7:00	<b>Place:</b>	Drama Room 131
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	23	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	23	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
05/26/2017	NYC	Travel/Broadway production	Paramount Hotel-46 <sup>th</sup> street
05/27/2017	NYC	Matinee & evening production. Rockefeller Center, Radio City Music Hall, Cathedral, Carnegie Hall	Paramount Hotel-46 <sup>th</sup> Street
05/28/2017	NYC	Matinee & evening production. USS Sea Air and Space Museum, Circle Line Tour, Discovery Times Square Exhibit	Paramount Hotel-46 <sup>th</sup> Street
05/29/2017	NYC	Evening production. Statue of Liberty, Ellis Island, Castle Clinton, Jewish Heritage Museum, 9/11 Memorial & Museum	Paramount Hotel-46 <sup>th</sup> Street
05/30/2017	NYC	Evening Production. Central Park, Lincoln Center, Metropolitan Museum of Art, Museum of Natural History	Paramount Hotel-46 <sup>th</sup> Street
05/31/2017	NYC	Matinee & evening production. China Town, Brooklyn Bridge, Cathedral of St. John Divine, The Cloisters Museum	Paramount Hotel-46 <sup>th</sup> Street
06/01/2017	SLC	Travel	Paramount Hotel-46 <sup>th</sup>

			Street
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**Mode of Transportation**

Airline – TBA (Most likely Delta or Jetblue) Metro Transit Authority Subways and buses, LIRR Long Island Railroad
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**Misc Comments/Information**

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**Board Approval**

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~TRAVEL PAGE~~


## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Pleasant Grove High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	Randy McAllister						
No. of Students in Group	Female		Male	16	Total	16	
No. of Adult Supervisors **	Female		Male	4	Total	4	(min. ratio 1:10)
School Days to be Missed	0	(Not to exceed 3 days)					
Dates and Times of Departure & Return	Leaving December 26, 2016 6:00 am Returning December 31, 2016 7:00 pm						
Estimated Max Cost Per Student	\$475.00						
Amount Per Student from Fundraiser	- \$400.00						
Estimated Max Cost Per Student	=\$75.00						
Destination and Nature of Trip	Max Preps Holiday Classic Palm Desert, California						
Objective of the Trip	To play against top notch competition from other areas and create team unity.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.


### School Certification and Approval



Faculty Advisor Approval

9/13/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Nov 10, 2016	<b>Time:</b>	7:00 pm	<b>Place:</b>	Pleasant Grove High
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	TBA	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	TBA	
<b>Total No. of Students in Group</b>	TBA	
<b>Approval %</b>	TBA	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/26/2016	Palm Desert, CA	Travel to Palm Desert, CA	Residence Inn
12/27/2016	Palm Desert, CA	Basketball games	Residence Inn
12/28/2016	Palm Desert, CA	Basketball games	Residence Inn
12/29/2016	Palm Desert, CA	Basketball games	Residence Inn
12/30/2016	Palm Desert, CA	Basketball games	Residence Inn
12/31/2016	Pleasant Grove, UT	Travel home to Pleasant Grove, UT	

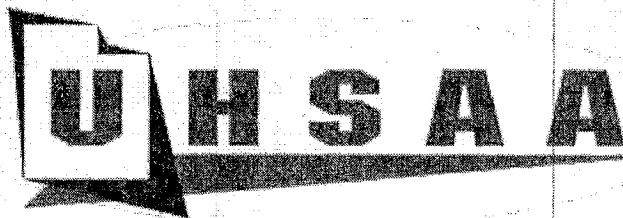
### Mode of Transportation

\* Charter Bus (Line to be determined)

### Misc Comments/Information

### Board Approval





## 2016-17 Moratorium Adjustment Form

Any adjustment must be directly related to competition

Deadline for form to UHSAA: November 1

Activity	Declared Moratorium Start & End Date	Signature of Coach	Competition Date(s)	Event & Site Causing Adjustment
Girls' Basketball				
Boys' Basketball	Dec. 21 - 25, 2016	<i>RMcAllister</i>	Dec. 26 - 31, 2016	Basketball Tournament
Wrestling				Palm Desert, CA
Swimming				
Diving				
Drill Team				
Forensics				
Drama				

### Moratorium Adjustment Conditions:

1. Unless adjusted as noted on this form, the Christmas holiday moratorium remains December 23-27.
2. The specific holiday (Christmas or New Years Day) cannot be compromised in any adjustment.
3. Moratorium days must be consecutive.
4. Teams may adjust the moratorium no more than one day prior to the date of competition.
5. Teams cannot meet, practice, play nor travel on a moratorium day.
6. The principal shall monitor the moratorium period. Individual teams within the school could be on different schedules.
7. The basic philosophy of the holiday moratorium is to allow students, coaches, and other school personnel quality family time while maintaining a level playing field. Dates chosen for the moratorium should reflect a well-conceived and educationally sound plan indicative of community and school philosophy. Moratorium periods shall not, in any way, compromise that level playing field.

Pleasant Grove HS  
School Name

Oct. 11, 2016  
Date

*[Signature]*  
Signature of District Superintendent

*[Signature]*  
Signature of School Principal

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Pleasant Grove High School						
<b>Group Requesting Trip</b>	Cross Country team						
<b>Faculty Member in Charge</b>	Mark Morrison						
<b>No. of Students in Group</b>	<b>Female</b>	20	<b>Male</b>	20	<b>Total</b>	40	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	2	<b>Male</b>	2	<b>Total</b>	4	(min. ratio 1:10)
<b>School Days to be Missed</b>	2	(Not to exceed 3 days)					
<b>Dates and Times of Departure &amp; Return</b>	Leave Dec. 1, 2016 7:00am. Return Dec. 4, 2016 10:00pm						
<b>Estimated Max Cost Per Student</b>	\$350.00						
<b>Amount Per Student from Fundraiser</b>	- \$50.00						
<b>Estimated Max Cost Per Student</b>	=\$300.00						
<b>Destination and Nature of Trip</b>	Walnut, Calif. To participate in the Footlocker West Regional Cross Country meet						
<b>Objective of the Trip</b>	To participate in a high level meet with runners from the Western part of the country.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval



Faculty Advisor Approval

9/12/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial MM

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/11/16	<b>Time:</b>	7:00pm	<b>Place:</b>	PGHS RM 156
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	40	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	40	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/1/16	West Covina, Calif	Stop for workout and lunch in St. George, Utah	Hampton Inn
12/2/16	Mt San Antonio College	Workout, packet pick up	
12/2/16	Knots Berry Farm	Amusement Park and dinner	Hampton Inn
12/3/16	Mt San Antonio College	Foot Locker West Regional Races	
12/3/16	Newport Beach	Activities and dinner	Hampton Inn
12/4/16	Pleasant Grove, Utah	Travel Home	

### Mode of Transportation

Smith Coaches

### Misc Comments/Information

### Board Approval

### SHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.


The approved buses are listed below.


C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

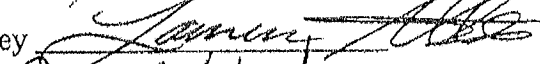
District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

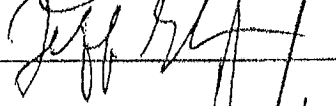
Another issue is how you travel once you arrive out of state-15 passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

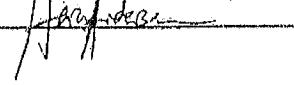
By signing below, we agree that we will use the approved methods of travel for our trip.

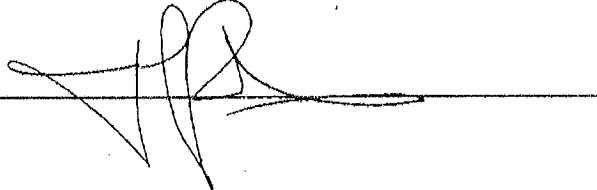
Ballroom - Mar 23-26 - J. Adams 

Ballroom - Apr 3-8 - J. Adams 

Music - Mar 1-5 - L. Allen, H. Summers or J Kelley 

Boys Basketball - Dec 13-18 - J. Gardner 

AP Chinese/4 - May 29-Jun 19 - E Fitzpatrick or A Anderson 

Principal 

# \* TRAVEL PAGE


## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Skyridge High School						
<b>Group Requesting Trip</b>	Ballroom Dance Team						
<b>Faculty Member in Charge</b>	Jessica Adams						
<b>No. of Students in Group</b>	<b>Female</b>	17	<b>Male</b>	13	<b>Total</b>	30	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	3	<b>Male</b>	3	<b>Total</b>	6	(min. ratio 1:10)
<b>School Days to be Missed</b>	1	(Not to exceed 3 days)					
<b>Estimated Max Cost Per Student</b>	\$250						
<b>Amount Per Student from Fundraiser</b>	- \$0						
<b>Estimated Max Cost Per Student</b>	=\$250						
<b>Destination and Nature of Trip</b>	Idaho - Ballroom Competition						
<b>Objective of the Trip</b>	Compete as a team as well as individual dancers. Hopefully bring home trophies and recognition to the Skyridge High School name.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

\_\_\_\_\_

Faculty Advisor Approval

9/9/16

Date

\_\_\_\_\_

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial** JA

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/1/17	<b>Time:</b>	7:00pm	<b>Place:</b>	Skyridge High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<u>25</u>	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<u>0</u>	
<b>Total No. of Students in Group</b>	<u>30</u>	
<b>Approval %</b>	<u>83%</u>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
3/23/17	Idaho Falls, ID	Travel to ID - after school	Comfort Inn
3/24/17	Skyline High School	Compete team events	Comfort Inn
3/25/17	Skyline High School	Compete individual events & Team match. Begin travel home.	N/A
3/26/17	Skyridge High School	Arrive home approx 2:00 am	N/A

### Mode of Transportation



Charter Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

*X TRAVEL PAGE*

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Skyridge High School						
Group Requesting Trip	Ballroom Dance Team						
Faculty Member in Charge	Jessica Adams						
No. of Students in Group	Female	17	Male	13	Total	30	
No. of Adult Supervisors **	Female	4	Male	4	Total	8	(min. ratio 1:10)
School Days to be Missed	0	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$900						
Amount Per Student from Fundraiser	- \$0						
Estimated Max Cost Per Student	=\$900						
Destination and Nature of Trip	California, to perform and participate in ballroom workshops						
Objective of the Trip	To increase technique, introduce students to possible ballroom internships after graduation, perform, and have fun.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

## School Certification and Approval

*J. Adams*

Faculty Advisor Approval

*9/9/16*

Date

*T. G. P.*

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial

*JA*

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/1/16	<b>Time:</b>	7:00pm	<b>Place:</b>	Skyridge High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<u>25</u>	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<u>0</u>	
<b>Total No. of Students in Group</b>	<u>30</u>	
<b>Approval %</b>	<u>83%</u>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/3/17	Los Angeles, CA	Travel, perform on multiple boardwalks, play at the beach.	Holiday Inn Hotel and Suites Anaheim
4/4/17	Disneyland	Ballroom workshop, enjoy Disneyland	Holiday Inn Hotel and Suites Anaheim
4/5/17	Disneyland	Possible performance (pending application approval from Disney), enjoy Disneyland	Holiday Inn Hotel and Suites Anaheim
4/6/17	Disneyland	Enjoy Disneyland, travel to Los Angeles, CA	Comfort Inn and Suites Near Universal
4/7/17	Universal Studios	Possible performance (pending application approval from Universal Studios), enjoy Universal Studios	Comfort Inn and Suites Near Universal
4/8/17	Hollywood Blvd, Hollywood sign, SLC UT	Check out of hotel, perform on Hollywood Blvd, visit Hollywood sign, fly home	N/A

### Mode of Transportation

\* Airplane from SLC-LAX; 15 passenger vans from LA to Anaheim & Hollywood

### Misc Comments/Information

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# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Skyridge High School						
Group Requesting Trip	Cheer						
Faculty Member in Charge	Ciera Stanley						
No. of Students in Group	Female	16	Male		Total	16	
No. of Adult Supervisors **	Female	2	Male		Total	2	(min. ratio 1:10)
School Days to be Missed	0	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$619						
Amount Per Student from Fundraiser	- \$ To Be Determined						
Estimated Max Cost Per Student	=\$619 (not including meals)						
Destination and Nature of Trip	Tacoma Wasington/Regional Cheer Competition						
Objective of the Trip	Compete at cheer competition						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

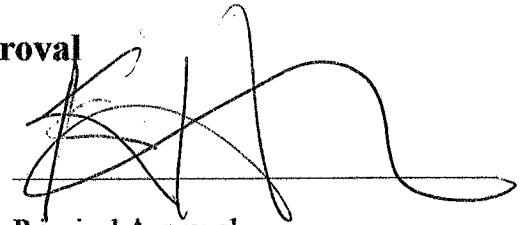
### School Certification and Approval



Faculty Advisor Approval

9/9/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

CS

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8-30-16	<b>Time:</b>	6:30 pm	<b>Place:</b>	Skyridge Commons Area
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	16	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	16	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
3-17-17	Salt Lake International Airport	Leaving on Delta Flight #DL2025 3:00pm	
3-17-17	Arrive in Seattle	Board Charter Bus 6:45pm	
3-17-17	Tacoma, Washington	Arrive at Hotel 7:30pm	Marriot Courtyard Hotel
3-18-17	Tacoma, Washington	Compete at Northwest Championship	
3-18-17	Tacoma, Washington	Dinner with team	
3-19-17	Tacoma, Washinton	Leave for Seattle Airport 3:45pm	
3-19-17	Seattle, Washington	Arrive at Seattle Airport 4:15pm	
3-19-17	Seattle Airport	Leaving on Delta Flight DL#338 6:15pm	
3-19-17	Salt Lake International Airport	Arrive in SLC 9:15pm	
3-19-17	Salt Lake International Airport	Parents pick up cheerleader at airport 9:30pm	

### Mode of Transportation

Delta Airlines and Starline Luxury Coaches in Seattle Washington

### Misc Comments/Information

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### Board Approval

Board Approval

Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> TIB Transportation Ins Brokers 425 West Broadway, Suite 400 Glendale CA 91204		<b>CONTACT NAME:</b> Jan Monti <b>PHONE (A/C, No, Ext):</b> 818-246-2800 <b>E-MAIL ADDRESS:</b> jmonti@tibinsurance.com <b>FAX (A/C, No):</b> 818-246-4690	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Lancer Insurance Company	
		<b>NAIC #</b> 26077	
<b>INSURED</b> STARL-1 Transportation Demand Management Inc. DBA: Starline Transp. DBA: Starline Luxury Coaches DBA: Wheatland Express DBA: A & A Motorcoach 9801 Martin Luther King Jr Way S Seattle WA 98118-5633		<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 1087342847

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	GL156215#12	2/20/2016	8/20/2017	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$NOT COVERED Deductible \$10,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	BA157920#13	2/20/2016	8/20/2017	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductible \$10,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured but only to the extent that the certificate holder is held liable for the conduct of the named insured.

## CERTIFICATE HOLDER

## CANCELLATION

Alpine Schood District  
Attn: Risk Management  
490 N State Street  
Lindon UT 84042

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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*\* TRAVEL PAGE*

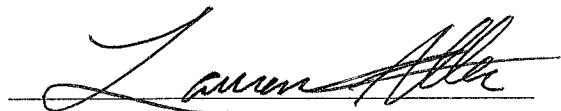
## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Skyridge High School						
Group Requesting Trip	Skyridge Music Department						
Faculty Member in Charge	Lauren Allen, Howard Summers, Jenn Kelley						
No. of Students in Group	Female	120	Male	60	Total	180	
No. of Adult Supervisors **	Female	12	Male	6	Total	18	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$550						
Amount Per Student from Fundraiser	- \$0						
Estimated Max Cost Per Student	=\$550						
Destination and Nature of Trip	Anaheim, CA/extra-curricular						
Objective of the Trip	Heightened musical understanding and community building						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

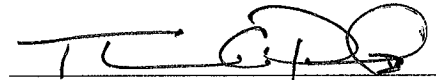
### School Certification and Approval



Faculty Advisor Approval

9/13/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

LA

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/8/16	<b>Time:</b>	7:00 PM	<b>Place:</b>	Choir Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	179	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	1	
<b>Total No. of Students in Group</b>	180	
<b>Approval %</b>	99%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
March 1	Anaheim, CA	Travel via charter bus to Anaheim	
March 2	Disneyland	Disneyland, California Adventure, Disneyland recording studio	Homewood Suites
March 3	UCLA/UC Irvine	College visit	Homewood Suites
March 3	Medieval Times	Dinner/show	Homewood Suites
March 4	Disneyland	Disneyland, California Adventure, Disneyland recording studio	Homewood Suites
March 5	Lehi, UT	Travel via charter bus to Skyridge High School	

### Mode of Transportation

Charter bus

### Misc Comments/Information

We have projected our cost high as we finalize payments with colleges/Disneyland. It will not exceed \$550, but could very easily be less than that. If that's the case, we will adjust the final payment for the students to reflect that change in price.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Skyridge HS						
Group Requesting Trip	Mens/Women's Cross Country						
Faculty Member in Charge	Jamie Alvizo						
No. of Students in Group	Female	25	Male	25	Total	50	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$200						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$200						
Destination and Nature of Trip	Walnut, CA						
Objective of the Trip	To be able to compete against other states in head to head competition, with the goal of qualifying for the National Meet.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

*Jamie Alvizo*

Faculty Advisor Approval

9/8/16

Date

*K/H*

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial

*JA*

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	May 25, 2016	<b>Time:</b>	5pm	<b>Place:</b>	Lehi Jr. High

Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	50	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	50	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
Dec. 1	Walnut, CA	Travel	Country Inn & Suites
Dec. 2	Mt. Sac College	run race course	Country Inn & Suites
Dec. 3	Mt Sac	Footlocker Western Regionals	Country Inn & Suites
Dec. 3	Beach	Team time	Country Inn & Suites
Dec. 4	Lehi, UT	Return to School	

### Mode of Transportation

Charter Bus (Lewis Stages)

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

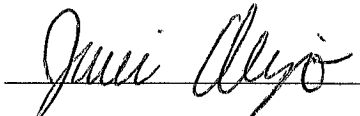
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Skyridge HS						
<b>Group Requesting Trip</b>	Mens/Women's Cross Country						
<b>Faculty Member in Charge</b>	Jamie Alvizo						
<b>No. of Students in Group</b>	<b>Female</b>	14	<b>Male</b>	14	<b>Total</b>	28	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	2	<b>Male</b>	2	<b>Total</b>	6	(min. ratio 1:10)
<b>School Days to be Missed</b>	(Not to exceed 3 days)						
<b>Estimated Max Cost Per Student</b>	\$275						
<b>Amount Per Student from Fundraiser</b>	- \$						
<b>Estimated Max Cost Per Student</b>	=\$250						
<b>Destination and Nature of Trip</b>	Casa Grande, AZ						
<b>Objective of the Trip</b>	To be able to compete against other states in head to head competition, with the goal of qualifying for the National Meet.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

  
Faculty Advisor Approval

9/8/16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	May 25, 2016	<b>Time:</b>	5pm	<b>Place:</b>	Lehi Jr. High

Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	28	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	28	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
Nov. 24	Chandler, AZ	Leave Lehi	Quality Inn
Nov. 25	Casa Grande, AZ	run race course	return to Chandler
Nov. 26	Casa, Grande AZ	Nike Southwest Regional Race	
Nov. 26	Lehi, UT	Return back to school	

### Mode of Transportation

Charter Bus (Lewis Stages)

### Misc Comments/Information

## Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT


\* TRAVEL PAGE

## Application for Student Overnight and/or Extended Trip


Name of School	Skyridge High School						
Group Requesting Trip	Boys Basketball						
Faculty Member in Charge	Jeff Gardner						
No. of Students in Group	Female		Male	17	Total	17	
No. of Adult Supervisors **	Female		Male	4	Total	4	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$915						
Amount Per Student from Fundraiser	- \$915						
Estimated Max Cost Per Student	=\$0						
Destination and Nature of Trip	Oxnard, California. Boys Basketball Tournament						
Objective of the Trip	To give our student athletes a unique basketball, academic and social experience in a nationally renowned tournament.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
Faculty Advisor Approval

8-16-16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/15/16	<b>Time:</b>		<b>Place:</b>	
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	28	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	2	
<b>Total No. of Students in Group</b>	30	
<b>Approval %</b>	93.3%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/13	Oxnard, California	Night flight, transport from LAX to Oxnard	Embassy Suites, Oxnard
12/14	Oxnard, California	Play game #1 of tournament. Visit Ronald Reagan Presidential Museum	Embassy Suites, Oxnard
12/15	Oxnard, California	Play game #2 of tournament. JV plays game. Visit beach, historic downtown Oxnard	Embassy Suites, Oxnard
12/16	Oxnard, California	Play game #3 of tournament JV plays game. Visit Point Mugu Naval Base	Embassy Suites, Oxnard
12/17	Oxnard, California	Play game #4 of tournament JV plays game. Team Dinner, Visit Outlet Mall	Embassy Suites, Oxnard
12/18	Salt Lake City	Fly from LAX to SLC	

#### Mode of Transportation

\* Fly to LAX, Charter bus in town.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

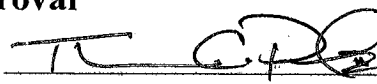
Name of School	Skyridge High School						
Group Requesting Trip	AP Art History						
Faculty Member in Charge	Reegan Alder						
No. of Students in Group	Female	6	Male	9	Total	15	
No. of Adult Supervisors **	Female	1	Male	1	Total	2	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$500						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$500						
Destination and Nature of Trip	San Francisco, CA						
Objective of the Trip	The objective of this trip is to study Art History in context. San Francisco is the closest city that has a large art community. There are 4 major museums there that house works of art that we study in class including the world renowned SFMOMA which is said to hold the best modern works of art in the US. It is one thing to study art, it is another to see them in person.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

### School Certification and Approval

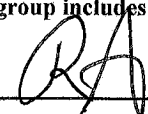
  
 Faculty Advisor Approval

9/8/16  
 Date

  
 Principal Approval

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\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

### Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Sept. 1, 2016	<b>Time:</b>	5:30	<b>Place:</b>	Skyridge High Room C241
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	12	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>	15	
<b>Approval %</b>	80	<b>Number of Approved Votes No. of Students in Group = Approval %</b>

**Proposed Itinerary**

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
2/24/17	Fly Out of SLC to SFO	Reading guide on plane	Marriot Hotel: Union Square
2/24/17	Bus Tour of city	Twin Peaks, Golden Gate Bridge, Wharf, Golden Gate Park	
2/24/17	De Young Museum	Headset tour	
2/24/17	Hotel	Seminar	
2/25/17	Coit Tower Walk	Exercise and Farmer's market	
2/25/17	Grace Cathedral	Tour	
2/25/17	Legion of Honor Museum	Tour	
2/25/17	Hotel	Seminar	
2/26/17	Glide Memorial Church, Grace Cathedral, LDS building	Services	
2/26/17	Asain Museum	Tour	
2/26/17	Rainforest Café	Dinner	
2/27/17	SF MoMA	Tour	
2/27/17	Fly out of SFO to SLC		

**Mode of Transportation**

Airplane to CA, bus to city, BART transportation to museums, walking around city.

**Misc Comments/Information**

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**Board Approval**

\_\_\_\_\_

# \* TRAVEL PAGE

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

<b>Name of School</b>	Skyridge High School						
<b>Group Requesting Trip</b>	Students in AP Chinese and Chinese 4						
<b>Faculty Member in Charge</b>	Emily Fitzpatrick, Aaron Andersen						
<b>No. of Students in Group</b>	<b>Female</b>	10	<b>Male</b>	10	<b>Total</b>	20	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	1	<b>Male</b>	1	<b>Total</b>	2	(min. ratio 1:10)
<b>School Days to be Missed</b>	0	(Not to exceed 3 days)					
<b>Estimated Max Cost Per Student</b>	\$2,700						
<b>Amount Per Student from Fundraiser</b>	- \$350						
<b>Estimated Max Cost Per Student</b>	=\$2,350						
<b>Destination and Nature of Trip</b>	China (Beijing, Chengdu, Zhangjiajie, Guilin), Taiwan						
<b>Objective of the Trip</b>	For students to study Chinese at a Chinese University, and to see the cultural and historical landmarks of the country.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

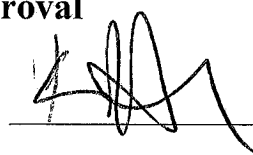
### School Certification and Approval



Faculty Advisor Approval

9/9/16

Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	November 10	<b>Time:</b>	6:00	<b>Place:</b>	Skyridge High School, room D257
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
Monday, May 29		- Flight to China	-----
Tuesday, May 30	Beijing	- Flight to China - Transfer to Hanban-provided accommodations	Accommodations provided by the Confucius Institute.
Wednesday, May 31	Beijing	- Tour Tiananmen Square, the Forbidden City, Temple of Heaven, and Beijing old town	Accommodations provided by the Confucius Institute.
Thursday, June 1	Beijing	- Hike an unrestored portion of the Great Wall of China (5 hour round trip drive, 5 hour hike from Gubeikou to Jinshanling), watch Peking Acrobat Show	Accommodations provided by the Confucius Institute.
Friday, June 2	Beijing	- Tour the Summer Palace, go to the Pearl Market - Flight to Chengdu - Transportation to Chengdu University International Student Dorm	Sichuan University International Student Dorm
Saturday, June 3 – Monday, June 12	Chengdu	- 8 days of classes at Sichuan University. - 4 hours of classes each morning (2 hours conversation, 2 hours reading/writing) - Language excursions in the community each afternoon - Trip to Giant Panda research center	Sichuan University International Student Dorm

Tuesday, June 13	Zhangjiajie	- Hiking in Zhangjiajie National Forest - Overnight train to Guilin	Zhangjiajiecun Hotel
Wednesday, June 14	Guilin	- Hiking excursion – Longsheng terraced rice fields and minority village	Hotel Universal Guilin
Thursday, June 15	Yangshuo	- River cruise to Yangshuo - Rice field bicycling excursion - Language practice activities	Yangshuo Aiyuan Hotel
Friday, June 16	Yangshuo	- Bamboo rafting - Farming experience - Flight to Taiwan	
Saturday, June 17	Taiwan, Taipei	- Taipei 101, Chiang Kai-shek Memorial, Elephant Mountain,	
Sunday, June 18	Taiwan, Kenting	- Beach trip	
Monday, June 19		- Flight home to SLC	

### Mode of Transportation

- \* - Plane, train, bus, bicycle, boat, and cable car

### Misc Comments/Information

- Last year, the school board approved a trip for 35 Lehi High School students to study abroad at Sichuan University. Our Confucius Classroom funding is ongoing, allowing for us to apply for 20 Skyridge upper level Chinese students to return to Sichuan University next year.
- The Confucius Institute (Hanban), the same branch of the Chinese government that has been cooperating with Utah to provide teachers in immersion classrooms, has named Lehi High School's Chinese Program a "Confucius Classroom." Due to the Lehi/Skyridge split, Lehi is still named the Confucius Classroom, but the funding will still benefit the Chinese students at Skyridge High School by making this trip possible. This prestigious designation means that Hanban is willing to subsidize our student's study abroad in China. Hanban's policy is to pay for the in-country costs of studying abroad and touring one city. In the itinerary above, all the lodging, food, and activities in Beijing and Chengdu (which represent the bulk of the trip) will be paid for by Hanban. Our students will only be footing the bill for the international airfare, touring the other cities, and incidentals. This takes what would otherwise be a \$4,000 trip and brings it within financial reach of our students. The students' performance at the annual BYU Language Fair, as well as the Confucius Institute's speech competition is what earned them this "Confucius Classroom" designation.
- What also makes this trip different from a typical tour is that the students are all in upper-level Chinese classes and will be studying 4 hours a day for 10 days at Sichuan University. I will be coordinating with their teachers to ensure that the curriculum enhances what we have been studying this year in Chinese and helps prepare students for the AP Chinese exam.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



## THS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

The approved buses are listed below.

C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).

Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.

By signing below, we agree that we will use the approved methods of travel for our trip.

SEATTLE Choir - Mar 2-6 - S. Durtschi <sup>WILL GO WITH A BUS COMPANY</sup> THAT HAS AN INSURANCE CERTIFICATE *[Signature]*

ORLANDO Drama/TDT/Ballroom - Mar 2-7 - A. Broberg <sup>NOT CHARTER (Orlando)</sup> ORLANDO BUS COMPANY *[Signature]*

Principal *[Signature]*

Vec 2/15 asc  
last yr low price  
this yr

Charters → cert of Insurance  
call vendor

cert to

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Timpanogos High School						
Group Requesting Trip	Band and Orchestra						
Faculty Member in Charge	Chris Nelson						
No. of Students in Group	Female	45	Male	45	Total	90	
No. of Adult Supervisors **	Female	5	Male	5	Total	10	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$600						
Amount Per Student from Fundraiser	- \$TBD by each student						
Estimated Max Cost Per Student	=\$600						
Destination and Nature of Trip	Los Angeles / Anaheim, CA						
Objective of the Trip	Performance and FORUM Music Festival						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

*Signatures on back page*

Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial \_\_\_\_\_ CN \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/13/2016	<b>Time:</b>	6 pm	<b>Place:</b>	THS Band Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<del>58</del> 74	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	90	
<b>Approval %</b>	100%*	Number of Approved Votes ÷ No. of Students in Group = Approval %

\*All parents who have responded have approved the trip – awaiting more parent responses

### Proposed Itinerary

Date	Destination	Activities	Lodging
3/1/2017	Barstow, CA	Travel (after school)	Hotel
3/2/2017	Orange, CA	Clinic / Broadway performance / beach visit	Hotel
3/3/2017	Los Angeles, CA	FORUM Music Festival / Amusement Park	Hotel
3/4/2017	Anaheim, CA	Disneyland Visit	Hotel
3/5/2017	Orem, UT	Travel home	N/A

### Mode of Transportation

District approved Charter Bus

### Misc Comments/Information

### Board Approval

## ALPINE SCHOOL DISTRICT

SIGNATURES

## Application for Student Overnight and/or Extended Trip

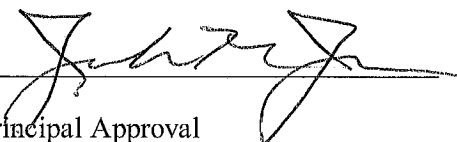
Name of School	Timpanogas High School						
Group Requesting Trip	Band and Orchestra						
Faculty Member in Charge	Chris Nelson						
No. of Students in Group	Female	45	Male	45	Total	100	
No. of Adult Supervisors **	Female	5	Male	5	Total	10	(min. ratio 1:10)
School Days to be Missed	2 (Not to exceed 3 days)						
Estimated Max Cost Per Student	\$ 600						
Amount Per Student from Fundraiser	-\$ TBD by student						
Estimated Max Cost Per Student	=\$ 600						
Destination and Nature of Trip	Los Angeles, Anaheim, California						
Objective of the Trip	Performance at Forum Music Festival						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

## School Certification and Approval

  
Steve Sign  
Faculty Advisor Approval

16 Sept. 2016  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial CN

**X TRAVEL PAGE**

ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School Timpanogos High School

Group Requesting Trip

Choir

Faculty Member in Charge

Steve Durtschi

No. of Students in Group

F 30 M 30 Total 60

No. Of Adult Supervisors \*\*

F 3 M 3 Total 6 (min. ratio 1:10)

School days to be Missed

(NOT to exceed 3 days)

Dates and Times of Departure & Return

Thursday, March 2 to Monday, March 6

Estimated Actual Cost Per Student

975

Amount Per Student from Fundraiser

0 \$

Estimated Max Cost Per Student

975 (total student out of pocket)

Destination and Nature of Trip

Cultural and musical experiences in Seattle, WA

Objective of the Trip

Provide cultural and performance opportunities not available in Utah

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

We have planned the above proposed trip within established district guidelines.

Steve Durtschi

9/14

Faculty Advisor Approval

Date

Principal Approval

Date

Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date September 14

Time 7:30

Place

Timpanogos Choir Room

No. of Students Represented at the Meeting by at least One Parent

30

Preliminary Vote through Confidential Ballot

No. Of parents Approving the Trip

No. Of Parents Opposing the Trip

Pending form submission

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please initial SD

**Comment:** You can jump to different sections Overnight Trip file by depressing Edit, GoTo and choosing the appropriate bookmark.

**Comment:** The following sections can be Faxed (756-8516) to the District Office:  
Application for Student Overnight and/or Extended Trip  
Proposed Itinerary  
Supervisor Report for Student Excursion  
Completion  
All other forms and copies of above forms must be on file at the school.

**Comment:** You can use the TAB key to move between fields and the mouse to jump fields. Check file before you print to ensure the forms do not cross multiple pages. If they do go back and delete the excess row. You may have to use Table, Delete, Rows options.

**Comment:** Total Females and Males

**Comment:** Total Females and Males

**Comment:** This section must be completed before the application is sent to the District for approval.

Proposed Itinerary

Date	Destination	Activities	Lodging
Mar 2	Seattle, WA	Flight/downtown	Hotel
Mar 3	Seattle	Clinic/museum/performance	Hotel
Mar 4	Seattle	Clinic/exchange/harbor cruise/symphony	Hotel
Mar 5	Seattle	Church performance/homework/Downtown	Hotel
Mar 6	Seattle	Museum/clinic/flight home	home

Mode of Transportation

\* Plane & Bus

Misc Comments/Information

## ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

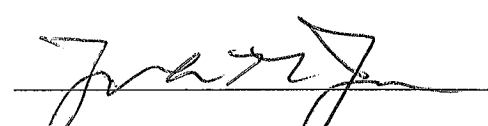
Name of School	Timpanogos High School						
Group Requesting Trip	Choirs						
Faculty Member in Charge	Steve Durtschi						
No. of Students in Group	Female	30	Male	30	Total	60	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$ 975.00						
Amount Per Student from Fundraiser	- \$ 0						
Estimated Max Cost Per Student	=\$ 975.00						
Destination and Nature of Trip	Seattle, Washington Performances						
Objective of the Trip	Clinics, Performances, exchanges						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

## School Certification and Approval

  
Paul  
Faculty Advisor Approval

9/16/16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

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Please Initial



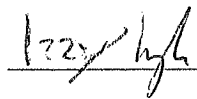
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

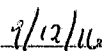
Name of School	Timpanogos High School						
Group Requesting Trip	Boy's Basketball						
Faculty Member in Charge	Israel Ingle						
No. of Students in Group	Female		Male	16	Total		
No. of Adult Supervisors **	Female		Male	4	Total		(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Estimated Max Cost Per Student	\$400						
Amount Per Student from Fundraiser	- \$400						
Estimated Max Cost Per Student	=\$0						
Destination and Nature of Trip	Las Vegas, NV						
Objective of the Trip	Basketball Tournament						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

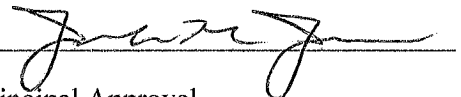
### School Certification and Approval



Faculty Advisor Approval



Date



Principal Approval

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Please Initial





## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/8/16	<b>Time:</b>	7:00pm	<b>Place:</b>	THS Room #232
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	12	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	12	
<b>Approval %</b>	100%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
12/16/16	Las Vegas NV	Arrive at Hotel and play Game #1	Orleans Hotel
12/17/16	Las Vegas, NV	Game #2	Orleans Hotel
12/18/16	Las Vegas, NV	No Games	Orleans Hotel
12/19/16	Las Vegas, NV	Game #3	Orleans Hotel
12/20/16	Return to Orem	Game #4 and return home	None

### Mode of Transportation

Le Bus
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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

~~\* TRAVEL PAGE~~

ALPINE SCHOOL DISTRICT

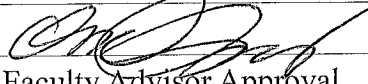

Application for Student Overnight and/or Extended Trip

Name of School	Timpanogos High School					
Group Requesting Trip	Productions Company (Drama), TDT, Ballroom					
Faculty Member in Charge	Agnes Broberg					
No. of Students in Group	F	40	M	7	T	47
No. Of Adult Supervisors	F	7	M	2	T	9
School days to be Missed	3					
Date and Time of Departure	March 2 12:01 AM					
Date and Time of Return	March 7 10:55 PM					
Estimated Max. cost to each student	\$1,000					
Amount to be Paid to School	\$1,000					
Destination and Nature of Trip	Orlando, FL					
Objective of the Trip	Our objective is to give students the opportunity to see a "real-world" performance world and get to know the requirements for a career in theatrical performance.					

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

We have planned the above proposed trip within established district guidelines.

	13 Sept 16		9/16/16
Faculty Advisor Approval	Date	Principal Approval	Date

Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date	September 20, 2016	Time	7 PM	Place	THS Aud.
No. of Students Represented at the Meeting by a least One Parent	62				

Preliminary Vote through Confidential Ballot

No. Of parents Approving the Trip	52	No. Of Parents Opposing the Trip	0
84% approval			

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

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Please initial



### Proposed Itinerary

Date	Destination	Activities	Lodging
2 March	LV SLC AR Orlando	Flight and Check into hotel	Baymont Inn & Suites Celebration, FL
2 March	Disney Hollywood Studios	<i>Disney Dancin' Workshop</i> Disney Hollywood Studios <i>See Beauty &amp; the Beast &amp; Fantasmic</i>	
3 March	Downtown Disney Magic Kingdom	Performance @ Downtown Disney Rest of the day @ Magic Kingdom	
4 March	Universal Studios	Make-up Show, Backstage Tour	
5 March	EPCOT	Cast Morning Meeting 1 pm - 4 pm <i>Backstage Tour @ EPCOT</i>	
6 March	Animal Kingdom	<i>Lion King Show</i> <i>Nemo Show</i> Rest of the day in Animal Kingdom	
7 March		Morning CK out Downtown Disney Flight Home	

### Mode of Transportation

\*Jet Blue / Buses

### Misc Comments/Information

## WHS Travel Clarification

As sponsors of the trips listed below, we agree to use the district approved travel options for our trip.

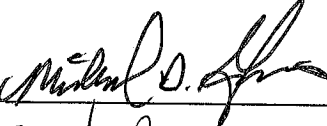
The approved buses are listed below.

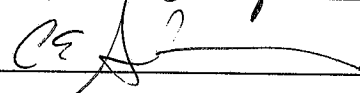
C3 Charters	Certificate on file	Expires 3.17.17	1,000,000/1,000,000/3,000,000
Holiday Motor Coach	Certificate on file	Expires 4.18.17	5,000,000/5,000,000/5,000,000
Le Bus	Certificate on file	Expires 9.1.16	5,000,000/1,000,000/5,000,000
Lewis Stages	Certificate on file	Expires 2.01.17	5,000,000/5,000,000/5,000,000
Smith Transit	Certificate on file	Expires 5.1.16	1,000,000/1,000,000/2,000,000
Utah Trailways	Certificate on file	Expires 6.20.16	1,000,000/1,000,000/2,000,000
W. Trails. SL Express	Certificate on file	Expires 8.1.16	5,000,000/5,000,000/5,000,000

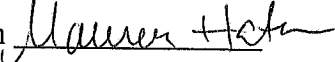
District preferred airlines are Alaska, Delta, and Southwest. If you would like to use a different airline, please contact Lori Adams (610-8045) or Kim Walker (610-8085).


Another issue is how you travel once you arrive out of state. Fifteen passenger vans are not allowed-EVER. You MUST be sure your providers carry sufficient amounts of insurance. They should be happy to provide you with a certificate of insurance. Lori Adams or Kim Walker can help you with that.


By signing below, we agree that we will use the approved methods of travel for our trip.


FFA - Oct 18-23 - L. Baadsgaard 

Cheer - Jan 27-31 - Adkinson 


Music Dept - Apr 19-23 - M. Hatch, R. Heywood, OR B. Mangleson 

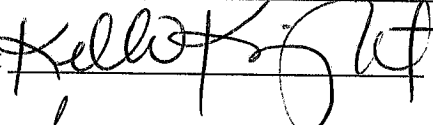
Ballroom - Apr. 5-8 - J.Sosa 

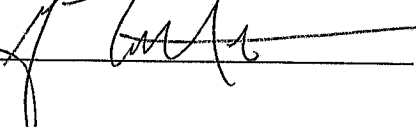
Dance Co - Apr 2-6 - C. Budge 

Boys Basketball - Dec 26-31 - N. Carling 

Cross Country - Dec 1-4 - M. Felix 

Cross Country - Nov 17-20 - M. Felix 

Drill - Mar 23-27 - K. Knight 

Principal 

\* TRAVEL PAGE

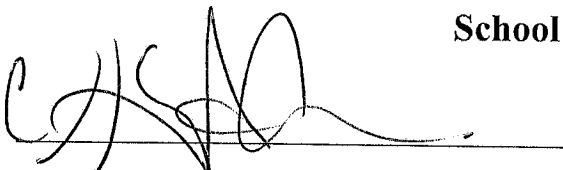
# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

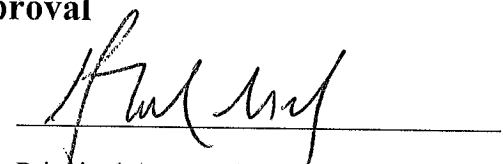
Name of School	Westlake HS						
Group Requesting Trip	Cheer						
Faculty Member in Charge	Adkinson						
No. of Students in Group	Female	25	Male	4	Total	29	
No. of Adult Supervisors **	Female	5	Male	1	Total	6	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 3						
Dates and Times of Departure & Return	01/27/2017 - 01/31/2017						
Estimated Max Cost Per Student	\$ 1,000.00						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$ 1,00.00						
Destination and Nature of Trip	Anaheim, Ca. - Cheerleading Competition						
Objective of the Trip	Individual responsibility learning and team building through common goal.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
Faculty Advisor Approval

9/13/16  
Date

  
Principal Approval

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Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Date:	09/22/2016	Time:	7:00 pm	Place:	WHS Lecture Hall
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	24	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	24	
Approval %	100%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
01/27/17	LAX	travel to hotel	Red Lion Inn
1/28/17	Anaheim Convention Center	Competition	
1/29-30/17	Disneyland	Disneyland	
1/31/17	SLC	Travel home	home

### Mode of Transportation

\* flight and commercial bus while in southern Ca

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

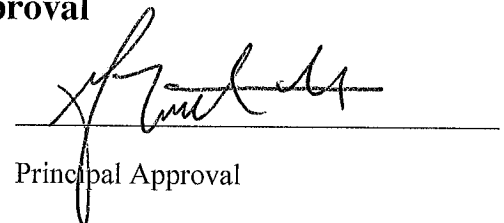
Name of School	Westlake High School						
Group Requesting Trip	Winter Guard						
Faculty Member in Charge	Jennifer Bentley						
No. of Students in Group	Female	46	Male	4	Total	50	
No. of Adult Supervisors **	Female	5	Male	3	Total	8	(min. ratio 1:10)
School Days to be Missed	2		(Not to exceed 3 days)				
Dates and Times of Departure & Return	8am 3/9/17 - 10pm 3/12/17						
Estimated Max Cost Per Student	\$ 200						
Amount Per Student from Fundraiser	- \$ 0						
Estimated Max Cost Per Student	=\$ 200						
Destination and Nature of Trip	To compete at a WGI regional and get different feedback						
Objective of the Trip	gain knowledge that will help us compete at nationals next y						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
 \_\_\_\_\_  
 Faculty Advisor Approval

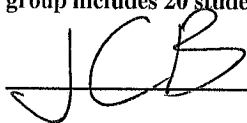
09-15-16  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial**



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/13/17	<b>Time:</b>	6:15 pm	<b>Place:</b>	WHS Orchestra room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	33	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	37	
Approval %	89.2%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
3/9/17	Phoenix AZ	Travel	Hilton Hotel
3/10/17	Phoenix AZ	Rehearsal, possible clinic	Hilton Hotel
3/11/17	Phoenix AZ	Competition	Hilton Hotel
3/12/17	Saratoga Springs UT	Travel	Home

### Mode of Transportation

Le Bus
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### Misc Comments/Information

We are getting Hilton Hotel points donated to help with the cost of the rooms
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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



*X TRAVEL PAGE*

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Westlake High School						
Group Requesting Trip	Music Department (band, choir, orchestra)						
Faculty Member in Charge	Maureen Hatch, Randen Heywood, Brek Mangleson						
No. of Students in Group	Female	68	Male	47	Total	115	
No. of Adult Supervisors **	Female	7	Male	5	Total	12	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) April 19, 20, 21						
Dates and Times of Departure & Return	April 19th (approx. 6 AM); April 23rd (late evening--approx 11 PM)						
Estimated Max Cost Per Student	\$715.00						
Amount Per Student from Fundraiser	- \$ depends on if student chooses to participate in program fundraiser						
Estimated Max Cost Per Student	=\$790-815 (includes personal spending money)						
Destination and Nature of Trip	Southern CA; participation in educational and musical performance/clinic opportunities in area						
Objective of the Trip	Please see attached						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

*Maureen Hatch*

Faculty Advisor Approval

*9/9/16*

Date

*[Signature]*

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial *MA*

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	August 30, 2016	<b>Time:</b>	7 PM	<b>Place:</b>	WHS Auditorium
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	<b>113</b>	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	<b>2</b>	
<b>Total No. of Students in Group</b>	<b>115</b>	
<b>Approval %</b>	<b>98</b>	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
April 19th	Los Angeles, CA	See Attached	Embassy Suites
April 20th	"		Embassy Suites
April 21st	"		Embassy Suites
April 22nd	"		Embassy Suites
April 23rd	Saratoga Springs, UT	Travel Day	

#### Mode of Transportation

\* commercial charter bus

#### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

Combined Music Department Tour  
April 19-23, 2017  
Southern California

**Objective:**

To provide students with opportunities for musical growth through participation in music festivals and clinics. Students will also see what industry careers are possible through attendance and participation in professional music/entertainment workshops and concerts

**Proposed Itinerary:**

- April 19<sup>th</sup>      Travel Day, leave early AM; University clinics (possible stops are SUU, Dixie University, or UNLV) Griffith Observatory in LA
- April 20<sup>th</sup>      University Clinics (probably USC or UC-Santa Barbara)  
Universal Studios
- April 21<sup>st</sup>      Choral "performance" at Los Angeles Cathedral  
Participation in Music in Parks Festival for Choir and Orchestra  
Attendance at area concert (possibilities are St. John's Passion; LA Philharmonic performing Dvorak 9<sup>th</sup> symphony)
- April 22<sup>nd</sup>      Participation in Disney Music Workshop-students are able to see what a career is like as a studio musician.  
Disneyland  
Award Ceremony for Music in Park Festival @ Disneyland
- April 23<sup>rd</sup>      Travel Day back to Saratoga Springs

~~\* TRAVEL PAGE~~  
ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

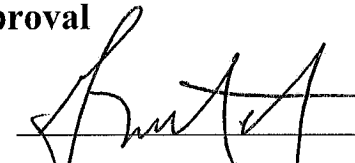
Name of School	Westlake High School						
Group Requesting Trip	Westlake Ballroom Dance Company						
Faculty Member in Charge	Jeffrey Sosa						
No. of Students in Group	Female	23	Male	21	Total	44	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) n/a						
Dates and Times of Departure & Return	TBD, but between 4/3 to 4/8. This is due to Disney needing to pick our performance day.						
Estimated Max Cost Per Student	\$650						
Amount Per Student from Fundraiser	-\$50-100						
Estimated Max Cost Per Student	=\$550-650						
Destination and Nature of Trip	Perform at Disneyland, take lessons, and trip to the beach.						
Objective of the Trip	Give students the opportunity to perform and take a lesson at Disneyland.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

**School Certification and Approval**

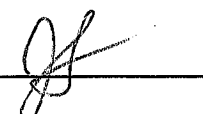
  
\_\_\_\_\_  
Faculty Advisor Approval

9/8/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

Date:	9/1/16	Time:	7 pm	Place:	WHS Lecture Hall
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	36	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	44	
Approval %	82%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
4/5/16	Airport to CA	Travel and get settled in	TBD
4/6/16	Disneyland	Take our lesson and perform	"
4/7/16	Disneyland	Free day for the students	"
4/8/16	Anehiem to UT	Beach trip, maybe another lesson, and travel	"

### Mode of Transportation

\* Plane to/from UT and a bus in CA.

### Misc Comments/Information

Dates subject to change based on when Disney chooses our performance date. The above dates are what was used last time we went.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

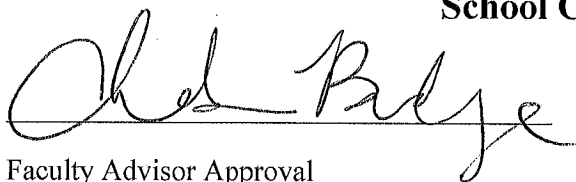
**\* TRAVEL PAGE**  
**ALPINE SCHOOL DISTRICT**

Application for Student Overnight and/or Extended Trip

Name of School	WESTLAKE HIGH SCHOOL						
Group Requesting Trip	WESTLAKE DANCE COMPANY						
Faculty Member in Charge	CHELSEA BUDGE						
No. of Students in Group	Female	26	Male	5	Total	31	
No. of Adult Supervisors **	Female	3	Male	1	Total		(min. ratio 1:10)
School Days to be Missed	0	(Not to exceed 3 days)					
Dates and Times of Departure & Return	APRIL 2-APRIL 6, 2017						
Estimated Max Cost Per Student	\$ 935.00						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$ 935.00						
Destination and Nature of Trip	LOS ANGELES, CA						
Objective of the Trip	PERFORM/TAKE CLASSES						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

**School Certification and Approval**

  
 Faculty Advisor Approval

9.8.16  
 Date

  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial CB

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/6/16	<b>Time:</b>	7PM	<b>Place:</b>	WESTLAKE AUDITORIUM
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	33	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	33	
Approval %	100%	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
APRIL 2	SLC TO LAX	HOLLYWOOD/BEACH	
APRIL 3	EDGE PAC	DANCE CLASSES	
APRIL 3		PERFORMANCE	
APRIL 4	DISNEY LAND	DISNEYLAND	
APRIL 5		DANCE CLASSES	
APRIL 6		RETURN HOME	

#### Mode of Transportation

✕ PLANE/BUS

#### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

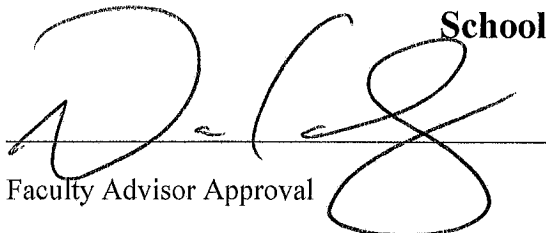
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ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

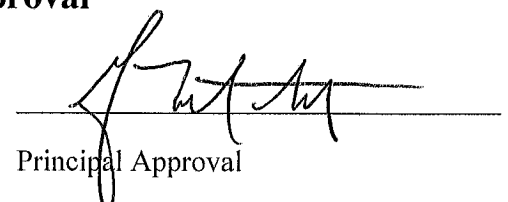
Name of School	Westlake High School						
Group Requesting Trip	Boy's Basketball						
Faculty Member in Charge	Nate Carling						
No. of Students in Group	Female		Male	18	Total	18	
No. of Adult Supervisors **	Female		Male	4	Total	4	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 0						
Dates and Times of Departure & Return	Early morning 12/26/2016; Evening 12/31/2016						
Estimated Max Cost Per Student	\$ \$600						
Amount Per Student from Fundraiser	- \$ \$300						
Estimated Max Cost Per Student	=\$ 300						
Destination and Nature of Trip	Sacramento Elite Hoop Classic, Sacramento, CA						
Objective of the Trip	Represent the state of Utah in the largest high school basketball tournament in Northern California.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

**School Certification and Approval**

  
Faculty Advisor Approval

9/2/16  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip **prior** to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	5/3/2016	<b>Time:</b>		<b>Place:</b>	Online Survey
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	29	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	6	
<b>Total No. of Students in Group</b>	35	
<b>Approval %</b>	83%	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
12/26	Sacramento	Travel (Charter Bus)	Courtyard Marriott
12/27-12/30	Sacramento	Tournament Games	Courtyard Marriott
12/28	San Francisco	Fisherman's wharf, Alcatraz	Courtyard Marriott
12/31	Saratoga Springs	Travel	

#### Mode of Transportation



Charter Bus

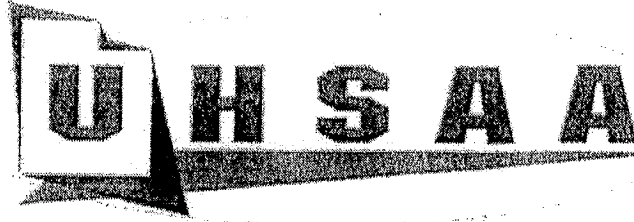
#### Misc Comments/Information

The day trip to SF may vary due to game schedule.

### Board Approval

\_\_\_\_\_  
Board Approval

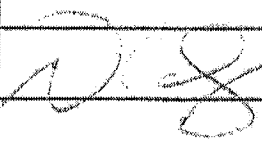
\_\_\_\_\_  
Date



## 2016-17 Moratorium Adjustment Form

Any adjustment must be directly related to competition

Deadline for form to UHSAA: November 1

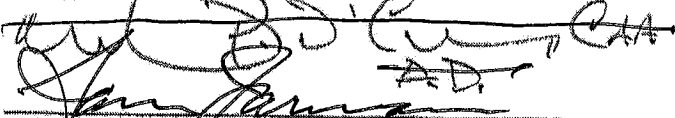
Activity	Declared Moratorium Start & End Date	Signature of Coach	Competition Date(s)	Event & Site Causing Adjustment
Girls' Basketball				
Boys' Basketball	Dec. 21 - 25, 2016		Dec. 27-30, 2016 THURSDAY 12/24	SACRAMENTO STATE HARD COUNTRY
Wrestling				
Swimming				
Diving				
Drill Team				
Forensics				
Drama				

### Moratorium Adjustment Conditions:

1. Unless adjusted as noted on this form, the Christmas holiday moratorium remains December 23-27.
2. The specific holiday (Christmas or New Years Day) cannot be compromised in any adjustment.
3. Moratorium days must be consecutive.
4. Teams may adjust the moratorium no more than one day prior to the date of competition.
5. Teams cannot meet, practice, play nor travel on a moratorium day.
6. The principal shall monitor the moratorium period. Individual teams within the school could be on different schedules.
7. The basic philosophy of the holiday moratorium is to allow students, coaches, and other school personnel quality family time while maintaining a level playing field. Dates chosen for the moratorium should reflect a well-conceived and educationally sound plan indicative of community and school philosophy. Moratorium periods shall not, in any way, compromise that level playing field.

Westlake High School

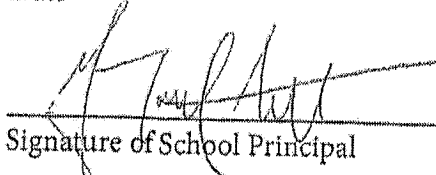
School Name



Signature of District Superintendent

Sept. 29, 2016

Date



Signature of School Principal

# \* TRAVEL PAGE

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Westlake High School				
Group Requesting Trip	Cross Country				
Faculty Member in Charge	Michael Felix				
No. of Students in Group	F	24	M	24	Total 48
No. Of Adult Supervisors **	F	3	M	3	Total 6 (min. ratio 1:10)
School days to be Missed	2				(NOT to exceed 3 days)
Dates and Times of Departure & Return	December 1 @ 7:00am – December 4 @ 8:00pm				
Estimated Actual Cost Per Student	\$300				
Amount Per Student from Fundraiser	- \$50				
Estimated Max Cost Per Student	= \$250 (total student out of pocket)				
Destination and Nature of Trip	Walnut, California for a National Cross Country Meet				
Objective of the Trip	Opportunity to compete on the national level against top competition				
NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.					

### School Certification and Approval

We have planned the above proposed trip within established district guidelines.

<i>Michael Felix</i>	9/12/16	<i>[Signature]</i>	9/12/16
Faculty Advisor Approval	Date	Principal Approval	Date

### Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date	July 21, 2016	Time	7:00 pm	Place	Westlake High School
No. of Students Represented at the Meeting by at least One Parent					25
<b>Preliminary Vote through Confidential Ballot</b>					
No. Of parents Approving the Trip		25	No. Of Parents Opposing the Trip		0

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please initial MF

**Comment**  
**Comment [1]:** You can use the TAB key to move between fields and the mouse to jump fields. Check file before you print to ensure the forms do not cross multiple pages. If they do go back and delete the excess row. You may have to use Table, Delete, Rows options.  
**Comment**  
**Comment [2]:** Total Females and Males  
**Comment**  
**Comment [3]:** Total Females and Males

**Comment**  
**Comment [4]:** This section must be completed before the application is sent to the District for approval.

Proposed Itinerary			
Date	Destination	Activities	Lodging
December 1	City of Industry, CA	Drive to Hotel in CA	Pacific Palms
December 2	Walnut, CA	Check in at meet, run course, evening team activities	Pacific Palms
December 3	Walnut, CA	Compete in the meet followed by beach trip	Pacific Palms
December 4	Saratoga Springs, UT	Return Home	

Mode of Transportation	
* Charter Bus	
Misc Comments/Information	

~~\* TRAVEL PAGE~~

ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School	Westlake High School						
Group Requesting Trip	Cross Country						
Faculty Member in Charge	Michael Felix						
No. of Students in Group	F	14	M	14	Total	28	
No. Of Adult Supervisors **	F	2	M	2	Total	4	(min. ratio 1:10)
School days to be Missed	2					(NOT to exceed 3 days)	
Dates and Times of Departure & Return	November 17 @ 6:00am – November 20 @ 12:00am						
Estimated Actual Cost Per Student	\$200						
Amount Per Student from Fundraiser	- \$50						
Estimated Max Cost Per Student	= \$150					(total student out of pocket)	
Destination and Nature of Trip	Casa Grande, AZ for Nike Southwest Regional XC Championships						
Objective of the Trip	Opportunity to compete on the national level against top competition & qualify for the Nike XC National Meet in December						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

We have planned the above proposed trip within established district guidelines.

<i>Michael Felix</i>	9/8/16	<i>[Signature]</i>	9/12/16
Faculty Advisor Approval	Date	Principal Approval	Date

Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date	July 21, 2016	Time	7:00 pm	Place	Westlake High School
No. of Students Represented at the Meeting by at least One Parent	25				
Preliminary Vote through Confidential Ballot					
No. Of parents Approving the Trip	25		No. Of Parents Opposing the Trip	0	

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please initial MF

Comment  
Comment [1]: You can use the TAB key to move between fields and the mouse to jump fields. Check file before you print to ensure the forms do not cross multiple pages. If they do go back and delete the excess row. You may have to use Table, Delete, Rows options.

Comment  
Comment [2]: Total Females and Males

Comment  
Comment [3]: Total Females and Males

Comment  
Comment [4]: This section must be completed before the application is sent to the District for approval.

Proposed Itinerary			
Date	Destination	Activities	Lodging
November 17	Casa Grande, AZ	Drive to Hotel in AZ	La Quinta Inn
November 18	Casa Grande, AZ	Check in at meet, run course, evening team activities	La Quinta Inn
November 19	Casa Grande, AZ	Compete in the meet followed by team activities	La Quinta Inn
November 20	Saratoga Springs, UT	Return Home	
Mode of Transportation			
✕ Charter Bus			
Misc Comments/Information			

\* TRAVEL PAGE

# ALPINE SCHOOL DISTRICT

Submit Form

## Application for Student Overnight and/or Extended Trip

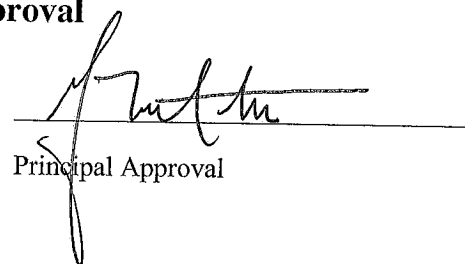
Name of School	Westlake High School						
Group Requesting Trip	Drill Team						
Faculty Member in Charge	Kelli Knight						
No. of Students in Group	Female	29	Male		Total		
No. of Adult Supervisors **	Female	15	Male	1	Total		(min. ratio 1:10)
School Days to be Missed	3		(Not to exceed 3 days)				
Dates and Times of Departure & Return	3/23/2017-3/27/2017						
Estimated Max Cost Per Student	\$ 980						
Amount Per Student from Fundraiser	- \$						
Estimated Max Cost Per Student	=\$ 980						
Destination and Nature of Trip	Los Angeles, California Dance Education						
Objective of the Trip	Please See Attached Justification.						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

## School Certification and Approval

  
Faculty Advisor Approval

9/1/2016  
Date

  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/30/2016	<b>Time:</b>	5:00p	<b>Place:</b>	WHS Auxillary Gym
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	26	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>	3	
<b>Total No. of Students in Group</b>	29	
<b>Approval %</b>	89	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging
	Please See Attached		
	Itinerary		

### Mode of Transportation

✱
 Plane, Bus

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



Traveling to Los Angeles as a team, will help the students to further expand their knowledge of the world of dance beyond the drill team bubble. It is important for the dancers to discover different avenues that they can take as career paths after high school and beyond college. LA is one of the best places for dancers to find jobs, specifically dancing on tours in the music industry and as extras on movie sets. Taking classes at Edge Performing Arts will further their knowledge and get them exposure with industry professionals. As well as touring historic hollywood and getting to see where and how the history has shaped the industry that they may consider working in. Universal Studios provides backlot tours as well as exposure to how productions are run, and seeing actors/actresses live in their element. They will also get the opportunity to bond and grow as a team.

Day 1 (Thursday): Travel Day - Historic Hollywood Tour, (Hollywood Walk of Fame, Sunset Strip, Rodeo Drive, TCL Chinese Theater)

Edge Performing Arts: Dance Class

Day 2 (Friday): Universal Studios -- Flash Mob Dance Performance /

Wizarding World of Harry Potter

Day 3 (Saturday): Edge Performing Arts: Dance Class, Beach Day, Team Dinner at Universal City Walk/ Hard Rock Cafe.

Day 4 (Sunday): Magic Mountain: Six Flags

Day 5 (Monday): Travel Day

We would have chosen a competitive opportunity in California, but one of that Nationals competes on a Sunday, and the other one is over the Basketball State tournament. So next year, if we are approved to travel, we are hoping to compete in Florida at Nationals. This year we elected to do a dance professional education trip instead. Thank you.

\* MVHS TRAVEL PAGE

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip


Name of School	MVHS/OHS						
Group Requesting Trip	Ballroom Company						
Faculty Member in Charge	Marcel Bagh / Elna West (OHS)						
No. of Students in Group	Female	25	Male	18	Total	43	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
	Mar 29 - Apr 3						
Estimated Max Cost Per Student	\$ 500.00						
Amount Per Student from Fundraiser	- \$ 77						
Estimated Max Cost Per Student	=\$ 525.00						
Destination and Nature of Trip	Idaho Falls, ID + SEATTLE, WA						
Objective of the Trip	To give students performance opportunities & networking opportunities.						

**NOTE:** Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

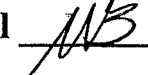
  
 Faculty Advisor Approval

9/16/10  
 Date

  
 Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

Please Initial 

# Tour Proposal Information

## *MVHS/OHS Combined Ballroom Companies Spring Tour*

### Itinerary

<i>Date</i>	<i>Activity</i>
March 29	Leave MVHS for Idaho Falls, ID
	Exchange/ performance at Extreme Ballroom
	Exchange with BYU-I Ballroom Program
	Leave for Seattle
March 30	Arrive for Seattle Washington, Check into Hotel
	Sightseeing (pike place, aquarium, waterfront)
	Class/Exchange with pacific
April 1	Sightseeing (space needle, emp museum, pacific science center)
	class at pacific
	Group Dinner at 13 Coins
April 2	Argosy Harbor Tour
	Workshop at pacific
	Space needle at night
	Leave for hotel
April 3	Check out of hotel and leave for Orem
	Arrive at MVHS

# Fee breakdown

<i>Item</i>	<i>Estimated Cost Per student</i>	<i>Notes</i>
hotel	\$100.00	For whole trip
City pass	\$64.00	Sightseeing
Bus	\$170.00	
Food	\$150.00	3 meals a Day
<i>Total</i>	\$500.00	For extra Expenses

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	8/21/16	<b>Time:</b>	6:30	<b>Place:</b>	MVHS
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b> <i>pending</i>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

Date	Destination	Activities	Lodging

### Mode of Transportation

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### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# \* LPHS TRAVEL PAGE

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

Name of School	Lone Peak High School and Lehi High School						
Group Requesting Trip	Lone Peak High PDC and Lehi High Dance co						
Faculty Member in Charge	Krista Di Lello and Cheryl Allgair						
No. of Students in Group	Female	30	Male	3	Total	33	
No. of Adult Supervisors **	Female	5	Male	1	Total	6	(min. ratio 1:10)
School Days to be Missed	(Not to exceed 3 days) 3						
Dates and Times of Departure & Return	3/29 to 4/2						
Estimated Max Cost Per Student	\$ 750						
Amount Per Student from Fundraiser	- \$ between 25 and 200						
Estimated Max Cost Per Student	=\$ 833						
Destination and Nature of Trip	Las Vegas, NV						
Objective of the Trip	dance workshops						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

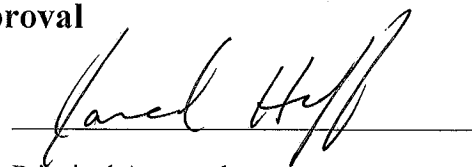
### School Certification and Approval



Faculty Advisor Approval

9-14-16

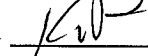
Date



Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/8/2016	<b>Time:</b>	5:50	<b>Place:</b>	Dance Room
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

No. of parents Approving the Trip	32	Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.
No. of Parent Opposing the Trip	0	
Total No. of Students in Group	32	
Approval %	100	Number of Approved Votes ÷ No. of Students in Group = Approval %

### Proposed Itinerary

Date	Destination	Activities	Lodging
3/29	Las Vegas	arrive at LV 11:00 AM	Hampton Inn Tropicana
3/30		workshops at Las Vegas Performing Arts School	
3/31		workshops at Las Vegas Performing Arts School	
4/1		performance	
4/2	Lone Peak High School	travel back to Utah	

### Mode of Transportation

\* airline, hotel shuttle

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

\* AFHS TRAVEL PAGE

## ALPINE SCHOOL DISTRICT

### Application for Student Overnight and/or Extended Trip

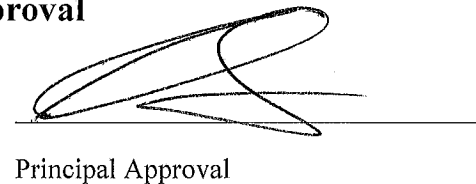
Name of School	American Fork High School/ Lehi High School						
Group Requesting Trip	Digital Photography/Digital Media/Commercial Art (CTE:STS)						
Faculty Member in Charge	Wendy Frazier-Snyder/Christopher Griesemer						
No. of Students in Group	Female	25	Male	25	Total	50	
No. of Adult Supervisors **	Female	3	Male	3	Total	6	(min. ratio 1:10)
School Days to be Missed	2	(Not to exceed 3 days)					
Dates and Times of Departure & Return	3/29/17 & 4/4/17						
Estimated Max Cost Per Student	\$ 1000						
Amount Per Student from Fundraiser	- \$200+						
Estimated Max Cost Per Student	=\$ 800						
Destination and Nature of Trip	Southern California/Photography/Commercial Art						
Objective of the Trip	introduce students to careers in the Photography and commercial art fi						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

  
\_\_\_\_\_  
Faculty Advisor Approval

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial 



## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	10/13/2016	<b>Time:</b>	6:00pm	<b>Place:</b>	Lehi High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>		<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>		
<b>Approval %</b>		<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
3/29/17 W	SFO (San Fransisco)	Cultureal (Chinatown), Historic (SF Bay B	Hotel
3/30/17 Th	Emeryville (Pixar)	Digital Media Tour; Industry, Career,	Hotel
3/31/17 F	San Jose (Adobe)	Digital Media Tour, Industry, Career	Hotel
4/1/17 S	Travel Day	Monterey Aquarium, Hurst Castle	Hotel
4/2/17 Su	Anaheim	Disneyland	Hotel
4/3/17 M	Anaheim	Disney's Imagineering, Disneyland	Hotel
4/4/17 T	Los Angeles	Marvel Comics Tour a.m. Fly Home	Home

### Mode of Transportation

air, public transit, private hired bus

### Misc Comments/Information

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### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

ALPINE SCHOOL DISTRICT

Application for Student Overnight and/or Extended Trip

Name of School	Lehi High, Skyridge, Lone Peak, Westlake, American Fork High						
Group Requesting Trip	Legacy Live, The Ridge, Uknighited, Thunder Vision, Kave TV						
Faculty Member in Charge	Parker Gurney, Zac Durrant, Dustin Topham, Nathan Pickett, Jeffery Hill						
No. of Students in Group	Female	15	Male	42	Total	57	
No. of Adult Supervisors **	Female	2	Male	5	Total	7	(min. ratio 1:10)
School Days to be Missed	3	(Not to exceed 3 days)					
Dates and Times of Departures & Return	April 27 – May 1						
Estimated Max Cost Per Student	\$700						
Amount Per Student from Fundraiser	- \$0						
Estimated Max Cost Per Student	=\$700						
Destination and Nature of Trip	Seattle WA, National Film Festival for Talented Youth						
Objective of the Trip	Participate and learn from professionals and other youth at NFFTY						

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

School Certification and Approval

Faculty Advisor Approval

Date

Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).

Please Initial PG

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	9/30/2016	<b>Time:</b>	7:00pm	<b>Place:</b>	Lehi High School
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of parents Approving the Trip</b>	57	<b>Only one vote per student is allowed. If two parents are in attendance you may only count one of their votes. Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parent Opposing the Trip</b>		
<b>Total No. of Students in Group</b>	57	
<b>Approval %</b>	100	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
April 27	Seattle WA	Check in, Attend opening session	Mediterranean Inn
April 28	Seattle WA	Attend showings, panels etc.	Mediterranean Inn
April 29	Seattle WA	Attend showings, panels & site see	Mediterranean Inn
April 30	Seattle WA	Attend closing and awards	Mediterranean Inn
May 1	Lehi UT	Return home	Home

### Mode of Transportation

Airline, Tram, Walk

### Misc Comments/Information

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date

# ALPINE SCHOOL DISTRICT

## Application for Student Overnight and/or Extended Trip

Name of School	Westlake High School, Pleasant Grove High School, Lehi High School Lone Peak High School, American Fork High School, Timpanogas High School, Orem High School, <u>Skyridge High School</u>			
Group Requesting Trip	Westlake FFA Chapter, Pleasant Grove FFA, Lehi FFA, Lone Peak FFA, American Fork FFA, Timpanogas FFA, Orem FFA Chapter			
Faculty Member in Charge	Michael D. Gowans, Suzanne Spencer, Lisa Clement, Danny Blackhurst, Tiffany Bushman, Hannah Wardell, Georg Wardell, <u>Bret Lamb</u> , <u>Hope Blackburn</u>			
No. of Students in Group	F	100	M	100
No. Of Adult Supervisors **	F	10	M	10
School days to be Missed	February 15-17, 2017			
Date and Time of Departure	February 14, 2017		3:00 PM	
Date and Time of Return	February 18, 2017		7:00 PM	
Estimated Max. cost to each student	\$275.00			
Amount to be Paid to School	\$0.00			
Destination and Nature of Trip	World Ag. Expo, Bakersfield California			
Objective of the Trip	To introduce students to different types of agriculture not commonly found in the State of Utah, in addition to teaching them skills that will help them throughout their FFA and Agriculture Education career.			

**Comment [Comment1]:** You can jump to different sections Overnight Trip file by depressing Edit, GoTo and choosing the appropriate bookmark.

**Comment [Comment2]:** The following sections can be faxed (756-3516) to the District Office:  
Application for Student Overnight and/or Extended Trip  
Proposed Itinerary  
Supervisor Report for Student Excursion  
Completion  
All other forms and copies of above forms must be on file at the school.

**Comment [Comment3]:** You can use the TAB key to move between fields and the mouse to jump fields. Check file before you print to ensure the forms do not cross multiple pages. If they do go back and delete the excess row. You may have to use Table, Delete, Rows options.

**Comment [Comment4]:** Total Females and Males

**Comment [Comment5]:** Total Females and Males

NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.

### School Certification and Approval

We have planned the above proposed trip within established district guidelines.

Faculty Advisor Approval	Date	Principal Approval	Date
<i>[Signature]</i>		<i>[Signature]</i>	8/30/16

### Parent Meeting to Discuss Trip Plans

(To be completed by principal after parent meeting is held)

Date	Individual Schools	Time	7:00 PM	Place	Ag. Rooms
No. of Students Represented at the Meeting by a least One Parent	200				

### Preliminary Vote through Confidential Ballot

No. Of parents Approving the Trip	200	No. Of Parents Opposing the Trip	0
Board Approval	Date		

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before departure.

\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed.

Please initial *[Signature]*

**Comment [Comment6]:** This section must be completed before the application is sent to the District for approval.

**ALPINE SCHOOL DISTRICT**  
**Application for Student Overnight and/or Extended Trip**

<b>Name of School</b>	Lehi High School, Westlake High School, Skyridge High School, Timpanogos High School, Pleasant Grove High School, Orem High School, Lone Peak High School, American Fork High School						
<b>Group Requesting Trip</b>	Lehi FFA, Westlake FFA, Skyridge FFA, Timpanogos FFA, Pleasant Grove FFA, Orem FFA, Lone Peak FFA, American Fork FFA						
<b>Faculty Member in Charge</b>	Lisa Clement, Suzanne Spencer, Colton Marble, Michael D. Gowans, Ty Bevan, Lena Baadsgaard, Bret Lamb, Hope Blackburn, Hannah Wardell, Georg Wardell, Danny Blackhurst, Mark Jensen, Colby Smith, Tiffany Bushman						
<b>No. of Students in Group</b>	<b>Female</b>	100	<b>Male</b>	100	<b>Total</b>	200	
<b>No. of Adult Supervisors **</b>	<b>Female</b>	10	<b>Male</b>	10	<b>Total</b>	20	(min. ratio 1:10)
<b>School Days to be Missed</b>	3	(Not to exceed 3 days)					
	Leaving after school February 14, 2017 returning February 18, 2017						
<b>Estimated Max Cost Per Student</b>	\$275.00						
<b>Amount Per Student from Fundraiser</b>	- \$						
<b>Estimated Max Cost Per Student</b>	=\$275.00						
<b>Destination and Nature of Trip</b>	World Ag Expo, Tulare, CA – Educational Tour of Various Agricultural Facilities						
<b>Objective of the Trip</b>	To introduce students to different types of agriculture not commonly found in the state of Utah, in addition to teaching them skills that will help them throughout their FFA and Agriculture Education career.						

**NOTE: Itinerary, transportation, and lodging plans must be described in detail on attached forms.**

**School Certification and Approval**

\_\_\_\_\_  
Faculty Advisor Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Approval

This form must be typewritten or the request will be returned. All trips must meet one of the following guidelines: 1) Any trip prior to October 1<sup>st</sup> must be approved 90 days before travel. 2) All other extended excursions that require Board approval must be submitted by October 1<sup>st</sup>. 3) Exceptions will be approved only when an invitation to a national event or national competition occurs after the October deadline, in which case the request must be submitted at least 90 days before travel. 2) All other extended exc

**\*\* Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone).**

**Please Initial** \_\_\_\_\_

## Parent Meeting to Discuss Trip Plans

To be completed by principal after parent meeting is held

<b>Date:</b>	Held in individual schools	<b>Time:</b>	7:00 PM	<b>Place:</b>	School Ag. Rooms
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Parent's Preliminary Vote through Confidential Ballot - **ONLY ONE VOTE PER STUDENT**

<b>No. of Parents Approving the Trip</b>	200	<b>Only one vote per student is allowed. <u>If two parents are in attendance you may only count one of their votes.</u> Total Number of votes cannot be greater than the number of students that will be participating in the trip.</b>
<b>No. of Parents Opposing the Trip</b>	0	
<b>Total No. of Students in Group</b>	200	
<b>Approval %</b>	100	<b>Number of Approved Votes ÷ No. of Students in Group = Approval %</b>

### Proposed Itinerary

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
02/14/2017	Saint George, UT	Stay the night	La Quinta Inn
02/15/2017	Los Angeles, CA	Los Angeles Flower Market, University of California Vet College	Best Western Los Angeles Worldport
02/16/2017	Bakersfield, Tulare, Wasco, CA	Almond Farm, World Ag Expo, Weeks Rose Tour	Holiday Inn Hotel and Suites
02/17/2017	Barstow, CA	Citrus Farms	Comfort Suites
02/18/2017	Utah County	Return Home	Home

### Mode of Transportation

Charter Bus ~ Utah Trailways

### Misc Comments/Information

We are still looking at doing other tours, including the Bellagio greenhouse tour in Las Vegas, NV, Paul Ecke Poinsettia Ranch in Encinitas, CA, and Monrovia Nursey in Azuza, CA, in addition to a couple other tours, based on what the producers and owners will allow for.

### Board Approval

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Date



## Alpine School District

Doug Golding, Director, Career & Technical Education Department  
Glen Bailey, Assistant Director, Career & Technical Education Department  
575 North 100 East, American Fork, UT 84003  
(801) 610-8448 ~ (801) 610-8454 ~ FAX (801) 610-8440

To: Sam Jarman

From: Doug Golding *DG*

Date: September 20, 2016

Re: Career and Technical Education National Competitions

cc: John Spencer  
Shane Farnsworth  
Lynnae McAllister ✓

Each year students in our Career and Technical Education courses participate in state conventions where they compete for the opportunity to qualify for national competition. Students qualify by winning their state competition. In some cases second and third place finishers at the state competition also qualify for the national competition. Since these qualifying students will not be identified until after their respective state competitions-usually in the spring each year-I am requesting school board approval now for out-of-state travel for the students who qualify for national competition next spring and fall. All other regular board policies and procedures regarding out-of-state travel will be followed, including adult supervision, parent meetings, disclosure documents, etc.

As a note of interest, attached you will find a summary of last school year's Alpine School District student participation in national Career and Technical Student Organization (CTSO) competitions that you may want to share with the school board. The district had 161 students participate in national CTSO competitions with 9 students placing in the top three in the nation in their respective contests.

Thank you for your continued support of Career and Technical Education and specifically for your support of the wonderful opportunities that participation in student CTE organizations affords the students of Alpine School District.

SAMUEL Y. JARMAN, SUPERINTENDENT  
BOARD OF EDUCATION: JOHN C. BURTON, PRESIDENT; JODEE C. SUNDBERG, VICE PRESIDENT  
S. SCOTT CARLSON; BRIAN E. HALLADAY; WENDY K. HART; PAULA HILL; DEBORAH C. TAYLOR

# Alpine School District CTSO Students National Conference Attendees 2016

Career and Technical Students Organizations is part of the CTE program in Alpine School District. Many teachers serve as Chapter Advisors for CTE student organizations. Listed below are the seven Career and Technical Student Organizations:

FBLA: Future Business Leaders of America

FCCLA: Family, Career and Community Leaders of America

FFA: Future Farmers of America

DECA: Marketing

HOSA: Health Occupations Students of America

Skills USA: Student Organization for Trades and Industry

TSA: Technology Student Organization—Technical Engineering Students

The following students placed and/or were recognized nationally at the following CTSO National Conventions:

**FBLA: Alpine School District had thirty (30) students take first place in their state competition and attend the National FBLA Convention at Atlanta, Georgia.**

**DJ Gray from Lehi Junior** took 1<sup>st</sup> place in the nation in the FBLA Middle Level American Enterprise Presentation competition.

**Austin Van Dyke from Timpanogos High** took 3<sup>rd</sup> place in the nation in the Help Desk competition.

**DECA: Alpine School District had eleven (11) students take first place in their state competition attend the Inter-National DECA Convention at Nashville, Tennessee.**

**FCCLA: Alpine School District had thirty nine (39) students take first place in their state competition attend the National FCCLA Convention at San Diego, California.**

**HOSA: Alpine School District had eight (8) students take first place in their state competition attended the National HOSA Convention at Nashville, Tennessee.**

**Deborah Tsao from Pleasant Grove High** placed 3<sup>rd</sup> in the nation in the Medical Reading competition.



**FFA:** Alpine School District had thirty one (31) students take first place in their state competition attended the National FFA Convention at Louisville Kentucky last October.

**SKILLS USA:** Alpine School District took (34) students that were first place winners in their state competition attend the National Skills USA Convention at Louisville, Kentucky.

**Sophia Begley, Natalie Sloan & Heather Cheney** from **Lehi High** placed 1<sup>st</sup> in the nation in the Career Pathways Showcase competition.

**Jordan Richards** from **Lehi High** placed 2<sup>nd</sup> in the nation in the Pin Design competition.

9 other students from Lehi High placed in the top 10 in the nation in various competitions.

**Caleb Payne and Emma Hardman** from **Orem High** placed 3<sup>rd</sup> in the nation in the TV competition.

**TSA:** Alpine School District had six (8) students take first place in their state competitions and attended the National TSA Convention at Nashville Tennessee.

Numbers for paragraph:

161 students participated

## Student Clubs By School 2016-2017

Schools	Club Name	Advisor	Legible App	Par. Perm.	Constitution	Cost	Princ. Sign	Report
<b>American Fork</b>								
	Classic Film Society	Gibbons	Y	Y	Y	\$5	Y	
	Bible Club	Behm, Spencer	Y	Y	Y	\$0	Y	
	Country Swing Dancing	Durrant	Y	Y	Y	\$0	Y	
	Board Games	Davis	Y	Y	Y	\$0	Y	
	Sports Broadcasting	Hill	Y	Y	Y	\$0	Y	
	Debate	Bird	Y	Y	Y	\$0	Y	
	Help the Homeless	Beeson	Y	Y	Y	\$5	Y	
	Utopian Soc.Studies Consortiu	Richins	Y	Y	Y	\$0	Y	
	Juice Club	Kelley	Y	Y	Y	\$0	Y	
	Philosophy	Nye	Y	Y	Y	\$19	Y	
<b>Lehi</b>								
	Live Action Role Play	Gagnier	Y	Y	Y	\$0	Y	
	Web Development	White	Y	Y	Y	\$0	Y	
<b>Lone Peak</b>								
	Airsoft Appreciation	Staheli	Y	Y	Y	\$10	Y	
	Alexander Hamilton History	Nair	Y	Y	Y	\$5	Y	
	Ambassadors	Twitchell	Y	Y	Y	\$0	Y	
	Anonymous	Wright	Y	Y	Y	\$0	Y	
	Altruistic Visionaries	Carpenter	Y	Y	Y	\$0	Y	
	Coalition for Upstanding Stud	Nelson	Y	Y	Y	\$15	Y	
	College Application	Nelson	Y	Y	Y	\$0	Y	
	Comedy	Carpenter	Y	Y	Y	\$0	Y	
	Dating Club	Saunders	Y	Y	Y	\$0	Y	
	Family History Club	Kay	Y	Y	Y	\$0	Y	
	Hackey Sack	Nelson	Y	Y	Y	\$0	Y	
	Harambe Remembrance	Tucker	Y	Y	Y	\$0	Y	
	HS Musical Appreciation	Worthington	Y	Y	Y	\$0	Y	
	Historical Battle & Tactics	King	Y	Y	Y	\$0	Y	
	HWLH (self help)	Gardner	Y	Y	Y	\$0	Y	
	Jedi Knights	Wentz	Y	Y	Y	\$0	Y	
	Juggling	Robinson	Y	Y	Y	\$0	Y	
	Jump Rope for Kids	Gardner	Y	Y	Y	\$0	Y	
	Jurassic Park Fan Club	Gibby	Y	Y	Y	\$0	Y	

	Lettuce Club	Omer	Y	Y	Y	\$0	Y	
	Martial Arts Appreciation	DiLello	Y	Y	Y	\$0	Y	
	Pickleball	Kelsch	Y	Y	Y	\$0	Y	
	Public Speaking	Rios	Y	Y	Y	\$5	Y	
	Quidditch Team	McPherson	Y	Y	Y	\$0	Y	
	Rising Sun Service	Lyons	Y	Y	Y	\$15	Y	
	Secret Service	Taylor	Y	Y	Y	\$0	Y	
	Spike Ball	Combs	Y	Y	Y	\$0	Y	
	Star Wars Club	Cox	Y	Y	Y	\$0	Y	
	TECOF	Perks	Y	Y	Y	\$0	Y	
	Ukulele	Johnson	Y	Y	Y	0	Y	
	War and Piece (puzzle)	Taylor	Y	Y	Y	0	Y	
<b>Mountain View</b>								
	Anime & Cosplay	Hicken	Y	Y	Y	\$0	Y	
	Young Democrats	Henford	Y	Y	Y	\$5	Y	
	Star Wars	Fong	Y	Y	Y	\$5	Y	
	Science	Anderson	Y	Y	Y	\$0	Y	
	Matches	Clegg	Y	Y	Y	\$0	Y	
	Travel	Lant, Francis	Y	Y	Y	\$15	Y	
	Table Top RPG	Brown	Y	Y	Y	\$0	Y	
	Weightlifting	Blevins	Y	Y	Y			
	Drumline	Bowman	Y	Y	Y	\$0	Y	
<b>Orem</b>								
	Rock & Roll Appreciation	Tippetts	Y	Y	Y	\$0	Y	
	4th Wall Service Club	Sackett	Y	Y	Y	\$0	Y	
	Run On	Glahn	Y	Y	Y	\$0	Y	
	Muggle Quidditch	Palfreyman	Y	Y	Y	\$0	Y	
	Trading Card Game TCG	Peck	Y	Y	Y	\$0	Y	
	Adventure Club	Rice	Y	Y	Y	TBA	Y	
	Cycling	Knappenberger	Y	Y	Y	\$0	Y	
	Lift a Life	Groesbeck	Y	Y	Y	\$0	Y	
<b>Pleasant Grove</b>								
	Comic Book	Ecalono	Y	Y	Y	\$0	Y	
	Scooter	Rytting	Y	Y	Y	\$5	Y	
	Super Smash Bros	Yocom	Y	Y	Y	\$0	Y	
	PTSA Student Leadership	Wright	Y	Y	Y	\$10	Y	

	Boys Lacrosse Appreciation	Scoville	Y	Y	Y	\$0	Y	
	Slam Poetry	Jardine	Y	Y	Y	\$0	Y	
	Rock Climbing	Farley	Y	Y	Y	\$0	Y	
	Anime/Manga	Snell	Y	Y	Y	\$0	Y	
	4-H	Jardine	Y	Y	Y	\$5	Y	
	Breakdance	Squires	Y	Y	Y	\$30	Y	
	Intellect	Robertson	Y	Y	Y	TBD	Y	
<b>Skyridge</b>								
	Abolitionists	Hooley	Y	Y	Y	\$5	Y	
	Anime	Fullmer	Y	Y	Y	\$5	Y	
	Archery	Sikander	Y	Y	Y	\$10	Y	
	Art	Larsen	Y	Y	Y	\$10	Y	
	American Sign Language	Murphy	Y	Y	Y	\$10	Y	
	Astronomy	Bromley	Y	Y	Y	\$0	Y	
	Beauty	Bearden	Y	Y	Y	\$5	Y	
	Bluegrass-Fiddle	Kelley	Y	Y	Y	\$50	Y	
	Board/Tabletop Games	Egbert	Y	Y	Y	\$0	Y	
	Bonsai	Lewis	Y	Y	Y	\$10	Y	
	Book Club	Price	Y	Y	Y	\$0	Y	
	Break Dancing	Ash	Y	Y	Y	TBA	Y	
	Capturing Natures Beauty	Crowther	Y	Y	Y	\$5	Y	
***	Car/Offroad Appreciation	Mangum	Y	Y	Y	\$0	Y	
	Chess	Griffith	Y	Y	Y	\$0	Y	
	Chinese	Andersen/Tanner	Y	Y	Y	\$15	Y	
	Climbing	Llewellyn	Y	Y	Y	\$0	Y	
	Comic Book	Gibbons	Y	Y	Y	\$0	Y	
	Contemporary (dance)	Stanley	Y	Y	Y	\$0	Y	
	Sanderson Cosmere	Cosper	Y	Y	Y	\$0	Y	
	Creative Writing Appreciation	Lott	Y	Y	Y	\$0	Y	
	Creative Writing Critique	Vauer	Y	Y	Y	\$0	Y	
	DECA	White	Y	Y	Y	\$20	Y	
	Drama	Brown	Y	Y	Y	\$15	Y	
	Dungeons & Dragons	Pickett	Y	Y	Y	\$0	Y	
	Falcons Fight for Refugees	Tanner	Y	Y	Y	\$5	Y	
	Fan Fiction Assoc	Dulong	Y	Y	Y	\$0	Y	
	Fandom	Dulong	Y	Y	Y	\$0	Y	
	FBLA	Griffith	Y	Y	Y	\$20	Y	
	FCCLA	McKnight	Y	Y	Y	\$25	Y	

FFA	Lamb	Y	Y	Y	\$20	Y	
Flag Football	Campbell	Y	Y	Y	\$0	Y	
Forte: Piano Club	Allen	Y	Y	Y	\$0	Y	
French	Finlinson	Y	Y	Y	\$10	Y	
GSA	Gull	Y	Y	Y	\$0	Y	
German	Mangum	Y	Y	Y	\$8	Y	
Harry Potter	Gull	Y	Y	Y	\$8	Y	
Hip Hop	Fullmer	Y	Y	Y	30opt	Y	
HOSA	Anderson	Y	Y	Y	\$10	Y	
Humanitarian	Pickett	Y	Y	Y	\$0	Y	
Hunter Safety	Lamb	Y	Y	Y	\$0	Y	
Interior Design	McArthur	Y	Y	Y	\$0	Y	
Jammers Guitar	Kane	Y	Y	Y	\$0	Y	
Jazz & Improv	Summers	Y	Y	Y	\$10	Y	
Magic	Dulong	Y	Y	Y	\$0	Y	
Maker Club	Price	Y	Y	Y	\$7	Y	
Math Club	Gourley	Y	Y	Y	\$0	Y	
Meme	Alder	Y	Y	Y	\$0	Y	
Mens Volleyball	Lira	Y	Y	Y	TBD	Y	
Miracle Makers/Be the Change	Porcelli	Y	Y	Y	\$25	Y	
MOBA(Multi-Play Online Batt	Allen	Y	Y	Y	\$0	Y	
Model United Nations (MUN)	Gleaves	Y	Y	Y	\$5	Y	
Mountain Bike	Roberts	Y	Y	Y	\$15	Y	
National Honor Society (NHS)	Hinckley	Y	Y	Y	\$15	Y	
Nature	Hogan	Y	Y	Y	\$15	Y	
Nerf	Hansen	Y	Y	Y	\$15	Y	
Outdoors Club	Bromley	Y	Y	Y	\$10	Y	
Ping Pong	Anderson/White	Y	Y	Y	\$15	Y	
Pokemon Go	Davis	Y	Y	Y	\$0	Y	
Quidditch	Allen	Y	Y	Y	\$10	Y	
Random Acts of Kindness	Herbert	Y	Y	Y	\$2	Y	
Recreational Music	Cook	Y	Y	Y	\$10	Y	
Rocket League	Egbert	Y	Y	Y	\$0	Y	
Running Psychology	Gill	Y	Y	Y	\$0	Y	
Save the Whaleruss	Williams	Y	Y	Y	\$10	Y	
Scrapbook	Swallow	Y	Y	Y	?	Y	
Service (Do Good)	Roberts	Y	Y	Y	\$0	Y	
SkillsUSA	Durrant	Y	Y	Y	\$20	Y	
Slopes(Ski/Snowboard)	Karlsven)	Y	Y	Y	\$0	Y	

	Small Ensemble Music Group	Kelley	Y	Y	Y	\$0	Y	
	Spanish	Heyn	Y	Y	Y	\$5	Y	
	Spikeball	Durrant	Y	Y	Y	\$15	Y	
	Slam Poetry	Gull	Y	Y	Y	\$0	Y	
	Star Wars Intro	Baker	Y	Y	Y	\$5	Y	
	Stock Market Game	Griffith	Y	Y	Y	\$0	Y	
	Student Athletes	Blatter	Y	Y	Y	TBD	Y	
	Technology Student Assn (TS/	Ludwig	Y	Y	Y	\$10	Y	
	Trebled Youth (music)	Brown	Y	Y	Y	\$10	Y	
	Type 1 Diabetes	Willardson	Y	Y	Y	\$0	Y	
	Ukulele	McArthur	Y	Y	Y	\$0	Y	
	Ultimate Frisbee	Gill	Y	Y	Y	\$10	Y	
	War Technology History	Lott	Y	Y	Y	\$0	Y	
	Woodwind Choir	Hall	Y	Y	Y	TBD	Y	
	World Needs More Love Lette	Llewellyn	Y	Y	Y	\$0	Y	
	Lacrosse Appreciation	Alder	Y	Y	Y	50 opt	Y	
	Rugby Appreciation	Lehman	Y	Y	Y	50 opt	Y	
<b>Timpanogos</b>								
	Origami	Zobell	Y	Y	Y	\$5	Y	
	Artemis	Hansen	Y	Y	Y	\$7	Y	
	Windchimes & Acapella	Durchi	Y	Y	Y	\$10	Y	
<b>Westlake</b>								
	Snow Sports	Merkley	Y		Y	\$25	Y	
	Journalism	Rallison	Y		Y	10	Y	
	Crossfit	Rohner	Y		Y	TBA	Y	
	Dumbledores Army	Ostrin	Y		Y	15	Y	
	Volleyball	Rushing	Y		Y	0	Y	
	Thunder Ultimate	Lambert	Y		Y	?	Y	
	Smash Club Video Game	??? Can't read	Y		Y	0	Y	
	Congressional Award	O'Connor, Davis	Y		Y	0	Y	
	Hui Polenisia (Polynesian)	Saaga	Y		Y	5/mo	Y	



575 NORTH 100 EAST AMERICAN FORK, UTAH 84003-1758 (801) 610-8409 Fax: (801) 610-8516

DAVID T. STEPHENSON  
ADMINISTRATOR OF PUBLIC RELATIONS

## **M E M O**

To: Board of Education, Alpine School District

From: David Stephenson, Administrator of Public Relations

Date: October 19, 2016

Re: LAND Trust Plans & Amendments

I have attached the 2016-17 School LAND Trust Plans for Skyridge High School and Springside Elementary School. Upon your approval, I will forward them to the State for final approval.

I have attached 2016-17 School LAND Trust Plan Amendments for Deerfield, Foothill, Traverse Mountain, and Westmore Elementary Schools. These amendments have already been approved by the State. Upon your approval of these amendments, I will notify the schools.

# School Plan 2016-2017 - Skyridge High School

**This Plan is currently pending initial review by a School LAND Trust Administrator.**  
You may unlock the School Plan to edit/update non-substantive changes without a vote.

## Goal #1

### Goal

Ninety percent of the inaugural studentbody of Skyridge High School will be on track for graduation by the end of the school year.

## Academic Areas

- Reading
- Mathematics
- Writing
- Technology
- Science
- Fine Arts
- Social Studies
- Health
- Foreign Language

## Measurements

Grade level credit deficiency reports and graduation percentage.

## Action Plan Steps

We will implement a modified model of flex time at our school called SKYtime. SKYtime is built into the school day with the focus of providing development and connection opportunities for all students. Development activities are any opportunity to further the learning of each student. For high-achieving students it could be ACT prep classes, additional AP study sessions or an opportunity to explore deeper learning in any subject area. For struggling students this development may look like re-teaching of a missed concept or any other specific intervention. Teachers will use assessment data and classroom performance to identify those students who are doing well and those who are in need of additional intervention.

Connection days are a key component of SKYtime. We want every student to build connections to our school. We recognize that those that struggle the most must not be excluded from these opportunities. Each week there will be one day to help students build connections to the school by participating in a school club or program.

### SKYtime Advocate

A SKYtime advocate will assist students in need of intervention. The advocate will review school work with students, give direct instruction, and direct them to attend the class where they will receive additional support. All students will need assistance to know where and when the opportunities for development and connection are available to them. We plan to use LAND Trust money to pay for this SKYtime advocate. This advocate will assist students with all the details of SKYtime and providing the support for all of our students. These programs allow us to provide intervention, additional support, and teaching for students who are struggling on a daily basis as well as supporting those students who are learning.

### Student Advocates

According to Gates Foundation research, the single greatest factor in helping students reach graduation is for students to have a connection with an adult in the building. Our plan will use LAND Trust money to pay for three student advocates. These advocates will work in direct instruction with the struggling students. They specifically help them to set goals for improvement and help them learn to reach these goals. These student advocates help support intervention and credit recovery efforts and work very closely with administration and school counselors.

### Math Intervention Specialist

Math is an area in which many of our students are struggling and find themselves in jeopardy of falling behind. We propose to pay for a math Intervention specialist. Math teachers will identify the students who need even more additional one-on-one support and refer them for intervention. This intervention specialist will then meet in direct instruction with those students as needed. Our specialist is also able to participate in co-teaching experiences as deemed appropriate by classroom needs or in the math lab.



Guided Studies/UVU Study Hall Aide

We see a need to build our support for many of our most at-risk students. We propose a Guided Studies support class to work in direct instruction with these students with organizational skills, provide mentoring, and homework monitoring. We would pay for the Guides Studies aide to provide this support for students. We also recognize the need to support our high achieving students with study time to offset the UVU classes. We like the idea of combining these groups to build a culture of effective study time use.

Professional Development

Our intervention system for our struggling students is contingent upon quality daily instruction and assessment in all of our classes. We must hone our ability to better identify those students who are struggling, and to better intervene on behalf of our students. In order to truly focus on improving on improving Tier One instruction, our teachers need time together to determine essential standards for the curriculum, build common assessments, and review interventions. Our teachers also need to improve our assessments by incorporating higher levels of thinking (DOK) into these assessment tools. We also want to improve our use of data for intervention and enrichment of students and we plan to use the SLO format as a method to better use the data. We plan to use monies to help fund summer collaboration time, as well as other Professional Development opportunities for all faculty members to improve classroom instruction, assessment, data usage, and intervention. This funding will extend to teacher pay, sub costs, and some travel costs.

Software/Technology

We plan to purchase supportive technologies to help teachers in this effort of identifying via assessment and intervening for those students. Our access to MasteryConnect school-wide is one example of these supportive technologies. We plan to have technology funding available for matching grants for technologies like web cams, document cameras, mobile labs, interactive boards, projects, etc. As we improve our practice and more effectively intervene with students we will see an increase in the number of students on track for graduation. We propose purchasing Aleks licenses to provide development opportunities for our high achieving math students.

Freshman/Sophomore Mentor Program

The final part of our plan focuses on building our Freshman/Sophomore Mentor Program. We would like to sponsor trainings to prepare successful students to serve as mentors for underclassman students. These mentors will lead out during our SKYtime by working in direct instruction with smaller groups of students. These mentors can also be a great resource for classroom teachers to better assist those students in need of support. This will also serve as a great opportunity for us to engage those students who are doing well and mastering the curriculum. This program should result in an increase in the number of students on track for graduation.

Class size reduction for core classes

In an effort to reduce class sizes in core classes, we propose purchasing an extra period from four teachers (2 math and 2 science), four teacher eighths to reduce the class the class sizes (2 Math, 2 Science).

Expenditures

Category	Description	Estimated Cost
Salaries and Employee Benefits (100 and 200)	SKYtime advocate, student advocates, Math Intervention Specialist, Guided Studies/UVU Study Hall Aide, Class size reduction, Professional Development-summer collaboration grants	\$109,304
Travel (580)	Conference travel and registration expenses	\$5,000
Software (670)	Alecks Mastery Connect	\$13,000
Equipment (Computer Hardware, Instruments, Furniture) (730)	Classroom technologies: webcams, document cameras, interactive boards, classroom grants, mobile computer labs	\$7,000
	Total:	\$134,304

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Salaries and Employee Benefits (100 and 200)	\$109,304
Travel (580)	\$5,000
Software (670)	\$13,000
Equipment (Computer Hardware, Instruments, Furniture) (730)	\$7,000
Total:	\$134,304

Funding Estimates

Estimates	Totals
Estimated Carry-over from the 2015-2016 Progress Report	\$0
Estimated Distribution in 2016-2017	\$134,304
Total ESTIMATED Available Funds for 2016-2017	\$134,304
Summary of Estimated Expenditures For 2016-2017	\$134,304
This number may not be a negative number      Total ESTIMATED Carry Over to 2017-2018	\$0

Increased Distribution

*The 2016-2017 distribution in this plan is an estimate. If the actual distribution is more than the estimate, how will additional funds be spent to implement the goals described in the plan?*

We will use the funds to provide additional advocates, intervention specialists and aide hours, meet additional technology needs, support our mentor program, and provide additional funding for professional development opportunities. We would also use funding to further reduce class size in additional core classes.

## Publicity

- Sticker and stamps that identify purchases made with School LAND Trust funds.
- School newsletter
- School website
- Other: Please explain.
  - Patron Stakeholder Report.

## Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
27	0	5	2016-08-31

[BACK](#)

# School Plan 2016-2017 - Springside Elementary

This Plan is currently pending initial review by a School LAND Trust Administrator.  
You may unlock the School Plan to edit/update non-substantive changes without a vote.

## Goal #1

### Goal

Percentage of students who reach reading benchmark will increase by 3% from Fall 2016 to Spring 2017.

## Academic Areas

- Reading
- Writing

## Measurements

Results of the DIBELS Reading Test will be used to measure student progress in grades K-3.  
Results of DRA assessments will be used to measure student progress in 4-6.  
Baseline data gathered in Fall 2016 will be used to show growth as compared with data in Spring 2017.  
Progress monitoring will be used throughout the year to measure progress towards goal for individual students.

## Action Plan Steps

Teachers will assess students using the DRA two-three times during the year. Once in the fall, winter, and spring as needed.  
Students in K-3rd grade will also be assessed 3x annually using the DIBELS reading assessment.  
Classroom aides will be provided for focused interventions with specific students identified through assessments. This will include interventions provided through double dosing and targeted instructional time. Teacher leaders will collaborate with teams at each grade level to manage and track assessment and instruction for double dosing.  
Teachers will develop specific tools and strategies for working with students, as well as common assessments and pacing guides. Substitute days will be provided as needed for assessments and collaboration.

As a new school, resources for literacy instruction are needed. The following will be used to assist with literacy instruction:  
MasteryConnect Software will be purchased and used to track student progress.  
Two Chromebook labs will be purchased for student use.  
5-10 iPads will be provided for teacher use in instruction.  
Headphones, cables, covers, and other miscellaneous technology supplies  
Books for a take home library to provide access to on-level text for developing readers.  
Materials and supplies to set-up the take-home library.  
Apps for instruction and practice  
Other materials and supplies related to the goals of the grant

Resources will also be provided for teacher professional development:  
Funds for professional conferences, workshops and trainings including CITES Instructional Leadership Conference, Learning Edge Conference, facilitated observations, and other training and workshops. Substitutes will be provided through the grant for teachers to participate in professional development.

## Expenditures

Category	Description	Estimated Cost
Salaries and Employee Benefits (100 and 200)	11 hours of daily aide time for double dosing, targeted instruction	\$9,215
Professional and Technical Services (300)	24 substitute days, Professional development	\$3,920
General Supplies (610)	Training materials, technology materials, books, and other miscellaneous supplies to support goals of the grant=\$1621	\$1,621
Library Books (644)	Take Home Library	\$5,000

Category	Description	Estimated Cost
Software (670)	MasteryConnect Software Contract=\$2137, Instructional Apps=\$300	\$2,437
Equipment (Computer Hardware, Instruments, Furniture) (730)	Chromebooks, computer carts, headphones=\$7828 iPads=3792	\$11,620
	Total:	\$33,813

## Goal #2

### Goal

10% of students below proficiency on SAGE will reach proficiency in the area of math.

### Academic Areas

- Mathematics

### Measurements

Individual students below proficiency in math on 2016 measures of SAGE will be measured again on 2017 SAGE scores. Classroom assessments will be used to measure math progress during the year.

### Action Plan Steps

Classroom aides will be provided for focused interventions with specific students identified through assessments. This will include interventions provided through double dosing and targeted instructional time. Teacher leaders will collaborate with teams at each grade level to manage and track assessment and instruction for double dosing. Teachers will develop specific tools and strategies for working with students, as well as common assessments and pacing guides. Substitute days will be provided as needed for assessments and collaboration.

As a new school, resources for math instruction are needed. The following will be used to assist with literacy instruction:  
MasteryConnect Software will be purchased and used to track student progress.  
Two Chromebook labs will be purchased for student use.  
5-10 iPads will be provided for teacher use in instruction.  
Headphones, cables, covers, and other miscellaneous technology supplies  
Apps for instruction and practice  
Other materials and supplies related to the goals of the grant

Resources will also be provided for teacher professional development:  
Funds for professional conferences, workshops and trainings including CITES Instructional Leadership Conference, Learning Edge Conference, facilitated observations, and other training and workshops. Substitutes will be provided through the grant for teachers to participate in professional development.

### Expenditures

Category	Description	Estimated Cost
Salaries and Employee Benefits (100 and 200)	11 hours of daily aide time for double dosing, targeted instruction	\$9,216
General Supplies (610)	Training materials, technology materials, books, and other miscellaneous supplies to support goals of the grant=\$1622	\$1,622
Software (670)	MasteryConnect Software Contract=\$2138	\$2,138
Equipment (Computer Hardware, Instruments, Furniture) (730)	Chromebooks, computer carts, iPads, headphones=\$7828	\$7,828
	Total:	\$20,804

### Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
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Salaries and Employee Benefits (100 and 200)	\$18,431
Professional and Technical Services (300)	\$3,920
General Supplies (610)	\$3,243
Library Books (644)	\$5,000
Software (670)	\$4,575
Equipment (Computer Hardware, Instruments, Furniture) (730)	\$19,448
Total:	\$54,617

Funding Estimates

Estimates	Totals
Estimated Carry-over from the 2015-2016 Progress Report	\$0
Estimated Distribution in 2016-2017	\$54,617
Total ESTIMATED Available Funds for 2016-2017	\$54,617
Summary of Estimated Expenditures For 2016-2017	\$54,617
This number may not be a negative number    Total ESTIMATED Carry Over to 2017-2018	\$0

Increased Distribution

*The 2016-2017 distribution in this plan is an estimate. If the actual distribution is more than the estimate, how will additional funds be spent to implement the goals described in the plan?*

Increased distribution will be used to purchase additional technology, materials and supplies, and other items as described in goals 1 and 2.

Publicity

- Letters to policy makers and/or administrators of trust lands and trust funds.
- School newsletter
- School website
- Other: Please explain.
  - Annual Stakeholder Report

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
8	0	1	2016-10-19

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Deerfield Elementary School  
2016-17 LAND Trust Plan Amendment

## Plan Amendments

### Amendment #1

[Edit](#)**Please Note :**

This amendment is currently pending its initial review by a School LAND Trust Administrator.

**Number Approved:** 10

**Number Not Approved:** 0

**Absent:** 2

**Vote Date:** 2016-10-04

**Explanation for Amendment:** The council has decided to purchase Chrome Books for grades 4 - 6 to support goal #1. Students will be able to access literacy resources such as Utah Compose and the Wonders online resources on the Chrome Books.

Foothill Elementary School  
2016-17 LAND Trust Plan Amendment

## Plan Amendments

### Amendment #1

**Please Note :**

This amendment is currently awaiting review by the District. Edits cannot be made at this time.

**Number Approved:** 9

**Number Not Approved:** 0

**Absent:** 1

**Vote Date:** 2016-09-01

**Explanation for Amendment:** We felt the need to articulate our goal and measurements to more accurately reflect what we are doing at Foothill. Here is the amendment: Goal #1: At Foothill Elementary, we desire to prepare students for the 21st Century. Through STEAM pedagogy and integration we will help our students learn the knowledge, skills, and dispositions they will need. This year, we are focusing on integrating and strengthening our language arts instruction. By the end of the school year, 90% of our Kindergarten-3rd grade students will be at Benchmark on the Dibels assessment. On the spring 2017 language arts SAGE, students who scored above proficiency the previous year will receive 50 SGP or higher, and students who scored below proficiency the previous year will receive 40 SGP or higher. Measurements: The Dibels assessment will be administered to students grades K-3 three times throughout the year (fall, winter, and spring) to measure their achievement. We will also progress monitor students with the Dibels assessment. For those students who are well below benchmark we will progress monitor every two weeks, those who are slightly below benchmark will be assessed monthly, and those who are proficient will be assessed once a trimester. Collaborative teams will also use common formative assessments from Wonders, the DRA, Utah Compose/My Access, and the SAGE to assess student achievement and growth.

Traverse Mountain Elementary School  
2016-17 LAND Trust Plan Amendment

## Plan Amendments

### Amendment #1

**Please Note :**

This amendment is currently awaiting review by the District. Edits cannot be made at this time.

**Number Approved:** 15

**Number Not Approved:** 0

**Absent:** 1

**Vote Date:** 2016-09-07

**Explanation for Amendment:** During my SCC meeting on September 7, we adjusted the benchmark percentages of our goals to reflect the current SAGE and DIBELS scores. We did not change the goals except to change the benchmark numbers as outlined below. Goals Written in April, 2016: Reading Goal We will improve the percentage of students reading on grade level in K-3 by 2 %, from 87% in 2016 to 89% by Spring 2017. Our 4-6 grade students will make progress by increasing the percentage of students at the proficiency level on the SAGE assessment by 5%, from 49% in 2016 to 54% by Spring 2017. Writing Goal Students in grades 3-6 will increase writing proficiency by 5% on the SAGE assessment from 49% in 2016 to 54% by Spring 2017. Amended Goals September, 2016 Reading Goal We will improve the percentage of students reading on grade level in K-3 by 2 %, from 81% in 2016 to 83% by Spring 2017. Our 4-6 grade students will make progress by increasing the percentage of students at the proficiency level on the SAGE assessment by 5%, from 52% in 2016 to 57% by Spring 2017. Writing Goal Students in grades 3-6 will increase writing proficiency by 5% on the SAGE assessment from 52% in 2016 to 57% by Spring 2017.

Westmore Elementary School  
2016-17 LAND Trust Plan Amendment

## Plan Amendments

### Amendment #1

**Please Note :**

This amendment is currently under review by the District. Edits cannot be made at this time.

**Number Approved:** 13

**Number Not Approved:** 0

**Absent:** 1

**Vote Date:** 2016-09-14

**Explanation for Amendment:** A more than expected increase in funds allocation allowed the addition of funding some teacher development. Attendance by select teachers to conferences and workshops focused on literacy has been added as a step towards achieving our goals. The amount of \$1330.50 has been designated for this purpose. In addition, an increase of \$850. 97 was added to the budget designated for student field trips. The rest of the extra funding will go towards additional classroom supplies as outlined in the plan.